

CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802

February 1, 2005

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

SUBJECT: Adopt Specifications No. PA-00905 and Award Contract to Industrial Shoe Company to Furnish and Deliver Safety Footwear (Citywide)

DISCUSSION

City Council approval is being requested to enter into an annual citywide contract for safety footwear as part of its ongoing footwear program. State of California, Code of Regulations, Title 8, Section 3385, requires employers to provide their employees that work in an environment where foot hazards exist, with special safety footwear. Departments participating in this contract include Long Beach Energy, Harbor, Health and Human Services, Library Services, Oil Properties, Planning and Building, Parks, Recreation and Marine, Public Works, Technology Services and Water.

The bid was advertised on January 5, 2005, and bids were opened on January 18, 2005. The bid document was made available from the Purchasing Division located on the Plaza Level of City Hall and the Division's website at www.lbpurchasing.org. Eighteen potential bidders specializing in safety footwear were notified; three are Minority-owned Business Enterprises (MBEs), six are Women-owned Business Enterprises (WBEs), and none are Long Beach businesses. A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities sent to 32 local, minority, and women's groups. Industrial Shoe Company of Santa Ana, California, was the lowest responsible bidder.

This matter was reviewed by Senior Deputy City Attorney Donna F. Gwin on December 9, 2004 and Budget Management Officer David Wodynski on January 18, 2004.

TIMING CONSIDERATIONS

City Council action is requested on February 1, 2005 to ensure that a new contract is in place expeditiously.

HONORABLE MAYOR AND CITY COUNCIL
February 1, 2005
Page 2

FISCAL IMPACT

The cost of this contract, in the estimated amount of \$135,000 annually, is budgeted in the various funds of the participating departments. The estimated amount is based on historical expenditures and reflects a 28 percent decrease from the estimated amount awarded on the previous contract. The City will have the option of adding expenditures up to 10 percent above the contract amount.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

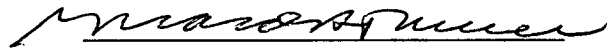
- 1) Adopt Specifications No. PA-00905 and award the contract to Industrial Shoe Company to furnish and deliver safety footwear in the estimated annual amount of \$135,000. The term of the contract will be for one year, with the option of renewing for two additional one-year periods.
- 2) Authorize amendments to exercise the City's option to renew where noted and authorize the City Manager to execute same.

Respectfully submitted,



MICHAEL A. KILLEBREW
ACTING DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:



GERALD R. MILLER
CITY MANAGER