

**LONG BEACH CIVIL SERVICE COMMISSION
JEANNE KARATSU, PRESIDENT
NOVEMBER 19, 2008**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, November 19, 2008, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: F. Phil Infelise, Ahmed Saafir, Jeanne Karatsu

MEMBERS EXCUSED: Mary Islas, Douglas Haubert

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Salvador Ambriz, Personnel Analyst
Diane Dzodin, Personnel Analyst
Debbie McCluster, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Beverly Nieves, Personnel Analyst, Human Resources

President Jeanne Karatsu presided.

MINUTES: It was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the minutes of the regular meeting of November 12, 2008, be approved as prepared. The motion carried by a unanimous roll call vote.

**REQUEST FOR TEMPORARY
REASSIGNMENT FOR
TRAINING AND TRANSFER:**

**MICHAEL DAVID HERNANDEZ/GAS FIELD SERVICE
REPRESENTATIVE/GAS AND OIL TO CUSTOMER
SERVICE REPRESENTATIVE/FINANCIAL MANAGEMENT**

The Secretary presented a communication from Lori Ann Farrell, Director of Financial Management, requesting Commission authorization to temporarily reassign Michael David Hernandez, Gas Field Service Representative, Long Beach Gas and Oil for training, and transfer him to the Financial Management Department, to the classification of Customer Service Representative. In addition, the Secretary presented a staff report prepared by Donna de Araujo, Assistant Administrative Analyst. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the request for reassignment for training and transfer be approved, pursuant to Sections 63(3) and (64) of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST FOR SELECTIVE
CERTIFICATION:**

The Secretary presented a communication from Anthony Batts, Chief of Police, requesting Commission authorization for the selective certification for individuals with Spanish, Khmer and/or Vietnamese/English bilingual skills from the Police Recruit eligible list. In addition, the Secretary presented a staff report prepared by Deborah McCluster, Personnel Analyst. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the request be approved, pursuant to Section 28 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST TO RECONSIDER
APPLICATION:**

ADMINISTRATIVE ANALYST

The Secretary presented a communication from Christine Best, requesting the Commission to reconsider her application for the Administrative Analyst examination. In addition, the Secretary presented a staff report prepared by Diane Dzodin, Personnel Analyst. Ms. Dzodin briefed the Commission regarding this request. Ms. Best also addressed the Commission, requesting that it reconsider her application based on her experience in other City classifications not considered as qualifying experience. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried to deny Ms. Best's request. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS:

PUBLIC HEALTH NUTRITIONIST – 17 Applied, 3 Qualified

It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the subject examination results be approved. The motion carried by a unanimous roll call vote.

RETIREMENT:

**MICHAEL RICE/WATER TREATMENT SUPERVISOR
II/WATER**

It was moved by Commissioner Infelise, seconded by Commissioner Saafir and carried that the subject retirement be received and filed. The motion carried by a unanimous roll call vote.

DISABILITY RETIREMENTS:

It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the following disability retirements be received and filed. The motion carried by a unanimous roll call vote.

Larry Wilson/Gas Construction Worker II/LBGE
Raymond Dennison/Police Officer/Police

RESIGNATIONS:

It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the following resignations be approved.

Judy Estrada/Water Communication Dispatcher I/Water
Esther Luna/Housing Rehabilitation Counselor/Community Development

TRANSFER:

SANDRA PALMER/ADMINISTRATIVE ANALYST III
FINANCIAL MANAGEMENT TO ADMINISTRATIVE
ANALYST III/DEVELOPMENT SERVICES

It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the subject transfer between departments be approved. The motion carried by a unanimous roll call vote.

MANAGERS' REPORT:

Melinda George, Deputy Director, informed the Commission that staff conducted three more sessions of the examination for Police Recruit on Tuesday, November 18, 2008, and would be conducting the final three sessions on Thursday, November 20, 2008.

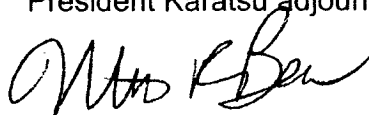
The Secretary informed the Commission that management staff would be attending the Management conference on Thursday, November 20, 2008, at the Airport Marriott Hotel in Long Beach.

COMMENTS FROM PUBLIC:

Danny Wilson addressed the Commission regarding the Commission's rules regarding qualifications of job applicants.

ADJOURNMENT:

There being no further business before the Commission, President Karatsu adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION AND MARINE
PARKS AND RECREATION COMMISSION MINUTES
OCTOBER 16, 2008**

I. CALL TO ORDER

The Parks and Recreation Commission meeting was called to order by Drew Satariano, President, at 9:02 a.m., at the Bixby Park Community Center, in Social Hall #2. J.C. Squires, Manager of Business Operations, took roll call and confirmed a quorum.

Present: Drew Satariano, President
Brett Waterfield, Vice President
Simon George
Albert Guerra
Harry Saltzgaver
Sarah Sangmeister

Absent: none

Staff: J.C. Squires, Manager of Business Operations
Dennis Eschen, Manager of Planning and Development
Ramon Arevalo, Acting Manager of Maintenance Operations
Ted Stevens, Superintendent, Community Recreation Services
Lt. Dan Pratt, Park Rangers
Bill Greco, Supervising Park Ranger
Robin Black, Executive Assistant to the Director

Guests: Barbara Young, CSULB Recreation and Leisure Major
Andrew Hilton, Boy Scout Troup #314
Michael Hilton, Boy Scout Troup #314
Perry Hampton, Aquarium of the Pacific
Barbara Long, Aquarium of the Pacific
Mike Johnson, Boy Scout Troup #314
Diane Wiley, Partners of Parks

II. ACKNOWLEDGEMENT

A. Andrew Hilton for his Eagle Scout project at the Senior Center.

Mr. Hilton described his project at the Senior Center, which began about six months ago. He decided to build three benches and plant three trees.

President Saltzgaver presented a plaque and framed photo to Mr. Hilton, in appreciation for his work.

III. APPROVAL OF MINUTES – SEPTEMBER 18, 2008

It was moved by Commissioner Guerra and seconded by Vice President Waterfield to approve the September 18, 2008 Parks and Recreation Commission minutes. The motion carried unanimously.

President Satariano said that he was going to move two items up on the agenda.

IV. COMMISSION ACTION ITEMS

#08-1001

Recommendation to authorize the Director or his or her management designee to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

President Satariano stated that there were none this month.

#08-1002

Recommendation to approve the placement and installation of a memorial bench to honor Jack Rathbun.

It was moved by Commissioner Saltzgaver and seconded by Commissioner Sangmeister to approve the recommendation. The motion carried unanimously.

#08-1003

Recommendation to approve the placement and installation of a memorial bench to honor Marjel Ann Siegrist.

It was moved by Commissioner Saltzgaver and seconded by Commissioner George to approve the recommendation. The motion carried unanimously.

V. COMMITTEE STATUS REPORTS

**A. EXECUTIVE COMMITTEE
President Satariano, Chair**

President Satariano stated that they met and discussed the agenda.

**B. FINANCE AND APPEALS COMMITTEE
President Satariano, Chair**

President Satariano said that the Committee did not meet.

Mr. Squires mentioned that the report was included in the packet.

C. **PARK SAFETY COMMITTEE**
Commissioner Saltzgaver, Chair

Commissioner Saltzgaver stated that the Committee did not meet and that the report was included in the packet. He asked the status of the park rangers.

Mr. Squires responded that the Department should know next week.

Mr. Bill Greco said that violations have nearly doubled, probably due to the warm weather. There is a lot of activity in the parks.

D. **MARKETING AND CUSTOMER SERVICE COMMITTEE**
Commissioner Guerra, Chair

Commissioner Guerra stated that the Committee did not meet.

E. **CAPITAL IMPROVEMENT AND INFRASTRUCTURE COMMITTEE**
(Vacant), Chair

Vice President Waterfield stated that the Committee met this morning.

President Satariano stated that Vice President Waterfield would temporarily be the Chair for the Capital Improvement and Infrastructure Committee and that Commissioner Guerra would temporarily be the Chair of the Special Events and Recreation Committee.

F. **CITY SCHOOLS/JOINT COMMITTEE**
Commissioner Sangmeister, Chair

Commissioner Sangmeister said that she was unable to attend the meeting and asked Commissioner George to give a report.

Commissioner George stated that he attended the meeting and not much happened.

G. **SPECIAL EVENTS AND RECREATION COMMITTEE**
(Vacant), Chair

Commissioner Guerra stated that as the new Chair, he had nothing to report.

President Satariano stated that the Committee did not meet.

Commissioner Saltzgaver said there would be no Halloween carnivals this year on October 31st.

Commissioner Guerra stated that there was a handout included in the packet that listed Halloween events at the parks during normally scheduled hours.

Mr. Squires clarified that there would be afternoon activities at the parks, but the evening carnivals would not take place.

Vice President Waterfield stated that some California State University, Long Beach students volunteered to hold an event at Silverado Park. There are approximately 40 students with more activities for Halloween.

Mr. Stevens stated that the regional park sites would be open until 7:00 p.m.

President Satariano suggested that the Department spread the word that there would be no Halloween carnivals.

Mr. Squires responded that the Information Office would get the word out.

VI. DIRECTOR'S REPORT TO COMMISSION

- A. Recommendation to receive and file the Director's Monthly Highlights Report for September 2008.

President Satariano asked for any comments or questions on the monthly report.

Commissioner Guerra questioned money for the El Dorado Nature Center building.

Mr. Eschen responded that it was for repairs to the museum.

It was moved by Commissioner Guerra and seconded by Commissioner George to approve the recommendation. The motion carried unanimously.

President Satariano said that he would move up an item on the agenda.

IX. NEW BUSINESS

- G. Receive and file the Aquarium of the Pacific Animal Care Center Improvements Report.

Ms. Barbara Long, with the Aquarium of the Pacific, introduced herself and Perry Hampton, Director of Animal Husbandry with the Aquarium. She said that Mr. Hampton would discuss animal care at the Aquarium.

Mr. Hampton said that he has been the Director of Animal Husbandry since 1997. This project is special because it allows the Aquarium to make a number of much needed improvements to the veterinary side. He described the veterinary hospital as it is now and explained that this project would expand the hospital and include windows that would allow visitors to look in at surgeries and include headsets to allow them to hear what was going on also. During other times, they would show films of previous surgeries and work.

Ms. Long stated that this is a very busy facility and described the new Animal Care Center, which would open in 2010.

Mr. Hampton said that they would add a holding area for new animals and recovering animals and he described what they would be doing with this area.

Commissioner Saltzgaver asked where the \$5 million is coming from?

Ms. Long responded that the money is from all non-City sources, from board members and foundations.

Vice President Waterfield asked if the Aquarium would also develop a new educational curriculum, to use the new center and work with the School District?

Ms. Long responded that they would definitely use this opportunity to integrate this center into the educational program. She said they would also do a program with the Miller's Children's Hospital through a web-cast to hospitalized children.

Commissioner Guerra asked if the Aquarium would be considering participating in a Regional Occupational Program for veterinarian training?

Mr. Hampton responded that participating in such a program would be a strong possibility. They want to expand their educational message out to the high schools and colleges.

It was moved by Commissioner Saltzgaver and seconded by Commissioner Sangmeister to approve the recommendation. The motion carried unanimously.

President Satariano stated that they would go back to the regular order of the agenda.

VII. CORRESPONDENCE

President Satariano said that they received no correspondence.

VIII. UNFINISHED BUSINESS

A. PARTNERS OF PARKS REPORT – DIANE WILEY

Ms. Wiley said that Partners of Parks (POP) has been involved in community outreach over the last couple of months. They participated in the Good Neighbor Festival. They are giving people the opportunity to understand the story of POP and are also being an advocate for the Department of Parks, Recreation and Marine and for the Community Recreation Services Bureau. The Department has printed a great brochure called "Come Out and Play," with a map listing all the parks in the city with the acreage.

Ms. Wiley said that POP also participated and were lead charity for the Long Beach Marathon. They had a booth at the Health Expo the Friday and Saturday before the Marathon and she biked the entire 26.3 miles on Sunday. She said they acquired about 125 e-mail addresses from Long Beach residents who were interested in POP. People also donated money to them at the Health Expo. Through their website, people donated over \$3,000 to POP through the Marathon. Karen Hester also participated with her group of runners. Ms. Wiley said that POP is also participating in the Women's Conference next week.

Ms. Wiley said that the Blair Field scoreboard project is going forth. The Diamond Baseball League and the Armada have succeeded in giving POP sufficient security insurances. POP will be cutting a check on December 1st and this is moving forward.

Ms. Wiley said that they had their first Strategic Planning Session with the POP Board on September 30th. Julie Knabe, Supervisor Knabe's wife, facilitated the session. They discussed their mission and put together an outline. They want to identify specific park projects that POP can step up and be a part of and do fundraising for.

Commissioner Saltzgaver asked where they were at with the Universally Accessible Playgrounds.

Ms. Wiley said that POP is working with the big donors like Boeing and Verizon and developing relationships.

Commissioner Saltzgaver said that his only concern is to make sure that we maintain a positive relationship with OCL and anyone else who has given us money.

Ms. Wiley agreed that it is up to POP to keep a relationship with those who donated money early on.

Commissioner Guerra asked where the money for the Blair Field scoreboard came from.

Ms. Wiley responded that it is a portion of restricted funds. Because of the nature of the agreement with POP, the California State University, Long Beach Foundation (CSULB), and Diamond Baseball League, we will get that money back into our account along with interest. There is going to be a pay-down on advertising revenue and also a security commitment from Diamond Baseball League and CSULB Foundation.

Vice President Waterfield asked if it was possible to find ways to encourage other businesses to adopt parks, like Union Pacific Railroad is going to adopt Silverado Park.

President Satariano asked that Mr. Squires do an overview of the Business Operations Bureau.

Mr. Squires said that after the Community Recreation Services Bureau gave an overview of their bureau during the August meeting at Houghton Park. They thought it would be a good idea to have each bureau each month give an overview on what they are working on and what they are all about. He discussed Personnel and Training, Finance Operations, Community Information and Graphics, and Safety.

IX. NEW BUSINESS

- A. Recommendation to approve the Cesar E. Chavez Park Art Table Project.

It was moved by Commissioner Saltzgaver and seconded by Commissioner Guerra to approve the recommendation. The motion carried unanimously.

- B. Recommendation to approve that the acquisition and improvement of the Pacific Coast Highway and Atlantic Avenue mini-park as proposed meets a recreational need in the city and is appropriately designed.

It was moved by Commissioner Saltzgaver and seconded by Vice President Saltzgaver to approve the recommendation. The motion carried unanimously.

- C. Recommendation to approve that the acquisition and improvement of the Pacific Coast Highway and Martin Luther King, Jr. Avenue mini-park, as proposed, meets a recreational need in the city and is appropriately designed.

Vice President Waterfield said that he had a concern with the design. He said that it looks like this park is fully enclosed except for a small entrance at the north/east corner. Could there be consideration to open it up on Pacific Coast Highway? He said that he understands that the design was so that the park would not become a walk-through area. He thought that if it would be enclosed on three sides, they would be able to avoid people using it as a walk-through.

Mr. Eschen responded that he would make that a condition. It could certainly be done. The enclosure was to prevent wearing out of the site by people coming across from Poly High School. There would be no problem opening this up to Pacific Coast Highway. He would give this recommendation back to the Redevelopment Agency (RDA) who would give it back to the designer.

Commissioner Sangmeister asked if anyone talked to the Police Department and wondered if they would be happy with anything that was that enclosed?

Mr. Eschen responded that the Department was not directly involved in the design, so he was not sure what input RDA received. Normally comments from the Police Department are that they would like something enclosed so people can't run out the other end. He said that the trees along the perimeter are Sycamore trees so they will be fairly tall, high-branching trees and they will be clear underneath.

It was moved by Vice President Waterfield and seconded by Commissioner Sangmeister to approve the recommendation with a modification to open the park on Pacific Coast Highway by removing the fence on that street frontage. The motion carried unanimously.

- D. Recommendation to approve that the acquisition and improvement of the Pacific Avenue and 9th Street Dog Park as proposed meets a recreational need in the city and is appropriately designed.

Commissioner Saltzgaver asked if there was an agreement with any group to maintain this dog park?

Mr. Eschen responded no, there is no organized dog association. There is a neighborhood group who would perform some of those functions, but they have not organized. The Department would have to take responsibility for maintaining this park.

Commissioner Saltzgaver said that it should be noted that so far we have approved passive parks, which includes some maintenance. This is an active park and it is going to include a lot more maintenance.

Commissioner Sangmeister asked if this would be creating a precedent with this park if we don't have a group that is willing to be involved, that we will have requests of three or four more dog parks and pointing to this one saying that the City is maintaining it. Do we know what the differential in the cost in terms of maintaining a dog park vs. maintaining a passive park?

Mr. Arevalo said that the Department does partner with the Recreation Dog Park Association. We provide bags and empty all their trash. They do take responsibility for raking the area. Quarterly, the Department goes in and fixes things like the drinking fountain, the lighting, and the fencing. We would have to add more to our contract to provide any more services.

Mr. Squires said that he has had about four or five inquiries in the last six weeks from vendors who want to put in vending machines with doggie bags, doggie treats, and dog wash machines. We might be able to bring in some revenue.

Commissioner Saltzgaver asked if this small parcel of land would work to split into two for the big dogs and small dogs?

Mr. Eschen responded that the design group did not take the Department's recommendation and is making one dog park in this space.

President Satariano said that although he knows there is a need and desire for dog parks throughout the city, he would like the Commission to be somewhat possessive as they were by running a public hearing for Recreation Park on dog parks. He always wants any dog park, no matter how small, to come before the Commission. He doesn't want a cottage industry sprung up either.

Commissioner Guerra asked how dense the residential is around this area? Will there be complaints about barking dogs?

Mr. Eschen responded that the building to the north is a single-family residence and there are apartments across the street.

Commissioner Guerra asked if this requires a public notice to give input on a dog park in the middle of a residential neighborhood.

Mr. Eschen responded, no it does not. There are hours posted, so the park would not be open 24-hours a day.

Commissioner Guerra said that he is not comfortable with the fact that we are not notifying the residents that there are plans for a dog park here.

It was moved by Commissioner Saltzgaver and seconded by Commissioner George to approve the recommendation. The motion carried with Commissioner Guerra and Commissioner Sangmeister opposing.

- E. Recommendation to approve that the acquisition and improvement of the Rosa Parks Park as proposed meets a recreational need in the city and is appropriately designed.

Commissioner Saltzgaver said that he is concerned about a park in the middle of two streets.

Mr. Eschen responded that Orange Avenue would be diverted from this area, so it would not be a heavy traffic arterial at this point. Currently, there is heavy traffic into Alamitos Avenue. This is a plan to stop the direct connection feeding the really short key intersection and it would hopefully convince through traffic to turn to Alamitos Avenue earlier.

Commissioner Saltzgaver said when this first came up he was under the impression that they would abandon this section of Orange Avenue.

Mr. Eschen responded that it would not be convenient to continue through on Orange Avenue. Drivers would have to make an additional turn at the end, instead of going through to Orange Avenue.

Commissioner Saltzgaver asked how many crosswalks are planned.

Mr. Eschen responded, four.

Commissioner Saltzgaver expressed his concern with kids crossing the street to play at this park. He said that this is not the best plan for safety aspects.

Commissioner Guerra mentioned crosswalk lights with the lights embedded in the road might be a good idea.

Commissioner Saltzgaver said they discussed alternatives, Commissioner Sangmeister suggested connecting the two smaller parcels, leaving the access open on 15th Street.

It was moved by Commissioner Saltzgaver and seconded by Vice President Waterfield to approve that the acquisition and improvement of the Rosa Parks Park meets a recreational need in the city, with a modification that the 16th Street access from Alamitos Avenue to Orange Avenue be closed and connect the two smaller parcels into one park space. The motion carried unanimously.

- F. Recommendation to approve that the acquisition and improvement of the Orizaba Park expansion as proposed meets a recreational need in the city and is appropriately designed.

Mr. Eschen said that this triangle parcel is a new part of Orizaba Park, which has been acquired by the Redevelopment Agency. The buildings have all been demolished. Community input received was that they would like to reflect the historic nature of the site, which was the Pacific Electric right-of-way that used to run through this site. The site currently has a trailer that staff operates out of, there is no community meeting space. The plan would be to build a small community center, about the size at Admiral Kidd Park. Mr. Eschen described the proposed plans for the park.

It was moved by Vice President Waterfield and seconded by Commissioner Sangmeister to approve the recommendation. The motion carried unanimously.

Commissioner Saltzgaver asked about the funding for this project.

Mr. Eschen responded that there is an informal commitment from the Redevelopment Agency to fund.

- H. Recommendation to authorize the Director of Parks, Recreation and Marine to execute all documents necessary to issue a revocable permit to the Boys & Girls Clubs of Long Beach for the use of approximately 3,600 square feet of building and yard space, located at 1205 Freeman Avenue, Long Beach, California 90804, for the administration and provision of programming to youth and teen participants, for a term of one year, with four one-year renewal periods subject to the discretion of the Director.

President Satariano said that he received a phone call from Councilmember O'Donnell in support and also spoke with Eleanore Schmidt with her support.

It was moved by Commissioner Saltzgaver and seconded by Commissioner George to approve the recommendation. The motion carried unanimously.

- I. Recommendation to support Measure I Infrastructure bond, as it relates to parks and recreation.

President Satariano said that they discussed this at the Executive Committee meeting and there is an attachment that was included in the packet. He said that Vice President Waterfield and Commissioner Sangmeister and himself met with the Mayor and his chief of staff and were satisfied with Measure I. The Mayor asked for a recommendation and also that we go out into the community and ask that people vote for this.

Commissioner Saltzgaver suggested that a representative of the Parks and Recreation Commission participate in the oversight committee for this, if it passes, as to how the dollars are spent.

It was moved by Commissioner Saltzgaver and seconded by Commissioner George to approve the recommendation. The motion carried unanimously.

X. COMMENTS

A. AUDIENCE

President Satariano asked for comments from the audience.

Ms. Wiley requested a copy of the Revenue Development report that was distributed.

B. STAFF

President Satariano asked for comments from the staff. He mentioned that the Commission was invited to the "Welcome to Cambodia Town" mural dedication on Saturday, November 1st.

Mr. Eschen discussed the status of the Colorado Lagoon project.

C. COMMISSIONERS

President Satariano asked for comments from the Commissioners.

Commissioner George suggested that staff publicize that the Parks and Recreation Commission approved and endorse Measure I.

Mr. Eschen responded that staff would do a press release.

Commissioner Saltzgaver stated that the CAPRCBM training for November 1st is still on at this moment. Because of the financial situation and budgets across Southern California, it might be a good idea to postpone it.

President Satariano stated that he always likes coming to Bixby Park because he was born in the Harriman Jones Hospital that used to be across the street.

Mr. Squires mentioned that the beach recycling program was approved by the City Council and it should be implemented by March 2009.

X. NEXT MEETING

President Satariano stated that the next meeting would be held at 9:00 a.m., on Thursday, December 18, 2008, at the El Dorado Park West Community Center, in the Senior Center Library, 2800 Studebaker Road, Long Beach.

XI. ADJOURNMENT

President Satariano adjourned the meeting at 11:14 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Robin Black". The signature is written in a cursive, flowing style.

Robin Black
Executive Assistant to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine

MINUTES
REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS
LONG BEACH, CALIFORNIA
NOVEMBER 20, 2008

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on November 20, 2008.

The meeting was called to order at 7:05 p.m. by President Allen.

PRESENT:	John Allen	Commissioner
	Paul Blanco	Commissioner
	Frank Clarke	Commissioner
	Suzanne Dallman	Commissioner
	William B. Townsend	Commissioner
	Charles Parkin	Principal Deputy City Attorney
	Kevin L. Wattier	General Manager
	Sandra L. Fox	Secretary to the Board of Water Commissioners
	B. Anatole Falagan	Deputy General Manager – Business
	Ryan J. Alsop	Director, Government & Public Affairs
	Eric Leung	Director of Water Resources
	Ken Bott	Administrative Officer
	Melissa L. Keyes	Administrative Analyst III/Special Projects Coordinator
	Dynna Long	Office Administrator
	Juan Ayala	Student, East Los Angeles City College
ABSENT:	Robert C. Cheng	Deputy General Manager – Operations

1. PLEDGE OF ALLEGIANCE

Sandra Fox led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

November 6, 2008

Commissioner Clarke requested that a correction be made to comments he made at the November 6, 2008 board meeting that were included on page 5, under item 7, paragraph 6 of the minutes as follows: Commissioner Clarke advised that the Long Beach Water Department might have a public relations problem with the applicants who were not selected.

Upon motion by Commissioner Blanco, seconded by Commissioner Townsend and unanimously carried, the corrected minutes of the Meeting of November 6, 2008 were unanimously approved.

3. PUBLIC COMMENT

President Allen opened the public comment period. As there were no requests to address the Board on non-agenda items, the public comment period was closed.

4. REVIEW BOARD MEETING SCHEDULE FOR DECEMBER 2008

- John D. S. Allen, President, Board of Water Commissioners

The Board discussed the proposed meeting schedule for the month of December 2008.

President Allen advised he would be absent from the December 4, 2008 meeting. Commissioner Townsend indicated he would be absent from the December 18, 2008 meeting.

The Board agreed to the following meeting schedule:

December 4, 2008	Regular Meeting – 9:15 A.M.
December 18, 2008	Regular Meeting – 7:00 P.M.

5. PRESIDENT'S REPORT

- John D. S. Allen, President, Board of Water Commissioners

President Allen reported that he was looking forward to the Recycled Water Study session scheduled for later on in the agenda. He advised he expected questions; discussion; and was looking to see what opportunities exist for increasing supply to meet targets.

He advised that he had requested an agenda item be set for the December 18th agenda regarding discussion on siting a desalination plant; discussing the resource overall, but advised that discussion of specific land sites would not be included in this discussion.

President Allen reviewed a memo distributed to the Board from Principal Deputy City Attorney Charles Parkin regarding Water Board authority, in response to President Allen's request.

At the request of President Allen, Mr. Parkin commented on his memorandum distributed to the Board on November 20, 2008, giving a brief overview on the authority of the Board over personnel matters, establishment of committees and the ability to hold closed sessions.

6. GENERAL MANAGER'S REPORT
Kevin L. Wattier, General Manager

CONSUMPTIVE WATER DEMAND FOR OCTOBER 2008

Mr. Wattier reviewed a handout that showed the 10-year history (FY 1998 – 2008) for consumptive water demand in the City of Long Beach. He advised that in the future the percentage in reduction will be compared to the 10-year period FY 1998-2007 to be consistent when comparing performance with that period prior to when conservation measures were adopted. He noted, in addition, staff would compare with performance versus last year. He indicated that October 2008 was also a record low for consumption, and below that of 2007.

LONGFIN SMELT DECISION

Mr. Wattier commented on the Department of Water Resource (DWR) media release distributed in the Board cubbies. He indicated this was DWR's response to the recent take regulations implemented by the California Fish and Game Commission to protect Longfin Smelt. He advised this decision has the potential to further reduce state and federal water deliveries, or an additional 17 percent in an average water year by extending the pumping reduction period by one to two months. He reminded the Board that the previous decision regarding Delta Smelt restricted pumping for the period February through June.

He advised this is an interim decision, to ultimately be replaced by a permanent Biological Opinion for the endangered species. He reported federal agencies will come out with formal Biological Opinion regarding Delta Smelt by December 17th, 2008.

SOUTHERN CALIFORNIA WILDFIRES

Mr. Wattier reported that the recent fire incidents had not impacted Long Beach Water Department operations.

GROUNDWATER STORAGE FRAMEWORK UPDATE

Mr. Wattier advised the Groundwater Storage Framework process was coming to an end after two years of work. He reported the mediation process was completed as of November 19, 2008, and the final results were presented to all local water purveyors who attended the meeting held on November 19, 2008.

He advised the next phase would include legal proceedings before a court; decision on proposed amendments; judge will hear arguments and offer a judgement.

Mr. Wattier reported as part of the mediation process that individual storage accounts had been increased. He reported that politics regarding this issue remained the same. President Allen inquired about the Central Basin Municipal Water District position regarding this matter. Mr. Wattier indicated they remained opposed to the proposed changes.

7. CONSENT CALENDAR

Commissioner Townsend asked for an explanation of the proposal process related to Consent Calendar item 7b.

Mr. Eric Leung provided a briefing, and indicated that four firms were contacted to submit proposals, but that only one proposal had been received. Mr. Leung further explained that the proposal process is "blind"; submitter did not know they were the only company to submit a proposal.

It was moved by Commissioner Blanco, and seconded by Commissioner Townsend to approve Consent Calendar items 7a. through 7f.

Commissioner Clarke requested that Consent Calendar items 7b, 7c, 7d, 7e be pulled for discussion.

7b. Mr. Wattier reported that the proposal with DXV Water Technologies provided for hiring of a temporary employee with Ph.D. and analytical expertise for a three year contract to assist in the Seawater Desalination Prototype Facility Post Treatment Operation and Research.

President Allen inquired about the funding source for this agreement. Mr. Leung advised the project is funded by a 50 percent matching grant from the U.S. Bureau of Reclamation, with an additional 50 percent matching grant from the Department of Water Resources.

7c. Mr. Eric Leung provided a briefing that noted this contract would provide engineering services to look at the feasibility of developing a prototype desalination facility that might be co-located with and utilize the newly constructed under ocean floor seawater intake and discharge system. He advised the study the contractor would be conducting would be a "fatal flaw" analysis.

Commissioner Clarke expressed concerns regarding obtaining approvals for this type of operation. Mr. Wattier clarified this agenda item would just approve a feasibility study to be completed regarding this issue.

There was general discussion regarding the objectives of the study, potential objections, and means to mitigate the issue.

7d. Commissioner Clarke expressed concern regarding bids and pricing for this agenda item. There was general discussion regarding the bidding process and responsiveness of bidders.

7e. Commissioner Clarke inquired if the Long Beach Water Department purchases fire hydrants. Mr. Wattier responded yes they do.

Commissioner Clarke made a friendly amendment to the previous motion to approve Consent Calendar items 7a., 7b., 7d., 7e., and 7f., and pull Consent Calendar item 7c. for a separate vote. The makers of the previous motion accepted the friendly amendment. The motion carried unanimously.

7a. Approval of Transfer of Funds by Journal Entry Dated November 20, 2008

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

7b. Authorize the General Manager to execute an agreement with DXV Water Technologies, to provide Engineering Assistance for Seawater Desalination Prototype Facility Post Treatment Operation and Research in an amount not-to-exceed \$473,530

A communication was presented to the Board from K. Eric Leung, which is on file at the Long Beach Water Department.

7d. Adopt Specifications WD-14-08 and Authorize the General Manager to Execute an Agreement with S & J Supply Company, Inc. (S & J Supply) to furnish and deliver Miscellaneous Water Works Materials and Bronze Products in an amount not to exceed \$370,000 for a period of one year, and to exercise the options to renew during two additional one-year periods for an amount not to exceed 5% for the first renewal period, and not to exceed 10% for the second renewal period

A communication was presented to the Board from Robert C. Cheng, which is on file at the Long Beach Water Department.

7e. Adopt Specifications WD-15-08 and Authorize the General Manager to Execute an Agreement with HD Supply Waterworks, Ltd. (HD Supply) to furnish and deliver Fire Hydrants and Fire Hydrant Parts in an amount not to exceed \$490,000 for a period of one year, and to exercise the options to renew during two additional one-year periods for an amount not to exceed 4% for each renewal period

A communication was presented to the Board from Robert C. Cheng, which is on file at the Long Beach Water Department.

7f. Approval of Retirement Order No. 6087 for items that have become obsolete and/or unrepairable during the current year, and authorize removal of these items from the Department records

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

Commissioner Clarke made a motion to remove Consent Calendar Item 7c. from the agenda and agendaize this item for a future meeting. Commissioner Blanco seconded the motion.

There was general discussion on objectives of the study as outlined in Consent Calendar Item 7c., and options as a result of the study.

Commissioner Dallman inquired if results of the study would be applicable to other locations. Mr. Leung responded yes.

Commissioner Townsend made a substitute motion to Authorize the General Manager to Execute the Agreement with CH2M HILL to provide engineering services for the Preliminary Study and Fatal Flaw Analysis for the Long Beach Desalination Research and Demonstration Project in an amount not-to-exceed \$235,799. Commissioner Dallman seconded the motion.

President Allen called for a Roll Call Vote.

A roll call vote was taken as follows:

AYES:	COMMISSIONERS:	<u>PAUL BLANCO, SUZANNE DALLMAN,</u>
		<u>WILLIAM TOWNSEND, JOHN ALLEN</u>
NOES:	COMMISSIONERS:	<u>FRANK CLARKE</u>
ABSENT:	COMMISSIONERS:	<u>NONE</u>
ABSTAIN:	COMMISSIONERS:	<u>NONE</u>

Motion carried 4 yes; 1 no.

7c. Authorize the General Manager to Execute an Agreement with CH2M HILL to provide engineering services for the Preliminary Study and Fatal Flaw Analysis for the Long Beach Desalination Research and Demonstration Project in an amount not-to-exceed \$235,799

A communication was presented to the Board from K. Eric Leung, which is on file at the Long Beach Water Department.

8. Water Efficient Landscape Giveaway Program
• **Kevin L. Wattier, General Manager**

Mr. Wattier provided an overview of the program. He reviewed a graph which detailed the history of applications received to date. He noted that the number of applications had significantly slowed down since the introduction of the program. Mr. Wattier suggested that the cut-off date for the drawing be terminated sooner than planned, with adequate notification to residents. He suggested the final drawing be set for mid-December 2008.

It was moved by Commissioner Blanco to end the Water Efficient Landscape Giveaway Program on December 1st, 2008 with proper notification to the public. Commissioner Clarke seconded the motion.

President Allen offered that a later date of December 16 could be set for termination of the program.

President Allen called for the vote. The motion carried 4 yes, and 1 no.

9. REPORT OF THE METROPOLITAN WATER DISTRICT (MWD) BOARD MEETING ON NOVEMBER 18, 2008
• **Kevin L. Wattier, General Manager**

Mr. Wattier provided the report in the absence of Suja Lowenthal, Metropolitan Water District Director.

Mr. Wattier provided a summary of the action taken at the MWD November 18 2008 board meeting. He noted under agenda item 8-2. the Board had authorized \$22 million for extraordinary conservation programs, and \$13 million in increased contracting authority with Honeywell International to process incentives. Mr. Wattier reported that there had been significant discussion by board members regarding this matter, especially regarding eligibility conditions for incentives that called for agencies to have mandatory conservation ordinances in place to receive funding. He reported after much discussion this item had been held over, and that MWD staff had been directed to return in December with a detailed report on criteria for conservation ordinances and implementation measures for the programs.

10. Approve the Revision of Section 1406 of the Long Beach Water Department Rules and Regulations
• **B. Anatole Falagan, Deputy General Manager - Business**

Mr. Ken Bott, Administrative Officer provided a briefing regarding this agenda item. He noted previous revisions to Section 1406 made in July, 2008. He noted the responsibilities of each party related to damage caused by the intrusion of tree roots into the City's sewer system, and the repair of such damage.

He advised the next step was to revise Section 1406 to clearly reflect the responsibilities of each party. He further advised that it was not necessary to reinstate Section 1407 as LBWD will no longer make repairs to the Building Sewer as a result of tree root intrusion due to the elimination of the MOU between the City and the LBWD.

Commissioner Clarke inquired about communicating this change to the residents. Mr. Wattier advised that the Public Works Department would be advertising this change through an article in the WAVE.

Commissioner Blanco made a motion to approve the revision of Section 1406 of the Long Beach Water Department Rules and Regulations. Commissioner Townsend seconded the motion. The motion carried unanimously.

11. Recycled Water Study Session
• **Eric Leung, Director of Water Resources**

Mr. Leung provided a historical overview of the development of the current distribution infrastructure for recycled water within the City of Long Beach. He also noted the possible options for additions to that infrastructure, based on the findings of the Recycled Water Master Plan.

He summarized the opportunities and challenges that are faced with any potential expansion of the recycled water distribution system, and he noted the cooperative effort with LA County Sanitation District to upgrade their reclamation plant to improve peaking capacity for Long Beach.

President Allen asked what capacity would be gained from the upgrade. Mr. Wattier advised this information would be available through the testing to be done after the completion of the upgrade. He advised staff expected the results soon.

Mr. Leung reviewed potential opportunities and locations for additional demand. He noted the possibility of ultimately using capacity to increase replenishment and thereby increasing the LBWD's pumping ability in the Central Basin.

Commissioner Townsend noted it was important to add acres covered by recycled water to future recycled water presentation maps.

Commissioner Clarke inquired how the plan would increase availability of recycled water to the Westside. There was general discussion regarding opportunities, efficiencies and cost tradeoffs of matching recycled water distribution lines with potential demands.

Commissioner Dallman requested further information regarding the conceptual project at the Rio Hondo spreading grounds. Mr. Leung outlined the ideas for the project. Mr. Wattier noted this was a long-term, conceptual project that would involve many regulatory agencies with oversight.

12. LEGISLATIVE ISSUES/ACTIONS/BILLS

- **Ryan J. Alsop, Director, Government & Public Affairs**

Mr. Alsop noted that the Congress will probably hold over funding legislation until the installment of the new administration, and then would take up the matter in an omnibus bill.

He also noted that a proposed stimulus package may have targeted funds for the Bureau of Reclamation for Title XVI projects, so Long Beach might stand to gain in this area. Therefore, LBWD had submitted a candidate list of projects for consideration.

13. NEW BUSINESS

President Allen requested a motion be made to excuse him from the December 4, 2008 meeting, and to excuse Commissioner Townsend from the December 18, 2008 board meeting.

It was moved by Commissioner Blanco, seconded by Commissioner Dallman, and unanimously approved to excuse President Allen from the December 4, 2008 board meeting, and to excuse Commissioner Townsend from the December 18, 2008 board meeting.

14. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Section 54954.5 of the Government Code Title: General Manager

The Board adjourned to the closed session at 8:36 p.m.

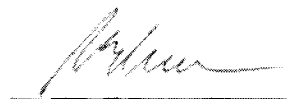
The Board reconvened at 9:02 p.m. President Allen advised that the Board had completed the performance evaluation for the General Manager, Kevin L. Wattier, and had agreed to increase his salary by \$10,000 effective November 22, 2008.

15. ADJOURNMENT

There being no further business to come before the Board, President Allen adjourned the meeting at 9:04 p.m. to the next regular meeting of the Water Commission to be held December 4, 2008, in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California.


Frank Clarke, Secretary

Attest:


Paul C. Blanco, Acting President