

**LONG BEACH CIVIL SERVICE COMMISSION
CHARLES HICKS JR., PRESIDENT
SPECIAL MEETING
NOVEMBER 27, 2013**

The special meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, November 27, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Charles Hicks Jr., Larry Keller, Jonathan Gotz,
Jeanne Karatsu, Carolyn Smith Watts

MEMBERS EXCUSED:

OTHERS PRESENT: Melinda George, Deputy Director & Acting Secretary
Sharon Hamilton, Administrative Aide
Michael Mais, Assistant City Attorney
Ken Walker, Manager, Personnel Operations, Human
Resources

President Hicks presided.

**CONSIDERATION OF
APPOINTMENT OF AN
EXECUTIVE DIRECTOR
FOR THE CITY OF LONG
BEACH CIVIL SERVICE
DEPARTMENT:**

President Hicks stated that this special meeting is for the consideration of an appointment of an Executive Director for the Civil Service Department and will be conducted in a closed session, pursuant to Government Code 54957.

It was moved by Commissioner Keller, seconded by Commissioner Smith Watts and carried to recess to a closed session pursuant to Government Code 54957.

After considering this matter in a closed session, it was moved by Commissioner Keller, seconded by Commissioner Gotz and carried to reconvene the regular meeting and announce the Commission's decision.

President Hicks thanked staff for the work they have done since he has been on the Commission. He stated that although the department has had some challenges, the department is secure. He stated that with Mario retiring, it is an opportunity for the Commission to consider how we do business, how do we improve where we are, what we do, and how we do it. He stated the Commission would be using an Executive Search Firm to actively recruit for a new Executive Director for Civil Service. He stated that the

Commission is exercising its authority to appoint an interim Executive Director until a new director is appointed. The Commission has selected Tara McLean from the Human Resources Department to be the interim director, and informed her that her job is to manage the department and to act as the director. He stated that the Commission is looking forward to working with Ms. McLean, and that staff will work with her as well during this transition. President Hicks stated that the Commission is serious about changing the image of the department so that when people talk about Civil Service it will be how good we are. President Hicks addressed concerns regarding Melinda George, Deputy Director not being selected as the interim director, stating that the Commission felt that a new set of eyes from an outside source is what is needed at this time. President Hicks stated that Ms. George is very qualified and encouraged her to be a part of the search effort and apply for the position.

Commissioner Karatsu thanked Ms. George for her professionalism and offering her support where needed.


Commissioner Keller thanked, and also encouraged Ms. George and any staff interested to apply. He stated the reason for utilizing an executive search firm is to make the process fair. He stated that the Commission has made it clear to Ms. McLean that she has no advantage and would have to complete the same evaluation process as everyone else. He stated that the Commission would make the final selection because it's their job. He stated that the Commission will be looking for input from staff on how to make things better in the department.

Commissioner Gotz stated that the Commission was available to talk to staff about any concerns they have and encourage staff to be open with the Commission. He also stated that a meeting would be scheduled with Ms. George to discuss the needs of the department.

Commissioner Smith Watts encouraged staff to be open to the process, and to change as to how we as a department can be more efficient.

ADJOURNMENT:

There being no further business before the Commission,
President Hicks adjourned the meeting.


MELINDA GEORGE
Acting Secretary

MG:meh

**LONG BEACH CIVIL SERVICE COMMISSION
CHARLES HICKS JR., PRESIDENT
DECEMBER 4, 2013**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, December 4, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Carolyn Smith Watts, Charles Hicks Jr., Jeanne Karatsu,
Jonathan Gotz, Larry Keller

MEMBER EXCUSED:

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Christina Checел, Senior Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Donna de Araujo, Personnel Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Hicks presided.

MINUTES: It was moved by Commissioner Keller, seconded by Commissioner Karatsu and carried that the minutes of the regular meeting of November 20, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the Dismissal Appeal 01-D-1213 hearing minutes of October 23 and November 6, 2013, be approved as prepared. The motion carried by a unanimous roll call vote. Commissioners Hicks and Smith Watts abstained from voting, as they were not present.

CONSENT CALENDAR (2-4): It was moved by Commissioner Smith Watts, seconded by Commissioner Keller and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS: Request to approve examination results.

Fire Recruit – 4,278 Applied, 2,243 Qualified

The motion was made to approve request on Consent Calendar.

RETIREMENTS: Request to receive and file retirements.

Laurie Wills/Library Circulation Supervisor/Library
Maria Dantema/Business Systems Specialist/Technology
Services
Jorge DeLeon/Building Services Supervisor/Parks

The motion was made to receive and file on Consent Calendar.

RESIGNATIONS:

Request to receive and file resignations.

Ginger Ivey/Water Communication Dispatcher/Water
Javon McClure/Refuse Operator I/Public Works
Robert Riffenburgh/Deputy Chief Harbor Engineer II/Harbor

The motion was made to receive and file on Consent Calendar.

**REQUEST TO REAPPOINT
RESIGNED EMPLOYEE:**

**FIDEL GARCIA/SPECIAL SERVICES OFFICER, PUBLIC
WORKS**

The Secretary presented a communication from Cynthia Stafford, Personnel Officer, Public Works, requesting Commission authorization to reappoint Fidel Garcia to his former classification of Special Services Officer. After discussion, it was moved by Commissioner Gotz, seconded by Commissioner Karatsu and carried that the request be approved, pursuant to Section 45 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**PROTEST OF WRITTEN
EXAMINATION ITEMS:**

BUYER

This item was withdrawn due to no protests.

**EXTENSION OF EXPIRING
ELIGIBLE LISTS:**

The Secretary presented a staff report, prepared by him, requesting Commission approval of the following eligible list for six months, with the exception of Administrative Analyst, to be extended for two months. After discussion, it was moved by Commissioner Keller, seconded by Commissioner Smith Watts and carried that the following eligible lists be extended for six months with the exception of Administrative Analyst, to be extended for two months. The motion carried by a unanimous roll call vote.

Administrative Analyst (2 months)

Civil Engineer
Emergency Medical Educator
Fingerprint Classifier

BULLETINS:

It was moved by Commissioner Keller, seconded by Commissioner Karatsu and carried that the following Job Opportunity Bulletins be approved. The motion carried by a unanimous roll call vote.

Ambulance Operator
Registered Nurse

NEW BUSINESS:

President Hicks announced that at a special meeting on November 27, 2013, the Commission selected Tara McLean, Leadership and Organizational Development Officer, Human Resources, as the Interim Executive Director of Civil Service, and that Commissioner Keller will be leading the search for an Executive Director.

President Hicks questioned the Fire Department regarding their satisfaction with the process for the Fire Recruit examination.

David Segura, Deputy Fire Chief, stated that the Fire Department was very pleased with the process using the National Testing Network. He commended the Civil Service Department for its excellent work in conducting this examination. He stated that as soon as the eligible list is received the Fire Department would send out notices to applicants to submit resumes.

Commissioner Hicks requested staff provide a summary of the cost savings, time and staff hours, saved as a result of using this examination process.

MANAGERS' REPORT:

Melinda George, Deputy Director, informed the Commission that staff is in the process of completing several examinations before the holiday.

ADJOURNMENT:

There being no further business before the Commission,
President Hicks adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mario R. Beas", written in a cursive style.

MARIO R. BEAS
Secretary

MRB:meh

Donita Van Horik, Chair
Alan Fox, Vice Chair



Becky Blair, Commissioner
Molly Campbell, Commissioner
Mark Christoffels, Commissioner
Phil Saumur, Commissioner
Melani Smith, Commissioner

FINISHED AGENDA AND MINUTES

SPECIAL MEETING - 6:00 P.M.

CALL TO ORDER (6:01 PM)

At 6:01 p.m., Chair Van Horik called the meeting to order.

ROLL CALL (6:01 PM)

Commissioners Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van
Present: Horik, Becky Blair, Mark Christoffels and Molly Campbell

Also present: Amy Bodek, Director of Development Services; Jeff Winklepleck, Acting Zoning Administrator; Michael Mais, Assistant City Attorney; Angie Zetterquist, Planner; Pat Garrow, Senior Planner; Steve Gerhardt, Senior Planner; Heidi Eidson, Bureau Secretary.

FLAG SALUTE (6:02 PM)

Commissioner Christoffels led the flag salute.

MINUTES (6:02 PM)

13-065PL Recommendation to receive and file the Planning Commission minutes of October 17, 2013.

A motion was made by Commissioner Smith, seconded by Commissioner Campbell, to approve the recommendation. The motion carried by the following vote:

Yes: 7 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Becky Blair, Donita Van Horik, Mark Christoffels and Molly Campbell

DIRECTOR'S REPORT (6:04 PM)

13 DEC 13 4:10:01

CITY OF LONG BEACH

Amy Bodek, Director of Development Services, presented the Director's Report.

Chair Van Horik spoke.

SWEARING OF WITNESSES (6:05 PM)

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

REGULAR AGENDA (6:05 PM)

1. 13-066 PL Recommendation to approve Tentative Parcel Map No. 72505 to create a new 0.90-acre parcel from an existing 10.85-acre parcel located at 2250 N. Bellflower Boulevard within the Community Automobile-Oriented (CCA) zone. (District 4) (Application No. 1309-03)

Jeff Winklepleck, Acting Zoning Administrator, introduced Angie Zetterquist, Project Planner, who presented the staff report.

Angie Zetterquist responded to queries from Commissioner Christoffels.

Angie Zetterquist responded to queries from Commissioner Saumur.

Andrew Fogg provided public comment.

Jeff Winklepleck responded to public comment.

A dialogue ensued between Chair Van Horik and Andrew Fogg.

Justin Becker of Kimley-Horn and Associates, representing the applicant, spoke.

Justin Becker responded to a query from Commissioner Blair.

Amy Bodek, Director of Development Services, spoke.

A dialogue ensued between Commissioner Fox, Justin Becker and Andrew Fogg.

Angie Zetterquist responded to a query from Commissioner Christoffels.

Jeff Winklepleck responded to a query from Commissioner Campbell.

Commissioner Christoffels spoke.

Commissioner Saumur spoke.

A motion was made by Commissioner Saumur, seconded by Commissioner Christoffels, to approve the recommendation with an amendment that the existing CC&R's are made applicable to the new lots as created by the Tentative Parcel Map. The motion carried by the following vote:

Yes: 7 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Becky Blair, Donita Van Horik, Mark Christoffels and Molly Campbell

see media

2. 13-067 PL

Recommendation to approve a Conditional Use Permit (CUP) request to allow the operation of a tattoo shop and art studio located at 242 E. 7th Street in the Downtown Planned Development District (PD-30). (District 1) (Application No. 1309-09)

Jeff Winklepleck, Acting Zoning Administrator, introduced Pat Garrow, Senior Planner.

Commissioner Blair recused herself from the item.

Pat Garrow presented the staff report.

Benjamin Mene, applicant, spoke.

A dialogue ensued between Commissioner Saumur and Benjamin Mene.

Benjamin Mene responded to queries from Commissioner Fox.

Benjamin Mene responded to a query from Commissioner Saumur.

Jeff Winklepleck responded to a query from Commissioner Smith.

Benjamin Mene responded to queries from Chair Van Horik.

A motion was made by Commissioner Campbell, seconded by Commissioner Smith, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van Horik, Mark Christoffels and Molly Campbell

Excused: 1 - Becky Blair

see media

3. 13-068 PL

Recommendation to receive supporting documentation into the record, conclude the public hearing, recommend that the City Council adopt

amendments to the Zoning Ordinance related to adaptive reuse of existing buildings; and accept Categorical Exemption (CE 13-100). (Citywide) (Application No. 1310-14)

Jeff Winklepleck, Acting Zoning Administrator, introduced Steve Gerhardt, Project Planner, who presented the staff report.

Steve Gerhardt responded to queries from Commissioner Saumur.

Commissioner Smith spoke.

A dialogue ensued between Commissioner Smith and Amy Bodek, Director of Development Services.

Commissioner Blair spoke.

Commissioner Christoffels spoke.

Amy Bodek responded to queries from Commissioner Christoffels.

Commissioner Campbell spoke.

Chair Van Horik spoke.

A dialogue ensued between Chair Van Horik and Amy Bodek.

A dialogue ensued between Commissioner Blair and Amy Bodek.

Amy Bodek responded to a query from Commissioner Saumur.

Commissioner Smith spoke.

Commissioner Blair spoke.

Amy Bodek responded to comments made by Commissioner Blair.

Commissioner Blair spoke.

A motion was made by Commissioner Blair, seconded by Commissioner Campbell, to approve the recommendation. The motion carried by the following vote:

Yes: 7 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Becky Blair, Donita Van Horik, Mark Christoffels and Molly Campbell

PUBLIC PARTICIPATION (7:15 PM)

see media

Joe Mello presented public comment.

Amy Bodek, Director of Development Services, responded to a query from Chair Van Horik.

COMMENTS FROM THE PLANNING COMMISSION (7:18 PM)

see media

Chair Van Horik spoke.

Amy Bodek responded to a query from Chair Van Horik.

Chair Van Horik spoke.

Amy Bodek responded to a query from Chair Van Horik.

Commissioner Campbell spoke.

Chair Van Horik spoke.

Commissioner Campbell spoke.

Commissioner Saumur spoke.

Michael Mais, Assistant City Attorney, spoke.

Chair Van Horik spoke.

ADJOURNMENT (7:23 PM)

see media

At 7:23 p.m., Chair Van Horik adjourned the meeting.

hge

Donita Van Horik, Chair
Alan Fox, Vice Chair



Becky Blair, Commissioner
Molly Campbell, Commissioner
Mark Christoffels, Commissioner
Phil Saumur, Commissioner
Melani Smith, Commissioner

FINISHED AGENDA AND MINUTES

CALL TO ORDER (5:04 PM)

At 5:04 p.m., Chair Van Horik called the meeting to order.

ROLL CALL (5:04 PM)

Commissioners Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van
Present: Horik, Becky Blair, Mark Christoffels and Molly Campbell

Also present: Amy Bodek, Director of Development Services; Jeff Winklepleck, Acting Zoning Administrator; Michael Mais, Assistant City Attorney; Patrick Ure, Housing Operations Officer; Craig Chalfant, Planner; Heidi Eidson, Bureau Secretary

FLAG SALUTE (5:05 PM)

see media

Commissioner Campbell led the flag salute.

MINUTES (5:06 PM)

see media

see media

13-069PL

Recommendation to receive and file the Planning Commission minutes of November 21, 2013.

A motion was made by Commissioner Blair, seconded by Commissioner Campbell, to approve the recommendation. The motion carried by the following vote:

Yes: 7 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Becky Blair, Donita Van Horik, Mark Christoffels and Molly Campbell

DIRECTOR'S REPORT (5:06 PM)

see media

There was no Director's Report given.

SWEARING OF WITNESSES (5:06 PM)

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

REGULAR AGENDA (5:06 PM)

see media

see media

1. 13-070 PL Recommendation to recommend that the City Council certify Negative Declaration ND 03-13 and adopt the 2013-2021 Housing Element as presented. (Citywide)

Amy Bodek, Director of Development Services, introduced Veronica Tam, consultant, who presented the agenda item.

Commissioner Fox spoke.

A dialogue ensued between Commissioner Fox and Michael Mais, Assistant City Attorney.

A dialogue ensued between Commissioner Saumur and Veronica Tam.

Amy Bodek spoke.

Veronica Tam spoke.

Amy Bodek responded to queries from Chair Van Horik.

Michael Mais responded to a query from Chair Van Horik.

Amy Bodek responded to queries from Commissioner Smith.

Amy Bodek introduced Patrick Ure, Housing Operations Officer, who responded to a query from Commissioner Smith.

Amy Bodek spoke.

Dianne McNinch provided public comment.

Frances Emily Dawson Harris provided public comment.

Joe Ganem provided public comment.

Mike Dunfee provided public comment.

Chair Van Horik responded to queries from Clive Graham.

Clive Graham, representing the Apartment Association Southern California Cities, provided public comment.

Clive Graham responded to a query from Chair Van Horik.

Larry Goodhue provided public comment.

Gary Shelton, Long Beach Area Coalition for the Homeless, provided public comment.

Kraig Kojian, representing the Downtown Long Beach Associates, provided public comment.

Brian D'Andrea, Senior President of Century Housing and President of Villages at Cabrillo, provided public comment.

Jorge Rivera, Housing Long Beach, provided public comment.

Chair Van Horik swore in a member of the audience wishing to provide public comment.

Winton Johnson, East Yard Communities for Environmental Justice, provided public comment.

Lydia Fuentes, member of Housing Long Beach, provided public comment.

Keri Gallagher, Executive Director of Housing Long Beach, provided public comment.

Tom Crowe, Vice President of Housing Long Beach Board, provided public comment.

Drew Gagner, President of St. Mary's Medical Center Foundation, provided public comment.

Andreas Garcia provided public comment.

Allen Greenley, Executive Director of Southern California Association of

Non-Profit Housing, provided public comment.

Susanne Browne, Legal Aid Foundation of Los Angeles, provided public comment.

Arlene Mercer, representing Long Beach Area Coalition for the Homeless, provided public comment.

Chair Van Horik swore in a member of the audience wishing to provide public comment.

Lucia Vargas provided public comment.

Anna Bonia, staff member for Building Healthy Communities Long Beach and steering member of Housing Long Beach, provided public comment.

Chair Van Horik responded to a query from Commissioner Fox.

Commissioner Fox spoke.

Gary Shelton responded to a query from Commissioner Fox.

Susanne Browne responded to a query from Commissioner Fox.

A dialogue ensued between Commissioner Fox and Susanne Browne.

Commissioner Christoffels spoke.

A dialogue ensued between Commissioner Christoffels and Amy Bodek.

Michael Mais responded to a query from Commissioner Christoffels.

Amy Bodek responded to a query from Commissioner Christoffels.

Commissioner Blair made a motion to approve the recommendation as presented.

Commissioner Saumur spoke.

Amy Bodek responded to queries from Commissioner Saumur.

Commissioner Smith spoke.

Commissioner Campbell spoke.

Michael Mais responded to a query from Chair Van Horik.

Commissioner Blair accepted the amendment to her motion as made by Commissioner Smith.

Chair Van Horik spoke.

Commissioner Fox spoke.

A dialogue ensued between Commissioner Fox and Amy Bodek.

Commissioner Saumur spoke.

Commissioner Blair spoke.

Commissioner Saumur spoke.

A dialogue ensued between Amy Bodek and Commissioner Saumur.

Commissioner Christoffels spoke.

A dialogue ensued between Commissioner Christoffels and Veronica Tam.

A dialogue ensued between Commissioner Christoffels and Amy Bodek.

Commissioner Smith spoke.

A dialogue ensued between Chair Van Horik and Amy Bodek.

A dialogue ensued between Michael Mais and Chair Van Horik.

Commissioner Saumur and Commissioner Blair responded to a query from Chair Van Horik.

Commissioner Smith responded to a query from Michael Mais.

Chair Van Horik made an amendment to the motion.

Chair Van Horik responded to a query from Commissioner Blair.

A motion was made by Commissioner Blair, seconded by Commissioner Smith, to approve the recommendation with an amendment with regards to Program 2.2 to include the language "should also conclude the review of PD-29, PD-21, IL and IM zones for their appropriateness for inclusion as sites for emergency shelters by 2015" and an amendment with regards to Program 3.3 that includes the language "that the Franchise Tax Board Substandard Housing Program and the Rental Escrow Program be looked at at the same time". The motion carried by the following vote:

Yes: 7 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Becky Blair, Donita Van Horik, Mark Christoffels and Molly Campbell

PUBLIC PARTICIPATION (8:00 PM)

see media

Larry Goodhue provided public comment.

Frances Emily Dawson Harris provided public comment.

COMMENTS FROM THE PLANNING COMMISSION (8:09 PM)

see media

Commissioner Blair spoke.

Amy Bodek, Director of Development Services, responded to a query from Commissioner Blair.

Commissioner Fox spoke.

Amy Bodek responded to a query from Chair Van Horik.

ADJOURNMENT (8:13 PM)

see media

At 8:13 p.m., Chair Van Horik adjourned the meeting.

hge