

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

RESOLUTION NO. RES-14-0014

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH APPROVING AND AUTHORIZING
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
AND WRITINGS BY THE FINANCIAL MANAGEMENT
DEPARTMENT PURCHASING DIVISION

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Financial Management Department Purchasing Division, of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes,

ordinances or resolutions of the City of Long Beach or any City Board or Commission.

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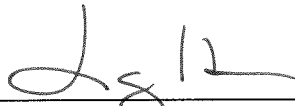
Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of February 4, 2014 by the following vote:

Ayes: Councilmembers: Garcia, Lowenthal, O'Donnell, Schipske, Andrews, Johnson, Austin.

Noes: Councilmembers: None.

Absent: Councilmembers: DeLong, Neal.



City Clerk

EXHIBIT A

Cost Center: ()
Records Coordinator: ANNE TAKKI Mail Drop: 7TH FLOOR Phone: (562)570-6362 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION.

Destroy (X) Code	Permanent Box Number	Record Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
<input type="checkbox"/> 1	21082	10030.4	FORMAL CONTRACT	01/01/2001	12/31/2005		12/31/2012	E-08-03	17
<input type="checkbox"/> 1	21083	10030.4	FORMAL CONTRACT	01/01/2001	12/31/2005		12/31/2012	E-08-03	18
<input type="checkbox"/> 1	21089	10030.4	FORMAL CONTRACT	01/01/2001	12/31/2004		12/31/2011	D-06-01	10
<input type="checkbox"/> 1	21090	10030.4	FORMAL CONTRACT	01/01/2001	12/31/2004		12/31/2011	D-06-01	11
<input type="checkbox"/> 1	21091	10030.4	FORMAL CONTRACT	01/01/2001	12/31/2004		12/31/2011	D-06-01	12
<input type="checkbox"/> 1	22647	10030.3	CONTRACTS & TERM ORDERS	01/01/2004	12/31/2005		12/31/2012	395737847	0
Range Beginning Range Ending Range Description Record Title Name									
<input type="checkbox"/> 1	A	BOUND TREE	BPO FY04	01/01/2004	12/31/2005		CONTRACTS & TERM ORDERS (P.O'S)		0
Range Beginning Range Ending Range Description Record Title Name									
<input type="checkbox"/> 1	22648	10030.3	CONTRACTS & TERM ORDERS	01/01/2004	12/31/2005		12/31/2012	395737848	0
Range Beginning Range Ending Range Description Record Title Name									
<input type="checkbox"/> 1	BRADLEY EB	COUNTY OF LA FI	BPO FY04	01/01/2004	12/31/2005		CONTRACTS & TERM ORDERS (P.O'S)		0
Range Beginning Range Ending Range Description Record Title Name									
<input type="checkbox"/> 1	22649	10030.3	CONTRACTS & TERM ORDERS	01/01/2004	12/31/2005		12/31/2012	395737849	0
Range Beginning Range Ending Range Description Record Title Name									
<input type="checkbox"/> 1	CREATIVE BUS. C	GARBER, LANCE	BPO FY04	01/01/2004	12/31/2005		CONTRACTS & TERM ORDERS (P.O'S)		0
Range Beginning Range Ending Range Description Record Title Name									
<input type="checkbox"/> 1	22650	10030.3	CONTRACTS & TERM ORDERS	01/01/2004	12/31/2005		12/31/2012	395737850	0

(X) Code	Destroy	Permanent Box Number	Record Code	Record Title	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
<input type="checkbox"/>	1	22664	10030.3	CONTRACTS & TERM ORDERS		01/01/2004	12/31/2005				0
<i>Range Beginning Range Ending Range Description</i> TAKIGUCHI RONAL Z BPO FY05 Range Beginning Range Ending Range Description A 0 PO FY05											
<input type="checkbox"/>	1	22665	10030.3	CONTRACTS & TERM ORDERS		01/01/2004	12/31/2005				0
<i>Range Beginning Range Ending Range Description</i> P Z FY05 Range Beginning Range Ending Range Description REISGEN INC TMT BPO FY05											
<input type="checkbox"/>	1	22667	10030.3	CONTRACTS & TERM ORDERS		01/01/2004	12/31/2005				0
<i>Range Beginning Range Ending Range Description</i> RES. EMERGENCY VEHICLES to PA-00304 LANDSCAPE SERVICES Range Beginning Range Ending Range Description 1 22668 10030.3 CONTRACTS & TERM ORDERS											
<i>Range Beginning Range Ending Range Description</i> PA-00304 LANDSCAPE SERVICES to PA00404 QUEENSWAY BAY Range Beginning Range Ending Range Description 1 22669 10030.3 CONTRACTS & TERM ORDERS											
<i>Range Beginning Range Ending Range Description</i> PA-00504 HEALTH & SAFETY PRODUCTS to PA-00604 CUSTODIAL SERVICES II Range Beginning Range Ending Range Description 1 22670 10030.3 CONTRACTS & TERM ORDERS											

Unknown (TMP)
FM/PURCHASING (150103)

(X) Code	Destroy	Permanent Box Number	Record Code	Record Title (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date	Location	Space #
<input type="checkbox"/>	1	24237	10030.5	PURCHASE ORDERS	01/01/2004	12/31/2005		12/31/2012	G-09-04	7
Range Beginning Range Ending Range Description										
PA-01905		PA-002705	FY05		01/01/2004	12/31/2005			PURCHASE ORDERS	
Range Beginning Range Ending Range Description										
PA-02015		PA-02905	FY05		01/01/2004	12/31/2005			PURCHASE ORDERS	
<input type="checkbox"/>	1	24238	10030.5	PURCHASE ORDERS	01/01/2004	12/31/2005		12/31/2012	G-09-04	8
Range Beginning Range Ending Range Description										
PA-00105		PA-01105	FY05		01/01/2004	12/31/2005			PURCHASE ORDERS	
<input type="checkbox"/>	1	24239	10030.5	PURCHASE ORDERS	01/01/2004	12/31/2005		12/31/2012	G-09-04	9
Range Beginning Range Ending Range Description										
PA-00105		PA-02805	FY05		01/01/2004	12/31/2005			PURCHASE ORDERS	
<input type="checkbox"/>	1	24240	10030.5	PURCHASE ORDERS	01/01/2002	12/31/2003		12/31/2010	G-09-04	10
Range Beginning Range Ending Range Description										
PA-00304		PA-02105	FY06		01/01/2002	12/31/2003			PURCHASE ORDERS	

Total Eligible Boxes to be destroyed	=	39
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	39

Date 11-11-13 W.D. [Signature] RECORDS MANAGER
 Date 11/11/13 [Signature] DEPARTMENT
 Date 11/16/14 [Signature] CITY ATTORNEY