



**OFFICE OF THE CITY AUDITOR**  
Long Beach, California

LAURA L. DOUD, CPA  
City Auditor

August 4, 2020

**R-26**

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**RECOMMENDATION:**

Authorize the City Manager, or designee, to execute all documents necessary to amend Contract No. 33203 with KPMG LLP, a Delaware limited liability partnership, of Irvine, CA, for specialized services in connection with annual financial audits, to increase the contract in an amount not to exceed \$922,895, for a revised total contract amount of \$7,056,834, and extend the contract to June 30, 2021. (Citywide)

**DISCUSSION:**

City Council approval is requested to increase Contract No. 33203 with KPMG LLP by \$922,895 and extend the term of the contract to June 30, 2021, for services pertaining to the financial audits for Fiscal Year 2020.

On July 17, 2013, the City Council adopted RFP AU13-033 and awarded a contract to KPMG LLP, for specialized services in connection with annual financial audits. Three contract amendments have been executed to extend the contract to June 30, 2020. City Council approval is requested to execute a fourth amendment to Contract No. 33203, to allow for execution and transition to a new contract, which has been delayed. The contract extension will provide sufficient time to allow the Department to draft RFP documents and issue a formal procurement for a new contract.

With the impacts of COVID-19 response, it has become more prudent to extend the original contract to allow for the City to be better prepared for the coming months while continuing to respond to the public emergency. The requested amendment will provide for services through June 30, 2021, and the total increase amount of \$922,895 will ensure services through the end of this period.

This matter was reviewed by Deputy City Attorney Amy R. Webber on July 14, 2020; Deputy Finance Director Sandy Tsang-Palmer on June 29, 2020; and by Budget Analysis Officer Julissa José-Murray on July 10, 2020.

**TIMING CONSIDERATIONS:**

City Council action to amend Contract No. 33203 is requested on August 4, 2020, to allow for uninterrupted and timely services for Fiscal Year 2020 financial audits.

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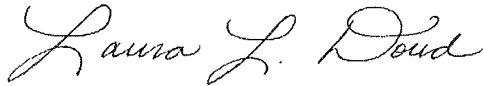
FISCAL IMPACT:

The requested action increases the contract in an amount not to exceed \$922,895 to extend for one year. The annual cost of the audit services will be allocated to the departments and funds receiving services. Sufficient appropriation is budgeted across various departments and funds. The recommendation has no staffing impact beyond the normal budget scope of duties and is consistent with existing City Council priorities.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted.

A handwritten signature in cursive script that reads "Laura L. Doud".

Laura L. Doud, CPA  
CITY AUDITOR