

**PUBLIC HEALTH PREPAREDNESS, EMERGENCY AND RESPONSE
SERVICES AGREEMENT**

Amendment Number 5

THIS AMENDMENT is made and entered into this 23rd day
of APRIL, 2015,

by and between

COUNTY OF LOS ANGELES
(hereafter "County"),

and

CITY OF LONG BEACH
(hereafter "Contractor").

WHEREAS, reference is made to that certain document entitled "PUBLIC HEALTH PREPAREDNESS, EMERGENCY AND RESPONSE SERVICES AGREEMENT", dated September 12, 2012, and further identified as Agreement No. PH-002224, and any Amendments thereto (all hereafter referred to as "Agreement") between County and Contractor; and

WHEREAS, County has been allocated supplemental funds from the federal Centers for Disease Control and Prevention ("CDC"), Catalog of Federal Domestic Assistance Number 93.074 for Public Health Ebola Preparedness and Response Activities; and

WHEREAS, it is the intent of the parties hereto to amend the Agreement to add additional funding and provide for other changes set forth herein; and

WHEREAS, said Agreement provides that changes may be made in the form of a written Amendment which is formally approved and executed by the parties.

NOW, THEREFORE, the parties agree as follows:

1. This Amendment shall be effective on April 1, 2015.
2. Paragraph 1. TERM, Subparagraph A, shall be revised to read as follows:

“A. The term of this Agreement shall be effective September 7, 2012 and shall continue in full force through September 30, 2016 with an option to extend through June 30, 2017, contingent upon availability of funds.”
3. On the effective date of the Amendment, Exhibit C and Schedule C shall be attached hereto and incorporated herein by reference.
4. Paragraph 2, DESCRIPTION OF SERVICES, Subparagraph B, shall be revised to read as follows:

“B. Contractor shall provide services in the form as described in the body of this contract and Exhibit A-1, Scope of Work – PHEP Base, Exhibit A-2, Scope of Work – PHEP Base, Exhibit A-3, Scope of Work – PHEP Base, Exhibit A-4, Scope of Work, PHEP Base, Exhibit B-1, Scope of Work – Cities Readiness Initiative, Exhibit B-2, Scope of Work – Cities Readiness Initiative, Exhibit B- 3, Scope of Work – Cities Readiness Initiative, Exhibit B-4, Scope of Work - Cities Readiness Initiative, and Exhibit C, Scope of Work – PHEP Ebola attached hereto and incorporated herein by reference.”
5. Paragraph 3, MAXIMUM OBLIGATION OF COUNTY, shall be revised to read as follows:

“3. MAXIMUM OBLIGATION OF COUNTY: On the effective date of the Amendment the total maximum obligation of Two Million Eight Hundred Thirty-Eight Thousand Seven Hundred Forty-Seven Dollars (\$2,838,747)

is increased by an additional One Hundred Fifty Thousand Three Hundred Fifty-Eight Dollars (\$150,358) to Two Million Nine Hundred Eighty-Nine Thousand One Hundred Five Dollars (\$2,989,105). This additional funding is for the term of April 1, 2015 through September 30, 2016 as detailed in Schedule C attached hereto and incorporated herein by reference.

6. Except for the changes set forth hereinabove, Agreement shall not be changed in any other respect by this Amendment.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its Interim Director of the Department of Public Health and Contractor has caused this Amendment to be subscribed in its behalf by its duly authorized officer, the day, month and year first above written.

COUNTY OF LOS ANGELES

By Cynthia A. Harding
Cynthia A. Harding, M.P.H.
Interim Director

CITY OF LONG BEACH

Contractor
By Patrick H. West
Signature
Patrick H. West
Print Name
Title City Manager
(AFFIX CORPORATE SEAL HERE)

APPROVED AS TO FORM
BY THE OFFICE OF THE COUNTY COUNSEL
MARK J. SALADINO
County Counsel

APPROVED AS TO CONTRACT
ADMINISTRATION:

By Patricia Gibson
Patricia Gibson, Chief
Contracts and Grants Division

APPROVED AS TO FORM
6/11, 2015
CHARLES PARKIN, City Attorney
By Linda T. Vu
LINDA T. VU
DEPUTY CITY ATTORNEY

#03252

**LOS ANGELES COUNTY – DEPARTMENT OF PUBLIC HEALTH
EMERGENCY PREPAREDNESS AND RESPONSE PROGRAM**

**CONTRACTOR NAME: City of Long Beach
CONTRACT NUMBER: PH-002224-5
EXHIBIT: C
TERM: April 1, 2015 – September 30, 2016**

PHEP EBOLA

Objectives	Activities	Timeline (Activity Completed By)	Documentation/Evaluation
<p>Goal 1: Community Preparedness</p> <p>Problem: Long Beach residents and community partners may have misinformation about Ebola Virus Disease (EVD), such as symptoms, affected countries, transmission, and other information on the disease. In particular, individuals who may lack access to information due to language or other barriers may have wrong information or not even be aware about EVD. Additionally, City-wide protocols for handling returning travelers and individuals who may be at risk for developing EVD are not thoroughly established.</p> <p>Objective: Provide awareness-level information to the general public and community partners in various formats. Community members will increase basic understanding of EVD and have access to information on the disease; and documented roles and responsibilities of all Long Beach partners involved in an Ebola response.</p>	<ol style="list-style-type: none"> 1. Create basic educational materials such as fact sheets, infographics, quizzes, or videos. 2. Translate developed materials into languages that reflect Long Beach's diverse population. 3. Have materials reviewed by community members/partners and staff from other jurisdictions. 4. Provide materials through various platforms including print materials (disseminated to parks facilities, partner agencies, Council offices, etc.), City website and social media. 5. Assemble bi-annual meeting of Long Beach Ebola collaborative group to discuss and document response efforts via a tabletop format. Group to include Health, Fire, Law Enforcement, Disaster Management, hospitals, other health care facilities and other stakeholders. 	<p>9/30/15</p> <p>11/15/15</p> <p>12/31/15</p> <p>9/30/16</p> <p>9/30/16</p>	<ol style="list-style-type: none"> 1. Copies of educational materials, such as fact sheets, infographics, quizzes, and/or videos created. 2. Copies of developed materials translated into different languages. 3. Copies of community partners review materials and feedback received. 4. Copies of educational print materials, website and social media postings. 5. Copies of agenda, meeting materials, attendance sheets and outcome documents.
<p align="center">Goal 2: Public Health Surveillance and Epidemiological Investigation</p>			
<p>Problem: While the Health Department's Isolation & Quarantine Plan describes general information on monitoring exposed individuals, there is no specific plan for managing individuals who may have been exposed to EVD. There is a need for the</p>	<ol style="list-style-type: none"> 1. Develop EVD Plan with review by Health Officer, Public Health Emergency Management Committee, and partner agencies; present plan to City stakeholders (e.g. City Council) 	<p>12/31/15</p>	<ol style="list-style-type: none"> 1. Copy of EVD Plan including documentation of review by stakeholders; copy of presentation to City stakeholders.

**LOS ANGELES COUNTY – DEPARTMENT OF PUBLIC HEALTH
EMERGENCY PREPAREDNESS AND RESPONSE PROGRAM**

**CONTRACTOR NAME: City of Long Beach
CONTRACT NUMBER: PH-002224-5
EXHIBIT: C**

TERM: April 1, 2015 – September 30, 2016

PHEP EBOLA

<p>development of a specific Ebola response plan that incorporates best practices and guidance from the CDC, the State of California, and other resources.</p> <p>Objective: Effective management individuals at risk for developing EVD (returning travelers from Ebola-affected countries) based on risk during monitoring period and support connections to care and treatment for monitored individuals who develop symptoms or confirmed disease.</p>	<p>2. Consolidate resources, materials and guidance to be kept as repository of EVD resources.</p>	<p align="center">9/30/16</p>	<p>2. Copies of EVD resource repository.</p>
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Goal 3: Public Health Laboratory Testing

<p>Problem: The Public Health Lab develops Standard Operating Procedures (SOPs) for various scenarios involving lab operations, such as the Long Beach lab's involvement in EVD matters, such as packaging and transport. However, there is not currently a systemized method for managing these SOPs, editing, and sharing them with partners.</p> <p>Objective: Use of SOP software to allow for simple adaptation or development of new SOPs in response to emerging threats, such as EVD, and for the sharing of SOPs with partner agencies.</p>	<p>1. Purchase of SOP software for enhanced development of lab SOPs for various Ebola related scenarios.</p> <p>2. Conversion of current SOP's into system and development of EVD SOP.</p>	<p align="center">10/31/15 9/30/16</p>	<p>1. Copy of purchase order and/or invoice.</p> <p>2. Copies of EVD SOP and current SOP conversion utilizing the newly acquired software.</p>
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Goal 4: Responder Safety and Health

<p>Problem: Staff who may have contact with individuals infected with EVD or who may be involved in decontamination efforts does not have recommended personal protective equipment (PPE) and training. Additionally, while all staff have access to trainings on the</p>	<p>1. Procure adequate PPE to be used by staff, including Powered Air Purifying Respirators (PAPR), masks, gloves, face shields, and other droplet-protective equipment and two trainings on use of PAPRs from vendor through purchasing</p>	<p align="center">4/1/16</p>	<p>1. Copy of purchase orders and/or invoices; copy of training materials.</p>
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**LOS ANGELES COUNTY – DEPARTMENT OF PUBLIC HEALTH
EMERGENCY PREPAREDNESS AND RESPONSE PROGRAM**

**CONTRACTOR NAME: City of Long Beach
CONTRACT NUMBER: PH-0022224-5
EXHIBIT: C**

TERM: April 1, 2015 – September 30, 2016

PHEP EBOLA

<p>Department's Learning Management System (LMS), new trainings cannot be added to the system until it is moved to a new server (currently resides on UCLA Center for Public Health & Disaster server) and staff are able to access system's authoring tools.</p> <p><u>Objective:</u> Staff from Public Health Nursing, Epidemiology, Environmental Health, and Public Health Laboratory will be trained on use of PPE recommended for patient contact and/or decontamination for EVD and the Department will have procured PPE for these staff. Trainings on EVD and other related topics (e.g. risk communication for outbreaks) will be added to the LMS.</p>	<p>protocols.</p> <p>2. Develop 2-3 trainings on various topics related to EVD added to the Learning Management System.</p>	<p>9/30/16</p>	<p>2. Copies of training curriculums, training agendas and attendance sheets.</p>
<p align="center">Goal 5: Emergency Public Information and Warning/Information Sharing</p>			
<p><u>Problem:</u> Due to limited staffing at the Department, Long Beach's ability to create Long Beach specific public information materials is hindered. Responses to media inquiries are often delayed and reactive, impacting media relations.</p> <p><u>Objective:</u> to create template tools and materials that could easily be updated and used during a response to EVD, including press releases, media fact sheets, canned social media responses, and other tools.</p>	<p>1. Contract with graphic designer to develop templates for public information/risk communication materials related to Ebola.</p> <p>2. Develop content and pair with graphic designs, including editable content for public information materials for various outlets (print, website and social media).</p>	<p>4/1/16</p> <p>9/30/16</p>	<p>1. Copy of contract with graphic designer including scope of work which outlines deliverables.</p> <p>2. Copies of Ebola templates and editable content with graphic design for use in print, website and social media.</p>

LOS ANGELES COUNTY - DEPARTMENT OF PUBLIC HEALTH
EMERGENCY PREPAREDNESS AND RESPONSE PROGRAM

CONTRACT BUDGET SUMMARY

CONTRACTOR/VENDOR NAME: City of Long Beach

CONTRACT NUMBER: PH-002224-5

SCHEDULE: C

BUDGET PERIOD: April 1, 2015 - September 30, 2016

FUNDING SOURCE: CDC PHEP Supplemental for Ebola Preparedness 15-16

BUDGET SUMMARY	
BUDGET CATEGORY	AMOUNT
Salaries	\$ 59,578
Employee Benefits	\$ 17,417
Travel	\$ -
Equipment	\$ -
Supplies	\$ 22,000
Consultant/Contractual	\$ 43,663
Other	\$ -
Indirect Costs*	\$ 7,700
TOTAL	\$ 150,358

*To request funds for indirect costs, agency must have one of the following:
Federal Negotiated Indirect Cost Rate Agreement (NICRA)
Auditor Certified Indirect Cost Rate

Indirect Cost is limited to 15% of total Salaries and Employee Benefits.