

**LONG BEACH CIVIL SERVICE COMMISSION
CHARLES HICK JR., PRESIDENT
OCTOBER 9, 2013**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, October 9, 2013, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Carolyn Smith Watts, Charles Hicks Jr., Jonathan Gotz, Larry Keller

MEMBER EXCUSED: Jeanne Karatsu

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Melinda George, Deputy Director
Marilyn Hall, Executive Assistant
Kendra Carney, Deputy City Attorney
Salvador Ambriz, Personnel Analyst
Debbie McCluster, Personnel Analyst
Caprice McDonald, Personnel Analyst
Robert Pfingsthorn, Personnel Analyst
Lourdes Ferrer, Personnel Analyst
Donna de Araujo, Personnel Analyst
Ken Walker, Personnel Operations Manager, Human Resources

President Hicks presided.

MINUTES: It was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried that the minutes of the regular meeting of September 18, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

President Hicks held over the minutes of August 14, 2013 and September 4, 2013, due to lack of a quorum of Commissioners present at the hearing to approve the minutes.

It was moved by Commissioner Gotz, seconded by Commissioner Smith Watts and carried that the Suspension Appeal 22-S-1213 hearing minutes of September 18, 2013, be approved as prepared. The motion carried by a unanimous roll call vote.

13 Oct 10 11:00 AM

CONSENT CALENDAR (2-5):

It was moved by Commissioner Gotz, seconded by Commissioner Keller and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS:

Request to approve examination results.

Electrician - 89 Applied, 43 Qualified
Environmental Health Specialist (9-23-13) – 70 Applied,
49 Qualified
Mechanical Engineer (9-30-13) – 15 Applied, 6 Qualified
Microbiologist (9-30-13) – 39 Applied, 6 Qualified
Plan Checker - Fire (9-23-13) – 26 Applied, 2 Qualified
Special Services Officer (9-12-13) – 578 Applied,
324 Qualified

The motion was made to approve request on Consent Calendar.

RETIREMENTS:

Request to receive and file retirements.

Wayne Henriksen/Electrician/Airport
Gregory Brand/Equipment Operator III/Parks
Potenciano Contrano/Gardener II/Parks
Leslie Siavi'i/Public Safety Dispatcher II/Police
Peggy Kincaid/Clerk Typist III/Police
Rosario Estrada/Motor Sweeper Operator/Public Works
Ralph McKay/Automatic Sprinkler Control Technician/Water

The motion was made to receive and file on Consent Calendar.

RESIGNATIONS:

Request to receive and file resignations.

Mark Perez/Special Services Officer III/Harbor
Jeff Gance/Police Recruit/Police

The motion was made to receive and file on Consent Calendar.

TRANSFER:

Request to approve transfer.

Jeffrey Brown/Administrative Analyst III/Library to
Administrative Analyst II/Parks (voluntary)

The motion was made to approve on Consent Calendar.

Senior Equipment Operator – Backhoe
~~Water Treatment Operator~~

BULLETIN:

It was moved by Commissioner Smith Watts, seconded by Commissioner Keller and carried that the Job Opportunity Bulletin for Senior Equipment Operator – Crane be approved. The motion carried by a unanimous roll call vote.

NEW BUSINESS:

Commissioner Hicks stated concerns regarding the Street Maintenance Supervisor examination, and requested that staff provide the Commission with a timeline as to the anticipated completion date.

MANAGERS' REPORT:

Melinda George, Deputy Director, informed the Commission that the Police Recruit examination was very successful, and that over 1600 applicants participated in the exams last week. An additional 600 candidates have requested a waiver for the test. She also introduced Jamie Garcia, student intern, to the Commission.

Mr. Garcia thanked the Commission and staff for the opportunity to work in the Civil Service Department, and opportunity to learn.

The Secretary thanked Donna deAraujo and staff for the excellent job they did administering the Police Recruit examination. He also thanked the Police Department and all City departments that provided staff to assist in this process.

He then announced that he would be retiring at the end of this year with 35 years of public service. He thanked the staff and departments for their support throughout the years.

President Hicks thanked Mr. Beas for his service to the City of Long Beach and Civil Service Department and wished him well in his retirement.

COMMENTS FROM PUBLIC:

Randy Allen, Deputy Chief, Police Department, thanked the Civil Service staff for the outstanding work on the Police Recruit examination process. He also acknowledged Deborah McCluster, Personnel Analyst, for the excellent work she did in the recruitment process.

Deborah McCluster, Personnel Analyst, informed the Commission that recruitment has begun for Fire Recruit, provided copies of the new brochure being used for

recruiting Fire Recruit for the City of Long Beach.

President Hicks requested that once the process for Fire Recruit is completed, staff provide a comparative analysis of the Police and Fire examination processes.

**REQUEST TO FILE FOR
EXAMINATION BY DISMISSED
EMPLOYEE:**

The Secretary presented a communication from Adam Van Pelt, requesting Commission approval to file for the Special Services Officer examination. The Commission requested this matter be considered in a Closed Session, pursuant to Government Code 54947. It was moved by Commissioner Keller, seconded by Commissioner Gotz and carried to recess to a Closed Session to consider this matter. The motion carried by a unanimous roll call vote.

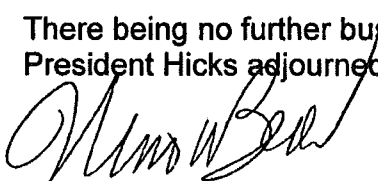
After consideration of this matter in a Closed Session, it was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried to approve the request to file for examination by dismissed employee. The motion carried by a unanimous roll call vote.

President Hicks reconvened the meeting and announced the Commission's decision to allow Mr. Van Pelt to participate in the Special Services Officer Examination process.

It was moved by Commissioner Smith Watts, seconded by Commissioner Gotz and carried to amend the Special Service Officer's examination results to include Mr. Van Pelt. The motion carried by a unanimous roll call vote.

ADJOURNMENT:

There being no further business before the Commission, President Hicks adjourned the meeting.



MARIO R. BEAS
Secretary

MRB:meh

Becky Blair, Chair
Alan Fox, Vice ChairMolly Campbell, Commissioner
Mark Christoffels, Commissioner
Phil Saumur, Commissioner
Melani Smith, Commissioner
Donita Van Horik, Commissioner

FINISHED AGENDA AND MINUTES**CALL TO ORDER (5:05 PM)**

At 5:05 p.m., Vice Chair Fox called the meeting to order.

ROLL CALL (5:05 PM)

Commissioners Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van
Present: Horik and Mark Christoffels

Commissioners Becky Blair and Molly Campbell

Absent:

Also present: Amy Bodek, Director of Development Services; Derek Burnham, Planning Administrator; Jill Griffiths, Planning Officer; Michael Mais, Assistant City Attorney; Robert Zur Schmiede, Deputy Director of Development; Steven Valdez, Planner; Mark Hungerford, Planner; Ira Brown, Planner; Heidi Eidson, Bureau Secretary.

FLAG SALUTE (5:06 PM)

Commissioner Van Horik led the flag salute.

MINUTES (5:07 PM)

13-050PL Recommendation to receive and file the Planning Commission minutes of August 15, 2013.

A motion was made by Commissioner Van Horik, seconded by Commissioner Christoffels, to approve the recommendation. The motion carried by the following vote:

Yes: 4 - Alan L. Fox, Phillip Joseph Saumur, Donita Van Horik and Mark Christoffels

Abstain: 1 - Melani Smith

Absent: 2 - Becky Blair and Molly Campbell

DIRECTOR'S REPORT (5:08 PM)

Amy Bodek, Director of Development Services, provided the Director's Report.

SWEARING OF WITNESSES (5:09 PM)

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

CONTINUED ITEM (5:09 PM)

1. 13-037PL Recommendation to approve a Conditional Use Permit (CUP) and Categorical Exemption (CE) to convert an existing office building into a self-storage building at 1700 Santa Fe Avenue, in conjunction with the demolition of an existing two-story office building located at 1724 Santa Fe Avenue located in the General Industrial (IG) zone. (District 1) (Application No. 1210-06)

Derek Burnham, Planning Administrator, introduced Steven Valdez, Project Planner, who presented the staff report.

Steven Valdez responded to queries from Commissioner Christoffels.

Commissioner Smith spoke.

Derek Burnham responded to a query from Commissioner Smith.

Vice Chair Fox spoke.

Paul Collins, project architect, spoke.

Gerardo Licciardi, property owner, spoke.

Gerardo Licciardi responded to a query from Commissioner Van Horik.

Commissioner Van Horik spoke.

Gerardo Licciardi responded to a query from Commissioner Saumur.

A dialogue ensued between Commissioner Smith, Gerardo Licciardi and Paul Collins.

Gerardo Licciardi responded to queries from Vice Chair Fox.

A motion was made by Commissioner Saumur, seconded by Commissioner Van Horik, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van Horik and Mark Christoffels

Absent: 2 - Becky Blair and Molly Campbell

REGULAR AGENDA (5:27 PM)

2. 13-052 PL Recommendation to receive and file the report from The Boeing Company and concur with staff's finding that they have complied with the terms and conditions required under the Douglas Park Development Agreement, and fulfilled the requirements for the reporting period of January 2012 through December 2012. (District 5) (Application No. 1303-07)

Derek Burnham, Planning Administrator, presented the staff report.

Amy Bodek, Director of Development Services, responded to a query from Commissioner Christoffels.

Amy Bodek responded to a query from Commissioner Saumur.

Amy Bodek spoke.

A motion was made by Commissioner Christoffels, seconded by Commissioner Smith, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van Horik and Mark Christoffels

Absent: 2 - Becky Blair and Molly Campbell

3. 13-051 PL Recommendation to approve the Resolution certifying the Final Environmental Impact Report (EIR), making certain findings and adopting a Mitigation Monitoring and Reporting Program, for the restoration of a one-story single-family dwelling at 2810 East 1st Street, within the Bluff Park Historic District. (District 3) (Environmental Application No. 01-13)

Derek Burnham, Planning Administrator, presented the staff report.

Mark Hungerford, Project Planner, spoke.

Amy Bodek, Director of Development Services, responded to queries

from Commissioner Saumur.

Amy Bodek responded to a query from Vice Chair Fox.

Commissioner Saumur spoke.

Commissioner Van Horik spoke.

A motion was made by Commissioner Saumur, seconded by Commissioner Van Horik, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van Horik and Mark Christoffels

Absent: 2 - Becky Blair and Molly Campbell

4. 13-053PL

Recommendation to certify the East Division Police Substation Mitigated Negative Declaration (MND 02-13), recommend the City Council adopt an Ordinance changing the zoning at 3800 Willow Street from Two-Family Residential (R-2-N) to Institutional (I), and approve the Site Plan Review for the renovation of the Schroeder Hall U.S. Army Reserve Center to serve as the Long Beach East Division Police Department Substation. (District 5) (Application No. 1305-04)

Commissioner Smith recused herself from the item.

Amy Bodek, Director of Development Services, introduced Ira Brown, Project Planner, who presented the staff report.

Jill Griffiths, Planning Officer, spoke.

Ira Brown spoke.

Vice Chair Fox spoke.

Amy Bodek responded to queries from Commissioner Saumur.

Amy Bodek responded to queries from Commissioner Christoffels.

Ira Brown responded to a query from Commissioner Christoffels.

Amy Bodek and Ira Brown responded to a query from Commissioner Van Horik.

Commissioner Van Horik spoke.

Alan Burkes, project architect, spoke.

Alan Burkes responded to a query from Vice Chair Fox.

Amy Bodek introduced Juan Lopez-Rios of the Public Works Asset Management Bureau, who provided additional information about the project.

Vice Chair Fox swore in a member of the audience wishing to provide public comment.

Kurt Cheraper provided public comment.

Jill Griffiths and Ira Brown responded to a query from Commissioner Van Horik.

Jill Griffiths responded to a query from Vice Chair Fox.

Commissioner Van Horik spoke.

Commissioner Christoffels spoke.

Amy Bodek spoke.

Amy Bodek responded to query from Commissioner Saumur.

A motion was made by Commissioner Van Horik, seconded by Commissioner Christoffels, to approve the recommendation. The motion carried by the following vote:

Yes: 4 - Alan L. Fox, Phillip Joseph Saumur, Donita Van Horik and Mark Christoffels

Excused: 1 - Melani Smith

Absent: 2 - Becky Blair and Molly Campbell

5. 13-054PL

Recommendation to receive supporting documentation into the record, conclude the hearing, recommend that the City Council adopt amendments to the Zoning Ordinance related to mortuaries, crematoriums, and cemeteries; and accept Categorical Exemption (CE 13-070). (Citywide) (Application No. 1307-13)

Amy Bodek, Director of Development Services, introduced Robert Zur Schmiede, Deputy Director of Development, who presented the staff report.

Vice Chair Fox spoke.

Commissioner Smith spoke.

Robert Zur Schmiede responded to a query from Commissioner Smith.

Commissioner Smith spoke.

Vice Chair Fox spoke.

Amy Bodek responded to a query from Vice Chair Fox.

Gregory Bradley, representing Stricklin Snively, provided public comment.

Joey Vannoni provided public comment.

Joey Vannoni responded to a query from Vice Chair Fox.

Amy Bodek spoke.

Jonathan Polk, Belmont Heights Funeral Center, provided public comment.

A dialogue ensued between Commissioner Christoffels and Amy Bodek.

A dialogue ensued between Commissioner Van Horik and Robert Zur Schmiede.

Vice Chair Fox spoke.

Commissioner Christoffels spoke.

Commissioner Smith spoke.

A motion was made by Commissioner Christoffels, seconded by Commissioner Smith, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van Horik and Mark Christoffels

Absent: 2 - Becky Blair and Molly Campbell

PUBLIC PARTICIPATION (6:36 PM)

There were no comments from the public.

COMMENTS FROM THE PLANNING COMMISSION (6:37 PM)

Commissioner Van Horik spoke.

Commissioner Saumur spoke.

ADJOURNMENT (6:39 PM)

At 6:39 p.m., Vice Chair Fox adjourned the meeting.

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Donita Van Horik, Chair
Alan Fox, Vice Chair



Becky Blair, Commissioner
Molly Campbell, Commissioner
Mark Christoffels, Commissioner
Phil Saumur, Commissioner
Melani Smith, Commissioner

FINAL AGENDA AND MINUTES

CALL TO ORDER (5:04 PM)

[see media](#)

At 5:04 p.m., Chair Blair called the meeting to order.

ROLL CALL (5:04 PM)

[see media](#)

Commissioners Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van

Present: Horik, Becky Blair and Mark Christoffels

Commissioners Molly Campbell

Absent:

Also present: Amy Bodek, Director of Development Services; Derek Burnham, Planning Administrator; Jill Griffiths, Planning Officer; Michael Mais, Assistant City Attorney; Jeff Winklepleck, Planner; Steve Gerhardt, Planner; Heidi Eidson, Bureau Secretary.

FLAG SALUTE (5:04 PM)

[see media](#)

Commissioner Smith led the flag salute.

MINUTES (5:05 PM)

[see media](#)

[see media](#)

[13-056PL](#)

Recommendation to receive and file the Planning Commission minutes of September 5, 2013.

A motion was made by Commissioner Smith, seconded by Commissioner Van Horik, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Donita Van Horik and Mark Christoffels

Abstain: 1 - Becky Blair

Absent: 1 - Molly Campbell

DIRECTOR'S REPORT (5:06 PM)

see media

Amy Bodek, Director of Development Services, presented the Director's Report.

SWEARING OF WITNESSES (5:09 PM)

see media

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

CONTINUED ITEMS (5:09 PM)

see media

see media

1. 13-057PL Recommendation to receive the supporting documentation into the record, conclude the public hearing, consider the appeal from Laurence B. Goodhue and uphold the decision of the Zoning Administrator to approve a Local Coastal Development Permit to allow the demolition of a 1,100-square-foot restroom that has not been in use for over 20 years and is considered an attractive nuisance, at the north end of Marine Stadium (across from 385 Wendy Lane). (District 3) (Application No. 1305-13)

Commissioner Smith recused herself from the item.

Michael Mais, Assistant City Attorney, spoke.

Derek Burnham, Planning Administrator, introduced Jeff Winklepleck, Project Planner, who presented the staff report.

Larry Goodhue, appellant, spoke.

Michael Mais responded to a query from Chair Blair.

Chair Blair spoke.

Larry Goodhue spoke.

David Bys provided public comment.

Amy Bodek, Director of Development Services, spoke.

A dialogue ensued between Commissioner Saumur and George Chapjian, Director of Parks, Recreation and Marine.

George Chapjian responded to a query from Commissioner Van Horik.

A dialogue ensued between Commissioner Van Horik and Derek Burnham.

Larry Goodhue spoke.

George Chapjian responded to queries from Commissioner Fox.

Chair Blair spoke.

Commissioner Van Horik spoke.

A motion was made by Commissioner Van Horik, seconded by Commissioner Christoffels, to approve the recommendation. The motion carried by the following vote:

Yes: 5 - Alan L. Fox, Phillip Joseph Saumur, Becky Blair, Donita Van Horik and Mark Christoffels

Excused: 1 - Melani Smith

Absent: 1 - Molly Campbell

REGULAR AGENDA (6:04 PM)

see media

see media

2. 13-060PL Recommendation to approve a Site Plan Review for the proposed adaptive reuse of an existing office building, commonly known as City Hall East, providing 156 dwelling units, approximately 3,621 square feet of retail space, based on the environmental review of the Downtown Plan Environmental Impact Report (EIR), located at 100 Long Beach Boulevard. (District 2) (Application No. 1306-19)

Chair Blair spoke.

Michael Mais, Assistant City Attorney, responded to a query from Chair Blair.

Amy Bodek, Director of Development Services, introduced Steve Gerhardt, Project Planner, who presented the staff report.

A dialogue ensued between Commissioner Smith and Steve Gerhardt.

Commissioner Smith responded to a query from Amy Bodek.

Derek Burnham, Planning Administrator, responded to a query from Commissioner Smith.

Steve Gerhardt responded to a query from Commissioner Saumur.

A dialogue ensued between Commissioner Smith and Steve Gerhardt.

A dialogue ensued between Commissioner Christoffels and Steve Gerhardt.

Amy Bodek responded to queries from Commissioner Christoffels.

Commissioner Van Horik spoke.

Amy Bodek responded to a query from Commissioner Fox.

Cliff Ratkovich, applicant, spoke.

A dialogue ensued between Commissioner Smith and Cliff Ratkovich.

A dialogue ensued between Commissioner Van Horik and Steve Nakada, project architect.

A dialogue ensued between Commissioner Van Horik and Cliff Ratkovich.

Derek Burnham responded to comments made by Cliff Ratkovich.

A dialogue ensued between Commissioner Saumur and Cliff Ratkovich.

Derek Burnham spoke.

Cliff Ratkovich responded to comments made by Derek Burnham.

Chair Blair spoke.

Cliff Ratkovich responded to a query from Chair Blair.

Julie Korinke, representing Downtown Long Beach Associates, provided public comment.

Melinda Roney, President of Long Beach Heritage, provided public comment.

Commissioner Smith spoke.

A dialogue ensued between Commissioner Saumur and Chair Blair.

Commissioner Van Horik spoke.

Cliff Ratkovich responded to queries from Commissioner Van Horik.

A motion was made by Commissioner Smith, seconded by Commissioner Van Horik, to approve the recommendation. The motion carried by the following vote:

Yes: 6 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Becky Blair, Donita Van Horik and Mark Christoffels

Absent: 1 - Molly Campbell

see media

3. 13-058PL

Recommendation to elect a Chair of the Planning Commission for 2013-2014.

Commissioner Saumur spoke.

Commissioner Fox spoke.

Commissioner Van Horik spoke.

A motion was made by Commissioner Fox, seconded by Chair Blair, to elect Commissioner Van Horik as Chair of the Planning Commission for 2013-2014. The motion carried by the following vote:

Yes: 6 - Alan L. Fox, Phillip Joseph Saumur, Melani Smith, Becky Blair, Donita Van Horik and Mark Christoffels

Absent: 1 - Molly Campbell

see media

4. 13-059PL

Recommendation to elect a Vice Chair of the Planning Commission for 2013-2014.

Commissioner Van Horik spoke.

Chair Blair spoke.

A motion was made by Commissioner Van Horik, seconded by Commissioner Saumur, to elect Commissioner Fox as the Vice Chair of the Planning Commissioner for 2013-2014. The motion carried by the following vote:

Yes: 5 - Phillip Joseph Saumur, Melani Smith, Becky Blair, Donita Van Horik and Mark Christoffels

Excused: 1 - Alan L. Fox

Absent: 1 - Molly Campbell

PUBLIC PARTICIPATION (7:01 PM)

see media

There were no comments from the public.

COMMENTS FROM THE PLANNING COMMISSION (7:01 PM)

see media

Commissioner Saumur spoke.

ADJOURNMENT (7:01 PM)

see media

At 7:01 p.m., Chair Blair adjourned the meeting.

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