



# CITY OF LONG BEACH

**C-7**

DEPARTMENT OF COMMUNITY DEVELOPMENT

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802

February 2, 2010

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Approve the Community Development Advisory Commission funding recommendations for the Fiscal Year 2010 (FY 10) Nonprofit Assistance Program; and authorize the City Manager to execute and amend, as necessary, loan documents with various nonprofit organizations approved for FY 10 Nonprofit Assistance Program in an estimated total amount of \$132,942. (Districts 1, 2, 4, and 8)

## DISCUSSION

For the past fourteen years, the City Council has authorized the Department of Community Development to provide forgivable, no-interest loans to nonprofit organizations which own property and provide public services to low-income Long Beach residents. In the current fiscal year (FY 10), the budgeted amount approved by the City Council to assist nonprofit agencies is \$200,000. The Nonprofit Assistance Program (NAP) is funded by federal Community Development Block Grant (CDBG) funds.

On September 11, 2009, over 800 notices were sent to the nonprofit community informing them of the availability of the NAP Request for Proposals (RFP). Outreach included a mailing to nonprofit organizations partnering with the Long Beach Nonprofit Partnership. Staff received seven applications.

NAP loans must be used solely for physical improvements to rehabilitate, reconfigure, convert, and/or improve the facilities of nonprofit agencies. The minimum loan amount is \$5,000 and the maximum loan amount is \$25,000. Loan recipients are required to participate financially in the rehabilitation by providing a cash match equal to five percent of the total amount awarded. Deeds of Trust securing the NAP loans are recorded against the property. The loans will be forgiven over time, provided that the nonprofit agency continues to provide services to low-income residents at the improved facility.

The Nonprofit Assistance Program (NAP) committee of the Community Development Advisory Commission (CDAC) reviewed the seven applications received, and ranked each application based on pre-established criteria.

The NAP selection criteria includes:

- The proposed improvements will increase or significantly enhance services to low-income Long Beach residents.
- The funding will be used to comply with health, building, fire, safety, and/or zoning regulations, or to improve facility accessibility by meeting ADA requirements.
- The nonprofit organization applying for NAP assistance has submitted all application information including organization history, audit information, verification of ability to meet the five percent match requirement, and documentation regarding the clients served.
- The facility has not received NAP funding more than two times.

At its December 16, 2009 meeting, the CDAC recommended all seven agencies for FY 10 NAP funding totaling \$132,942. A summary of the applications received and the NAP funding recommendations are attached.

This item was reviewed by Deputy City Attorney Richard Anthony on January 8, 2010 and Budget Performance Management Bureau Manager David Wodynski on January 12, 2010.

TIMING CONSIDERATIONS

City Council action on this matter is not time critical.

FISCAL IMPACT

Sufficient CDBG funds to support the Nonprofit Assistance Program are budgeted in the Community Development Grants Fund (SR 150) in the Department of Community Development (CD). There is no impact to the General Fund.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



DENNIS J. THYS  
DIRECTOR  
DEPARTMENT OF COMMUNITY DEVELOPMENT

DJT:AR:MM:mcv:my

Attachment

APPROVED:

  
PATRICK H. WEST  
CITY MANAGER

**NONPROFIT ASSISTANCE PROGRAM (NAP)  
FY 09-10 FUNDING RECOMMENDATIONS**

as approved by the Community Development Advisory Commission on December 16, 2009.

<b>AGENCY</b>	<b>CD</b>	<b>REQUEST</b>	<b>RECOMMEND</b>	<b>PROPOSED WORK</b>
Home Ownership for Personal Empowerment (HOPE) 2217-19 Clark Ave. (Provide affordable housing for persons with developmental disabilities residing in supported living arrangements)	4	\$24,045	\$24,045	Plumbing for bathroom, kitchen, and new water heater, replace windows and doors, paint interior of kitchen, and replace carpet in bedroom
Mental Health America of Los Angeles 2025 E. 7 <sup>th</sup> St. (Provide mental health, literacy, housing support, life skills, work training for young adults, many from foster care or homeless)	2	\$17,801	\$17,801	Replace doors, move entrance closer to the front of the building, and add rain gutter and down spout along walkway
Mentoring a Touch from Above (MATFA) 5536-38 Linden Ave. (Provide transitional housing for parolees from the California Youth Authority)	8	\$23,465	\$23,465	Replace flooring, install upgraded fixtures and a bathtub in 2 bathrooms, install new cabinets, counter tops, and a new sink in 2 kitchens, and paint
South Bay Alcoholism Services dba National Council on Alcoholism and Drug Dependence of the South Bay 351 E. 6 <sup>th</sup> St. (Provide residential alcohol and drug rehabilitation and transitional living)	1	\$12,665	\$12,665	Repair garage entry areas, create storage shelves in garage, replace carpet in computer room and office space, and install partition walls
Substance Abuse Foundation 1085 Obispo Ave. (Provide supportive services to help homeless persons overcome substance abuse and other life challenges)	4	\$23,435	\$23,435	Replace existing handrails, expand ramp to 48" to meet ADA requirements, expand concrete walkway and entry pad, repair damaged flooring on stairway and walkway on 2 <sup>nd</sup> floor, and paint stairway and walkway.
YMCA of Greater Long Beach 5610 Linden Ave. (Provide full-day preschool program for children 2-1/2 to 5 years of age)	8	\$23,655	\$23,655	Upgrade 2 bathrooms to meet pre-school requirements
Young Horizons 11-A W. 49 <sup>th</sup> Street (Provide childcare and State-funded preschool)	8	\$7,875	\$7,875	Patch outside wall, and install outside drinking fountains and sinks

TOTALS:

\$132,942

\$132,942\*

\*The contingency fund amount is \$67,058.00. Funds are reserved to address unanticipated work necessary to complete the 7 projects.