



City of Long Beach
Working Together to Serve

Attachment A

Memorandum

Date: August 31, 2011
To: Patrick H. West, City Manager
From: John Gross, Director of Financial Management
For: Members of the Budget Oversight Committee
Subject: Response to Request from the August 8, 2011 Budget Oversight Committee Meeting

In response to the request from the Budget Oversight Committee during its meeting of August 8, 2011, this memo provides a funding recommendation for the FY 12 Municipal Band concert season.

Request that staff examine City departments' budgets for \$100,000 that could be applied towards the cost of the Municipal Band for Fiscal Year 2012.

It is recommended that an FY 12 sponsorship amount of \$50,000 be considered from the Gas & Oil Department, and a \$50,000 sponsorship from the Public Works Department Refuse operation. These amounts would be a reduction of \$25,000 from the \$75,000 budgeted from each department for the FY 11 concert season. Staff believes this reduced level of funding from the enterprise operations can be provided for one more year, but does not recommend permanent funding from these sources.

As shown on Attachment A, the cost of the FY 12 concert season is estimated at \$323,300, funded by \$100,000 from City departments, \$65,000 from Tidelands, and assuming a Port contribution of \$50,000, Pass-the-Bucket donations of \$40,000, and Foundation fundraising of \$68,300.

If revenue from fundraising falls short of the obligation, there must be a corresponding reduction in expense for the FY 12 concert season. The Department of Parks, Recreation and Marine (PRM) will be responsible for ensuring that Municipal Band expense does not exceed known available funds. To avoid the risk of cut-backs during the concert season, contributions must be received or formally committed by April 1, 2012 in order for PRM to submit purchase orders for support services or to establish the 2012 concert schedule.

Patrick H. West, City Manager
August 31, 2011
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If you have any questions regarding this matter, please contact me at extension 8-6427.

Attachment

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CC: SUZANNE FRICK, ASSISTANT CITY MANAGER
REGINALD I. HARRISON, DEPUTY CITY MANAGER
GEORGE CHAPJIAN, DIRECTOR OF PARKS, RECREATION AND MARINE

Municipal Band
FY 12 Funding Proposal

<u>SAP Revenue</u>	FY 12 Proposed Budget	FY 12 <i>Revised</i> <i>Proposal</i>	
Gas/Oil		50,000	
Refuse	0	50,000	
Port	0	0	
Pass-the-Bucket Donations - FY 12	40,000	40,000	
Foundation Fundraising	0	53,980	As needed, to balance expenses
Revenue	40,000	193,980	

Municipal Band Expense (40,000) (193,980) \$16,165 x 12 concerts

SAP Fund Surplus / (Shortfall) \$0 \$0

The FY 12 Summer Concert season expense of \$48,000 is funded and included in the Proposed Budget.

<u>Tidelands Revenue</u>	FY 12 Proposed	FY 12 <i>Revised</i>	
Tidelands Fund Support	65,000	65,000	
Port	0	50,000	Requires Harbor Commission approval
Foundation Fundraising		14,320	As needed, to balance expenses
Revenue	65,000	129,320	

Tidelands Expense (65,000) (129,320) \$16,165 x 8 concerts

Tidelands Surplus / (Shortfall) \$0 \$0

Total FY 12 Municipal Band Expense * (\$323,300) \$16,165 x 20 concerts

* Reflects an increase of \$18,300 from the FY 11 expense of \$305,000 due to labor MOU increases for salary and fringe benefits.

TOTAL FUNDRAISING NEEDED	\$68,300
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Does not include \$40,000 from Pass-the-Bucket donations.

If fundraising falls short of the obligation, there must be a corresponding reduction in expense for the FY 12 concert season. PRM will be responsible for ensuring that expense does not exceed known funding.