

MINUTES OF A REGULAR MEETING OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH, HELD IN THE BOARD ROOM OF THE HARBOR DEPARTMENT ADMINISTRATION BUILDING AT 925 HARBOR PLAZA, LONG BEACH, CALIFORNIA, ON MONDAY, DECEMBER 11, 2006, AT 1 P.M.

Present: Commissioners: Topsy-Elvord, Walter, Hancock, Cordero, Hankla
 Absent: " None

Also present:

R. D. Steinke	Executive Director
S. B. Rubin	Managing Director
C. Lytle	Managing Director
G. T. Hein	Executive Officer to the Board
D. A. Thiessen	Chief Harbor Engineer
T. K. Whitesell	Director of Human Resources
H. C. Morris	Director of Communications
S. Joumbat	Chief Financial Officer
D. L. Albrecht	Director of Information Management
R. Rich	Director of Maintenance
R. G. Kanter	Director of Planning
K. J. McDermott	Director of Real Estate Services
C. Wynne	Administrative Analyst
D. B. Snyder	Director of Trade Relations
C. A. Kemp	Director of Government Affairs
R. S. Baratta	Director of Risk Management
D. T. Holzhaus	Principal Deputy City Attorney

PRESIDENT HANKLA PRESIDED AS CHAIRPERSON.

APPROVAL OF MINUTES.

Upon motion by Commissioner Hancock, seconded by Commissioner Cordero and unanimously carried, the minutes of the special meeting of November 20, 2006, the 8 a.m., and 9 a.m., special meetings of December 4, 2006, and the 1 p.m., regular meeting of December 4, 2006, be declared read and approved as read.

PUBLIC COMMENTS.

There was no one present to address the Board.

CONSENT CALENDAR – ITEM NOS. 1-12.

Items Nos. 3 and 12 were removed from Consent Calendar for discussion.

1. EWO NO. 5054 - EXPENDITURES APPROVED AND PROJECT CLOSED TO ALL FUTURE CHARGES.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated December 6, 2006, submitting the following project for closing action:

		<u>BHC Approval</u>	<u>Expenditures</u>
EWO No. 5054	Pier J Maintenance Dredging	\$1,210,000	\$ 343,522

and requesting that the expenditures made to said project be approved and that it be closed to all future charges, was presented to the Board. The request was approved by the Executive Director.

2. CWO NO. 1188 – CWO NO. 1190 - EXPENDITURES APPROVED AND PROJECTS CLOSED TO ALL FUTURE CHARGES.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated December 6, 2006, submitting the following projects for closing action:

		<u>BHC Approval</u>	<u>Expenditures</u>
CWO No. 1188	Pier H – Fire Station #6	\$2,330,000	\$2,257,730
CWO No. 1190	Pier D, Berth 37 – Fire Boat, Station #20	\$1,190,000	\$ 887,883

and requesting that the expenditures made to said projects be approved and that they be closed to all future charges, was presented to the Board. The request was approved by the Executive Director.

4. LOS ANGELES COUNTY DEPARTMENT OF PULBIC WORKS - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE APPROPRIATION OF A GENERAL SERVICES CONTRACT FOR REPAIRS TO THE GERALD DESMOND BRIDGE - DOCUMENT NO. HD-7112.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated December 5, 2006, recommending authorization of appropriation of a General Services Contract with Los Angeles County Department of Public Works for repairs to the Gerald Desmond Bridge, in the amount of \$200,000, was presented to the Board. The recommendation was approved by the Acting Executive Director.

5. SPECIFICATION NO. HD-S2313 - APPROVED AND NOTICE INVITING BIDS AUTHORIZED – FURNISHING WATERBORNE CONSTRUCTION EQUIPMENT.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated December 6, 2006, submitting Specification No. HD-S2313 for furnishing waterborne construction equipment and requesting authority to advertise for bids for said work, was presented to the Board. The request was approved by the Executive Director.

6. LEVEL I HARBOR DEVELOPMENT PERMITS – RECEIVED AND FILED.

Communication from Robert Kanter, Director of Planning, dated December 4, 2006, requesting that the following Level I Harbor Development Permits be received and filed:

HDP #06-120	Port of Long Beach – wharf repairs
HDP #06-135	Los Angeles County Department of Public Works – 9 th Street Bridge retrofit
HDP #06-138	Tidelands Oil Production Company – electrical line installation
HDP #06-140	Port of Long Beach – Coast Guard building demolition
HDP #06-141	International Transportation Service – gantry crane installation
EMP #06-154	Cardinal Pipeline – emergency pipeline repair

was presented to the Board. The request was approved by the Acting Executive Director.

7. TETRA TECH, INC. - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE FIRST AMENDMENT TO CONTRACT FOR SITE REMEDIATION CONSULTING SERVICES - DOCUMENT NO. HD-6811A.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated December 6, 2006, requesting approval of an amendment to Contract with Tetra Tech, Inc., for site remediation consulting services, in the amount of \$100,000, was presented to the Board. The request was approved by the Acting Executive Director.

8. HARBOR REVENUE FUND – APPROVAL OF FUND TRANSFER JOURNALS AND AUTHORIZATION OF TRANSFER OF FUNDS.

Communication from Sam Joumbat, Chief Financial Officer, dated December 6, 2006, submitting the following Fund Transfer Journals received from the Department of Financial Management:

<u>AMOUNT</u>	<u>DESCRIPTION</u>
96,950.08	Insurance Fund – Worker’s Compensation for December 2006
133,183.92	Employee Benefits Fund – pension obligation bonds for December 2006
372,304.66	General Fund – transfer of the November & December 2006 estimated City general administration costs
52,398.00	General Fund – adjustment for additional cost of indirect overhead for prior year FY 2005 (November-December of 2006)
2,871.08	Reprographics for October and November 2006
11,058.37	Technical Systems – financial information system for December 2006
3,555,546.00	Tidelands Fund – second installment of the operating transfer of 10% of FY 2005 Harbor net income - due 1/1/07

was presented to the Board. The Fund Transfer Journals were approved by the Acting Executive Director.

9. CYNTHIA A. STAFFORD – APPOINTMENT.

Communication from Toni K. Whitesell, Director of Human Resources, dated December 6, 2006, requesting approval of the appointment of Cynthia A. Stafford to the position of Acting Director of Human Resources, effective December 30, 2006, at the annual salary of \$112,923, was presented to the Board. The request was approved by the Acting Executive Director.

10. TIFFANY N. PIERCE – ADRIAN HAGOOD – APPOINTMENTS.

Communication from Toni K. Whitesell, Director of Human Resources, dated December 6, 2006, requesting approval of the appointments of the following individuals:

<u>Appointment</u>	<u>Classification</u>	<u>Range & Step</u>	<u>Effective Date</u>
Tiffany N. Pierce	Clerk Typist I	320/01	12/18/06
Adrian Hagood	Administrative Intern-NC	H35	12/18/06

was presented to the Board. The request was approved by the Acting Executive Director.

11. LORICK ASSOCIATES CONSULTING, INC. - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE CONTRACT FOR ASSISTANCE WITH IMPLEMENTING THE RECOMMENDATIONS IN THE MAINTENANCE DIVISION OPTIMIZATION STUDY FINAL REPORT - DOCUMENT NO. HD-7113.

Communication from Randy Rich, Director of Maintenance, dated November 30, 2006, recommending authorization of a Contract with Lorick Associates Consulting, Inc., for assistance with implementing the recommendations in the Maintenance Division Optimization Study Final Report, was presented to the Board. The recommendation was approved by the Executive Director.

Commissioner Walter moved, seconded by Commissioner Cordero that the communications be received and filed and that Items Nos. 1-2, and 4-11 be approved as recommended. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord, Walter, Hancock, Cordero, Hankla
NOES:	"	None
ABSENT:	"	None

3. EXCEL PAVING - PARTIAL ACCEPTANCE OF WORK UNDER SPECIFICATION NO. HD-S2258.

Communication from D. A. Thiessen, Chief Harbor Engineer, dated December 6, 2006, advising that Excel Paving has satisfactorily partially completed, as of August 24, 2006, the demolition of the former Chiquita building and construction of site improvements at Pier E, as described in Specification No. HD-S2258 and recommending that said work be accepted as partially complete as of that date, was presented to the Board. The recommendation was approved by the Acting Executive Director.

In response to a question by Commissioner Walter, Mr. Thiessen explained the delays involving Southern California Edison.

Commissioner Topsy-Elvord moved, seconded by Commissioner Walter that the communication be received and filed and that said work by Excel Paving be partially accepted as complete as of August 24, 2006. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord, Walter, Hancock, Cordero, Hankla
NOES:	"	None
ABSENT:	"	None

12. TRANSFER OF USS LONG BEACH (CNG-9) MODEL SHIP – RECEIVED AND FILED.

Communication from Gustav T. Hein, Executive Officer, dated November 30, 2006, transmitting the transfer of responsibility for restoration and display of the model ship, USS Long Beach (CGN-9), at the request of the Office of the City Manager, was presented to the Board. The recommendation was approved by the Executive Director.

Mr. Hein gave a history of the USS Long Beach and of the model of the USS Long Beach.

Commissioner Walter suggested the model be displayed at our next Open House.

Commissioner Topsy-Elvord moved, seconded by Commissioner Walter that the communication transmitted be received and filed. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord,Walter,Hancock,Cordero,Hankla
NOES:	“	None
ABSENT:	“	None

REGULAR AGENDA.

13. RESOLUTION CANCELLING THE REGULAR MEETING OF TUESDAY, DECEMBER 26, 2006 – RESOLUTION NO. HD-2335 - ADOPTED.

Communication from Gustav T. Hein, Executive Officer to the Board, dated December 7, 2006, recommending adoption of a resolution authorizing cancelling of the regular meeting of Tuesday, December 26, 2006, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Executive Director.

Commissioner Topsy-Elvord moved, seconded by Commissioner Hancock that the communication be received and filed and that the resolution entitled “A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH SUSPENDING RULE 1(B) AS SET FORTH IN HARBOR DEPARTMENT RESOLUTION NO. HD-519, AS AMENDED, RELATING TO THE MEETING SCHEDULE OF THE BOARD OF HARBOR COMMISSIONERS, AND CANCELLING THE REGULAR MEETING OF DECEMBER 26, 2006,” be declared read and adopted as read. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord,Walter,Hancock,Cordero,Hankla
NOES:	“	None
ABSENT:	“	None

14. PACIFIC TERMINALS, LLC – EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE FIRST AMENDMENT TO PIPELINE LICENSE HD-5318-230 AND APPROVAL OF PIPELINE LICENSE PP-04-01 FOR PROPERTY LOCATED ON PIER A – DOCUMENT NO. HD-5318-230A - RESOLUTION NO. HD-2336 - ADOPTED AND DOCUMENT NO. PP-04-01 - RESOLUTION NO. HD-2337 - ADOPTED.

Communication from Kathryn McDermott, Director of Real Estate, dated December 5, 2006, requesting approval of an amendment to Pipeline License HD-5318-230 and approval of Pipeline License PP-04-01, both with Pacific Terminals, LLC, for property located on Pier A, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Acting Executive Director.

Commissioner Walter moved, seconded by Commissioner Topsy-Elvord that the communication be received and filed and that the resolution entitled "A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A FIRST AMENDMENT TO LICENSE FOR FUEL OIL PIPELINE BY AND AMONG THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, SOUTHERN CALIFORNIA EDISON COMPANY, AND PACIFIC TERMINALS LLC, AND MAKING A DETERMINATION RELATING THERETO," be declared read and adopted as read. Carried by the following vote:

AYES:	Commrs:	Topsy-Elvord,Walter,Hancock,Cordero,Hankla
NOES:	"	None
ABSENT:	"	None

Commissioner Walter moved, seconded by Commissioner Topsy-Elvord that the communication be received and filed and that the resolution entitled "A RESOLUTION OF THE BOARD OF HARBOR COMMISSINOERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A PIPELINE LICENSE (PP-04-01) BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND PACIFIC TERMINALS LLC, AND MAKING A DETERMINATION RELATING THERETO," be declared read and adopted as read. Carried by the following vote:

AYES:	Commrs:	Topsy-Elvord,Walter,Hancock,Cordero,Hankla
NOES:	"	None
ABSENT:	"	None

15. FREMONT FOREST GROUP CORPORATION – EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE THIRD AMENDMENT TO LEASE FOR A LUMBER AND WOOD PRODUCTS TERMINAL ON PIER T – FIRST READING OF ORDINANCE.

Communication from Kathryn McDermott, Director of Real Estate, dated December 5, 2006, recommending approval of the Third Amendment to Lease with Fremont Forest Group Corporation, for the operation of a lumber and wood products terminal on Pier T, was presented to the Board together with the authorizing ordinance therefore. The recommendation was approved by the Executive Director.

Commissioner Topsy-Elvord moved, seconded by Commissioner Walter that the communication be received and filed and that the ordinance entitled, "AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A THIRD AMENDMENT TO LEASE BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND FREMONT FOREST GROUP CORPORATION FOR THE USE OF CERTAIN PREMISES IN THE HARBOR DISTRICT, AND MAKING A DETERMINATION RELATING THERETO," be declared read for the first time and laid over for its second and final reading. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord,Walter,Hancock,Cordero,Hankla
NOES:	"	None
ABSENT:	"	None

16. CRESCENT TERMINALS, INC. - EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE FIRST AMENDMENT TO PREFERENTIAL ASSIGNMENT AGREEMENT FOR PIER F, BERTHS 206 AND 207 – FIRST READING OF ORDINANCE.

Communication from Kathryn McDermott, Director of Real Estate, dated December 5, 2006, recommending approval of a First Amendment to Preferential Assignment Agreement with Crescent Terminals, Inc., for land, a transit shed, and Berths 206 and 207, on Pier F, was presented to the Board together with the authorizing ordinance therefore. The recommendation was approved by the Acting Executive Director.

Commissioner Topsy-Elvord moved, seconded by Commissioner Cordero that the communication be received and filed and that the ordinance entitled, "AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A FIRST AMENDMENT TO PREFERENTIAL ASSIGNMENT AGREEMENT BETWEEN THE CITY OF LONG BEACH ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND CRESCENT TERMINALS, INC., FOR THE USE OF CERTAIN PREMISES IN THE HARBOR DISTRICT, AND MAKING A DETERMINATION RELATING THERETO," be declared read for the first time and laid over for its second and final reading. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord,Walter,Hancock,Cordero,Hankla
NOES:	"	None
ABSENT:	"	None

17. ALAMEDA CORRIDOR TRANSPORTATION AUTHORITY – EXECUTIVE DIRECTOR AUTHORIZED TO EXECUTE PROPERTY TRANSACTIONS ASSOCIATED WITH THE CONSTRUCTION OF THE ALAMEDA CORRIDOR ALONG HENRY FORD AVENUE – FIRST READING OF ORDINANCES.

Communication from Kathryn McDermott, Director of Real Estate, dated December 6, 2006, recommending the approval of property transactions associated with the construction of the Alameda Corridor along Henry Ford Avenue with the Alameda Corridor Transportation Authority, was presented to the Board together with the following authorizing ordinances therefore. The recommendation was approved by the Executive Director.

Commissioner Topsy-Elvord moved, seconded by Commissioner Hancock that the communication be received and filed and that the ordinance entitled, "AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A GRANT DEED FOR AN UNDIVIDED 50% INTEREST (ACTA PARCELS HF-460, HF460-1, HF-461) BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND THE CITY OF LOS ANGELES, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, REGARDING CERTAIN PREMISES, AND MAKING A DETERMINATION RELATING THERETO," be declared read for the first time and laid over for its second and final reading. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord,Walter,Hancock,Cordero,Hankla
NOES:	"	None
ABSENT:	"	None

Commissioner Topsy-Elvord moved, seconded by Commissioner Walter that the communication be received and filed and that the ordinance entitled, "AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A GRANT DEED FOR AN UNDIVIDED 50% INTEREST (ACTA PARCELS HF-462, HF462-1, HF-462-2) BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND THE CITY OF LOS ANGELES, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, REGARDING CERTAIN PREMISES, AND MAKING A DETERMINATION RELATING THERETO," be declared read for the first time and laid over for its second and final reading. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord,Walter,Hancock,Cordero,Hankla
NOES:	"	None
ABSENT:	"	None

Commissioner Cordero moved, seconded by Commissioner Topsy-Elvord that the communication be received and filed and that the ordinance entitled, "AN

ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN EASEMENT DEED (ACTA PARCEL HF-463) BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND THE CITY OF LOS ANGELES, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, REGARDING CERTAIN PREMISES, AND MAKING A DETERMINATION RELATING THERETO," be declared read for the first time and laid over for its second and final reading. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord,Walter,Hancock,Cordero,Hankla
NOES:	"	None
ABSENT:	"	None

Commissioner Topsy-Elvord moved, seconded by Commissioner Hancock that the communication be received and filed and that the ordinance entitled, "AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A GRANT DEED FOR AN UNDIVIDED 50% INTEREST (ACTA PARCELS HF-472, HF472-1, HF472-2) BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND THE CITY OF LOS ANGELES, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, REGARDING CERTAIN PREMISES, AND MAKING A DETERMINATION RELATING THERETO," be declared read for the first time and laid over for its second and final reading. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord,Walter,Hancock,Cordero,Hankla
NOES:	"	None
ABSENT:	"	None

Commissioner Topsy-Elvord moved, seconded by Commissioner Walter that the communication be received and filed and that the ordinance entitled, "AN ORDINANCE OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN EASEMENT DEED (ACTA PARCEL HF-1583-2) BETWEEN THE CITY OF LONG BEACH, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, AND THE CITY OF LOS ANGELES, ACTING BY AND THROUGH ITS BOARD OF HARBOR COMMISSIONERS, REGARDING CERTAIN PREMISES, AND MAKING A DETERMINATION RELATING THERETO," be declared read for the first time and laid over for its second and final reading. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord,Walter,Hancock,Cordero,Hankla
NOES:	"	None
ABSENT:	"	None

18. ENSEMBLE REAL ESTATE SERVICES – ADOPTION OF A MITIGATED NEGATIVE DECLARATION AND APPLICATION SUMMARY REPORT, A MITIGATION

MONITORING AND REPORTING PLAN, APPROVAL OF A LEVEL II HARBOR DEVELOPMENT PERMIT FOR THE MARRIOTT RESIDENCE INN AND COAST HOTEL IMPROVEMENT PROJECT – RESOLUTION NO. HD-2338 – ADOPTED - PUBLIC HEARING CONDUCTED – PUBLIC HEARING CLOSED.

Communication from Robert Kanter, Director of Planning, dated December 6, 2006, requesting a public hearing be conducted, for adoption of a Mitigated Negative Declaration and Application Summary Report, a Mitigation Monitoring and Reporting Plan, and approval of a Level II Harbor Development Permit, HDP #05-068, for the Marriott Residence Inn and Coast Hotel Improvement Project, was presented to the Board together with the authorizing resolution therefore. The recommendation was approved by the Acting Executive Director.

President Hankla opened the public hearing.

Dr. Kanter addressed the Board and summarized the project.

President Hankla called for comments from the public concerning the proposed project.

There was no one present to address the Board on the proposed project.

Commissioner Topsy-Elvord moved, seconded by Commissioner Cordero that the public hearing be concluded and closed. Carried by the following vote:

AYES:	Commrs:	Topsy-Elvord,Walter,Hancock,Cordero,Hankla
NOES:	“	None
ABSENT:	“	None

Commissioner Topsy-Elvord moved, seconded by Commissioner Hancock that the communication be received and filed, that the resolution entitled, “A RESOLUTION OF THE BOARD OF HARBOR COMMISSIONERS OF THE CITY OF LONG BEACH ADOPTING A MITIGATED NEGATIVE DECLARATION, MITIGATION MONITORING AND REPORTING PROGRAM AND APPLICATION SUMMARY REPORT FOR THE MARRIOTT RESIDENCE INN AND COAST HOTEL IMPROVEMENT PROJECT, APPROVING THE PROJECT, AND MAKING CERTAIN FINDINGS AND DETERMINATIONS RELATIVE THERETO,” be declared read and adopted as read. Carried by the following vote:

AYES:	Commrs:	Topsy-Elvord,Walter,Hancock,Cordero,Hankla
NOES:	“	None
ABSENT:	“	None

NEW BUSINESS.

Ms. Morris gave a presentation on the Belmont Shore, Daisy Lane, and Naples Boat Parades. She thanked the Commissioners and staff for their participation.

Additionally, she stated the Survey Boat Float had won the Second Place Service Award in the Belmont Shore Parade and the new Dive Boat participated in the Naples Boat Parade.

Dr. Kanter reviewed the Cargo Movement in Focus publication, which he stated includes information on cargo security.

President Hankla suggested the Board room art reflect the day-to-day beauty of the Port.

Commissioner Cordero gave a report on his trip to speak at the River of Trade Corridor Coalition quarterly meeting.

ADJOURNED.

At 2:45 p.m., Commissioner Walter moved, seconded by Commissioner Cordero that the meeting be adjourned sine die. Carried by the following vote:

AYES:	Comms:	Topsy-Elvord, Walter, Hancock, Cordero, Hankla
NOES:	"	None
ABSENT:	"	None

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION AND MARINE
PARKS AND RECREATION COMMISSION MINUTES
NOVEMBER 16, 2006**

I. CALL TO ORDER

The Parks and Recreation Commission meeting was called to order by Harry Saltzgaver, President, at 9:03 a.m., at the El Dorado Park West Senior Center Library. Phil Hester, Director of Parks, Recreation and Marine, took roll call and confirmed a quorum.

Present: Harry Saltzgaver, President
Drew Satariano, Vice President
Simon George
Albert Guerra
Bob Livingstone
Brett Waterfield

Absent: Sarah Tong Sangmeister (excused)

Staff: Phil Hester, Director, Parks, Recreation and Marine
Dennis Eschen, Manager, Planning and Development Bureau
Thomas Shippey, Manager, Maintenance Operations Bureau
Chrissy Marshall, Manager, Community Recreation Programs Bureau
Dave Ashman, Manager, Special Events and Filming Bureau
Lt. Joe Stilinovich, Park Rangers
Bill Greco, Acting Chief Park Ranger
Geoff Hall, Special Projects Officer
Cynthia Fogg, Superintendent, Citywide Youth Study
Robin Black, Executive Assistant to the Director

Guests: Stacia Mancini, 5th District Council Office

It was moved by Commissioner Livingstone and seconded by Commissioner Waterfield to excuse the absence of Commissioner Sarah Tong Sangmeister. The motion carried unanimously.

II. APPROVAL OF MINUTES – NOVEMBER 16, 2006

It was moved by Commissioner Guerra and seconded by Commissioner Livingstone to approve the October 19, 2006 Parks and Recreation Commission minutes. The motion carried unanimously.

III. EMPLOYEE OF THE MONTH PRESENTATION FOR NOVEMBER

President Saltzgaver stated that Vice President Satariano would announce the Employee of the Month for November.

Vice President Satariano announced Karen Geib as Field Operations Employee of the Month for November.

Ms. Joy Warren, Community Services Supervisor over school-based programs in the Youth Services Division, spoke about Ms. Geib.

IV. COMMISSION ACTION ITEMS

#06-1101

PERSONAL SERVICES/INSTRUCTION AGREEMENTS-MONTHLY APPROVAL

It was moved by Commissioner Guerra and seconded by Commissioner Livingstone to authorize the Community Recreation Services Bureau Manager or his or her management designee to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed. The motion carried unanimously.

#06-1102

AUTHORIZE THE EXECUTION OF A FACILITY USE PERMIT FOR FAMILY SPORTS CAMPS, INC.

Mr. Hester stated that Ms. Marshall and her staff have been working with this individual.

Ms. Marshall stated that these camps have been approved in the past and Mr. Joe Magno has a history of providing instructional clinics and camps through the little leagues. Mr. Magno now wants to partner with the Department and start doing camps at City facilities.

It was moved by Commissioner George and seconded by Vice President Satariano to authorize the Director of Parks, Recreation and Marine to execute a facility use permit with Family Sports Camps, Inc. to operate a youth baseball camp from December 27, 2006 through December 29, 2006 at Blair Field. The motion carried unanimously.

V. COMMITTEE STATUS REPORTS

A. EXECUTIVE COMMITTEE
President Saltzgaver, Chair

President Saltzgaver stated that he met with Mr. Hester and discussed the agenda.

1) Discussion of off-site meeting locations.

President Saltzgaver stated that some time ago, the Commission met off-site once a quarter to visit some of the other park facilities. He said that this practice was stopped partially due to budget cuts. Due to the interest generated by the park tour last month, he thought that this would be a good time to start this practice again. In the package are some possible meeting places. He would like the Commissioners to bring some recommendations back to the meeting next month. President Saltzgaver stated that he suggests Bixby, MacArthur, and Veterans Parks and the Senior Center.

Vice President Satariano suggested that the committee meetings not be held when the Commission meets off-site. He also suggested that the Employee of the Month presentations be held only when the Commission meets at El Dorado Park.

B. FINANCE AND APPEALS COMMITTEE
President Saltzgaver, Chair

President Saltzgaver stated that the Committee did not meet, but the information was included in the packet. He stated that Mr. Squires would give the final report next month.

C. PARK SAFETY COMMITTEE
Commissioner George, Chair

Commissioner George stated that the Committee met and discussed a number of items and would be bringing an item regarding graffiti and tagging to the Commission in February 2007.

Mr. Bill Greco stated that the three park rangers, three Maintenance Operations Bureau staff, and Lt. Stilinovich were involved with Operation Clean Sweep a few weeks ago. They painted over 364 items of graffiti. He thanked Tom Shippey, Ramon Arevalo, and Hurley Owens and their crew for their help.

President Saltzgaver stated that Operation Clean Sweep consisted of the Police Department, Public Works, and Code Enforcement going through North Long Beach cleaning up graffiti.

Mr. Hester stated that the City has turned graffiti abatement over to the Community Development Department. The new contractors guarantee a 24-hour response with paint that matches City buildings.

D. EQUAL EMPLOYMENT OPPORTUNITY AND CUSTOMER SATISFACTION COMMITTEE
Commissioner Guerra, Chair

Commissioner Guerra stated that the Committee did not meet this month; however, a quarterly report is included in the packet.

President Saltzgaver stated that he forgot to mention something earlier. He wanted to mention the Ethics training, which is required for all City Commissioners by the end of the year or they will be removed from their Commission.

E. CAPITAL IMPROVEMENT PROJECTS COMMITTEE
Vice President Satariano, Chair

Vice President Satariano stated that the Committee meets quarterly and they did not meet this month.

F. CITY SCHOOLS/JOINT COMMITTEE
Commissioner Tong Sangmeister, Chair

President Saltzgaver stated that there was no meeting this month. He said that at the November 14 City Council meeting, a one year extension was approved for the current joint use agreement. The City and the School District have a year to negotiate a new agreement.

President Saltzgaver stated that he would like to be notified of these quarterly meetings.

G. SPECIAL EVENTS AND RECREATION COMMITTEE
Commissioner Livingstone, Chair

Commissioner Livingstone stated that the Committee is in the process of meeting monthly, until they get where they want to be. He briefly discussed the issues discussed at the meeting and that they would be bringing draft policies before the full Parks and Recreation Commission in the future.

VI. DIRECTOR'S REPORT TO COMMISSION

A. DIRECTOR'S MONTHLY REPORT – OCTOBER 2006

President Saltzgaver asked for any questions on the monthly report. There were no comments or questions.

Commissioner Guerra asked about the cost of aquatic classes listed on page 15, if it was straight revenue or just profit. Mr. Hester responded that what was listed was straight revenue.

It was moved by Commissioner Livingstone and seconded by Commissioner Guerra to receive and file the Director's Monthly Report for October 2006. The motion carried unanimously.

Mr. Hester stated that staff will make the monthly report a standard receive and file item from now on, for the Parks and Recreation Commission.

VII. CORRESPONDENCE

President Saltzgaver stated that no correspondence was received.

VIII. UNFINISHED BUSINESS

A. SUPPORT OF THE ESTABLISHMENT OF A HOMELAND ADVISORY BOARD

Ms. Chrissy Marshall said that the new supervisor's official day was last Monday. He is looking at existing programs and where they need to go in the future. The Department is planning to set up meetings with the advisory group after the supervisor has had a chance to settle in first.

President Saltzgaver asked how the advisory committee members would be chosen. Ms. Marshall responded that staff has done an outreach to those interested. Some have also changed their mind. The City Council district office may have an opinion about the members also. The Department is receptive to everyone.

President Saltzgaver asked if there would be a selection process. Ms. Marshall responded no, the Department has never denied participation to any interested person to serve on a group or board.

Mr. Hester stated that there would be no formal appointment. This would only be an informal committee with all interested parties and appointing members would make it too formal.

Commissioner Livingstone stated that he preferred to call this an advisory group, instead of a board.

It was moved by Vice President Satariano and seconded by Commissioner Waterfield to support the establishment of a Homeland Advisory Group to Homeland Cultural Center programs. The motion carried unanimously.

IX. NEW BUSINESS

A. YOUTH MASTER PLAN UPDATE PRESENTATION – CYNTHIA FOGG

Ms. Cynthia Fogg gave an overview and said that they are only doing preliminary planning at this point. They looked at other communities and are particularly watching the City of Claremont, which was a leader in Youth Master Plan development. She explained the history of why a Youth Master Plan was requested, why a Youth Master Plan is needed for Long Beach, and how the ground work is set.

Commissioner Guerra asked if the City hasn't already been planning and doing these things for years? Ms. Fogg responded yes, the City has been working on this already, but a Youth Master Plan would bring the whole thing together. The City is now doing an excellent job in working in partnership with youth and now has a Commission on Youth and Children, which was a direct result of the strategic plan effort. There have been very positive things put in place. That Commission is currently not that empowered until they have some plan documented and have a responsibility to look at issues on a regular basis. This master plan will do just that. It will also define on how the City and Long Beach Unified School District will work together in the future.

Mr. Hester stated that the Youth Master Plan would bring everyone to the table to discuss issues between the City and the School District and would become part of the day-to-day process. This is very important and there is work to be done.

Ms. Stacia Mancini reiterated how important it is for City staff and School District staff to communicate about youth programs and shared use of the facilities.

President Saltzgaver said that he would call Mr. Meyer and discuss support of the plan. He stated that the Parks and Recreation Commission should be involved in the Youth Master Plan. President Saltzgaver stated that the Parks and Recreation Commission supports her 100% and this process could not go forward without her expertise.

Commissioner Guerra asked if a letter in support of the Youth Master Plan to the Mayor would help?

Mr. Hester responded that a support letter would help.

President Saltzgaver stated that he would draft a letter to the Mayor in support of the Youth Master Plan and meetings with the School District.

B. REQUEST FOR PROPOSAL FROM SPECIAL OLYMPICS SOUTHERN CALIFORNIA

Mr. Hester stated that information from the Special Olympics was included in the packet. They submitted a Request for Proposal to relocate their corporate headquarters in another city and are interested in Long Beach. They are also very interested in expanding their year-round program for athletes. The City has put together a task force to respond to this proposal. Mr. Geoff Hall has the responsibility for putting this proposal together and the City has requested letters of support from various organizations for the Special Olympics to move to Long Beach.

Mr. Geoff Hall showed a six-minute video on Special Olympics.

It was moved by Vice President Satariano and seconded by Commissioner Waterfield to authorize President Saltzgaver to sign a letter of support for the relocation of Special Olympics Southern California to Long Beach. The motion carried unanimously.

C. REPORT ON PROPOSITION 84, THE SAFE DRINKING WATER QUALITY AND SUPPLY, FLOOD CONTROL, RIVER AND BEACH PROTECTION ACT OF 2006

Mr. Hester stated that a memo was included in the packet, similar to one sent to the Mayor and members of the City Council, concerning Proposition 84 and some of the various categories that are included. There are a lot of competitive funds available in a lot of categories for projects along the Los Angeles and San Gabriel Rivers. This is a tremendous opportunity for Long Beach to receive funding. He said that this is more of an information document for the Commission.

D. REQUEST TO EXTEND DOG PARK WALKER PILOT PROGRAM AT RECREATION DOG PARK FOR 60 DAYS

Mr. Geoff Hall that on May 8, 2006, the Parks and Recreation Commission adopted a dog walker six-month pilot program. They also requested staff to investigate the possibility of implementing a permit for dog walkers to be allowed into Recreation Dog Park. The Special Events and Recreation Committee discussed the issue. The idea behind the permit is not to make

money, but to control the dog walkers. At this time, we are not looking to impose a specific limit on the number of dogs. However, the permit does provide that the Parks and Recreation Commission can set that limit and that the dog walkers must abide by that. The Department wants to get the permit in place first and will release this to the public for their comment. The reason for the extension is that the pilot program expires on December 12, and it would not be a good idea to begin this over the holidays. Due to the demands of the holiday season and the final permit conditions that need to be developed by the City Attorney, we are recommending that the pilot program be extended for a period of 60 days.

Mr. Hall said he would be attending the next Recreation Dog Park Association meeting to discuss with them.

President Saltzgaver stated that there needs to be another public meeting including the dog handlers.

Mr. Hall responded that he has a mailing list and he would be holding another public meeting. The best course of action is to just get the permit process in place and tell the dog handlers the conditions that they must abide by.

Vice President Satariano stated that the Special Events and Recreation Committee met and Mr. Hall has continued to do a very thorough job. There are additional pieces that the committee will be bringing to the full Parks and Recreation Commission in 2007, which will be pleasing to the dog owner community in Long Beach.

It was moved by Vice President Satariano and seconded by Commissioner Livingstone to extend the dog walker pilot program at Recreation Park by a period of 60 days. The motion carried unanimously.

E. REQUEST FOR EL DORADO PARK WEST T-BALL FIELD

Vice President Satariano said that he wants to be careful that this is not a conflict of interest and he was surprised there was no one here to represent the group. He has a son and will soon have a daughter playing in this league. Last year they switched from Little League to the Cal Ripkin Division of Babe Ruth, and they did a great job. What they are asking for is to build a T-ball field to take a little of the pressure off the other four fields and is in an area where they practice when the other fields are tied up. It is in an area where this is the only activity and he would like them to be allowed to go forward.

Mr. Shippey stated that staff met with the group at the location several times. Their plan does not call for any trees to be taken out and he is very pleased with this configuration. He said that the group would maintain the field and the

Department staff would maintain around the area. Department staff will help them relocate the irrigation lines and the group will build the field.

Commissioner Livingstone asked who will be scheduling games on the field? Mr. Hester responded that the Sports Office would schedule games on this field, with priority going to Los Altos Youth Baseball and Softball.

It was moved by Commissioner Livingstone and seconded by Commissioner Guerra to approve the installation of a T-ball field at El Dorado Park West. The motion carried unanimously with Vice President Satariano abstaining.

X. COMMENTS

A. AUDIENCE

President Saltzgaver asked for comments from the audience. There were none.

B. STAFF

President Saltzgaver asked for comments from the staff.

Mr. Hester stated that the Committee listing was updated and would be sent to the Commissioners.

C. COMMISSIONERS

President Saltzgaver asked for comments from the Commissioners.

Commissioner Waterfield said he spent the day on November 9, at Wilson High School as Principal for the Day. One thing that came up was a new requirement for graduating seniors to have 40 hours of community service. A lot of students are struggling to get those hours in. He wondered if there were any conversations with the Department on that opportunity. He is going to work with California State University Long Beach to see about an opportunity there.

Ms. Marshall responded that the Department currently has a high volume of high school students volunteering their 40 hours at all the park facilities. She said she would put him in contact with the Department's volunteer coordinator to take care of any questions.

Commissioner Livingstone asked what was going on with restructuring Partners of Parks.

Mr. Hester responded that at a lot of phones calls are being made, asking for volunteers with Partners of Parks. No one has turned it down yet and they are very excited at the opportunity. There will be a Partners of Parks reception on November 27, and the Commission will be invited.

Commissioner Guerra wanted to follow up and make sure that staff knows what to do in case of an accident at the Skate Park on Wheels. Ms. Marshall responded that she has followed up with staff.

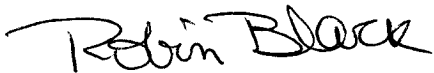
XI. NEXT MEETING

The next meeting will be held at 9:00 a.m. on Thursday, December 21, 2006, at El Dorado Park West, in the Senior Center Library, 2800 Studebaker Road, Long Beach.

XII. ADJOURNMENT

President Saltzgaver adjourned the meeting at 11:11 a.m.

Respectfully submitted,



Robin Black
Executive Assistant to the Director

c: Phil T. Hester, Director of Parks, Recreation and Marine

MINUTES
 REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS
 LONG BEACH, CALIFORNIA
 DECEMBER 7, 2006

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on December 7, 2006.

The meeting was called to order at 9:15 a.m. by President Clarke.

PRESENT:	Frank Clarke	Commissioner
	William B. Townsend	Commissioner
	Lillian Y. Kawasaki	Commissioner
	Helen Z. Hansen	Commissioner
	Stephen T. Conley	Commissioner
	Lisa Peskay Malmsten	Deputy City Attorney
	Kevin L. Wattier	General Manager
	Sandra L. Fox	Secretary to the Board of Water Commissioners
	Robert C. Cheng	Deputy General Manager - Operations
	B. Anatole Falagan	Deputy General Manager - Business
	Ryan J. Alsop	Director, Government & Public Affairs
	Matthew P. Lyons	Director, Planning & Conservation
	Paul Fujita	Director of Finance
	Issac C. Pai	Director of Engineering
	David Honey	Administrative Officer
	Dynna Long	Senior Secretary
	Theresa Wu	Senior Engineer

ABSENT: None

1. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

President Clarke, led the Board and audience in the Pledge of Allegiance. President Clarke called for a moment of silence in memory of Pearl Harbor Day.

2. PRESIDENT'S REPORT

- **Frank Clarke, President, Board of Water Commissioners**

President Clarke and other Board members discussed recent Charter Amendment meetings and potential Charter changes that may impact the terms of Boards and Commissions throughout the city.

President Clarke reported on his recent interview with the Commission Taskforce members.

President Clarke reminded the Board members of the upcoming Long Beach Water Department Holiday luncheon to be held on Tuesday, December 12, 2006. He also reminded the Board members regarding the Education Garden grand opening ceremony immediately following the board meeting.

3. PUBLIC COMMENT

President Clarke opened the public comment period. As there were no requests to address the Board, the public comment period was closed.

4. APPROVAL OF MINUTES

November 16, 2006

The minutes of November 16th, 2006 were unanimously approved.

5. GENERAL MANAGER'S REPORT

- **Kevin L. Wattier, General Manager**

DESALINATION PRE-TREATMENT MICRO-FILTRATION UPDATE

Mr. Wattier provided an update on the desal facility.

NATIONAL ACADEMY OF SCIENCE TOUR OF DESAL PROJECT

Mr. Cheng reported on the recent tour of the desal prototype plant by a group from the National Academy of Science, and noted the purpose of their visit to the plant.

6. LEGAL COUNSEL REPORT

- **Lisa Peskay Malmsten, Deputy City Attorney**

Ms. Malmsten spoke about streamlining the process for future Water Commission meetings for increased efficiency of review and approval processes. She recommended that as part of this streamlining process that the minutes for future Water Commission meetings be changed to summary minutes, and that this change be tested for the next quarter.

7. CONSENT CALENDAR

The consent calendar was unanimously approved.

7a. Approval of Transfer of Funds by Journal Entry Dated December 7, 2006

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

7b. Receive and File the List of Vendor Payments for the Month of October 2006

A communication was presented to the Board from Paul Fujita which is on file at the Long Beach Water Department.

7c. Authorization to Purchase a Table at the State of the City Address Sponsored by the Long Beach Area Chamber of Commerce on Tuesday, January 9, 2007

A communication was presented to the Board from Kevin L. Wattier which is on file at the Long Beach Water Department.

8. Authorize the General Manager to Sign the Memorandum of Understanding for Coordination of Water Resources Planning Relating to Proposition 50 Grant Funding and Implementation

- **Kevin L. Wattier, General Manager**

Mr. Wattier provided background information on this matter. He reported that the City Council would also be considering approval of the city signing this same Memorandum of Understanding at an upcoming City council meeting. Mr. Wattier advised he would attend a hearing on December 13, 2006 regarding this matter.

It was moved by Commissioner Hansen and seconded by Commissioner Kawasaki that the General Manager be authorized to sign the Memorandum of Understanding for Coordination of Water Resources Planning relating to Proposition 50 Grant funding and implementation.

The motion was carried unanimously.

9. LEGISLATIVE ISSUES/ACTIONS/BILLS

- **Ryan J. Alsop, Director, Government & Public Affairs**

Mr. Alsop advised that Federal FY 07 appropriations bills had been passed on to new Congress to consider.

He discussed future staff and commissioner visits to Washington, DC to discuss appropriations.

10. METROPOLITAN WATER DISTRICT (MWD) AGENDA ITEMS AND RECOMMENDATIONS FOR THE DECEMBER 12, 2006 BOARD MEETING

- **Helen Z. Hansen, MWD Director**

In her capacity as the City of Long Beach MWD Director, Commissioner Hansen called the Board's attention to the MWD agenda for the Board of Directors' meeting on December 12, 2006. She requested input from the Board, and stated that she will report back during the Board meeting on December 21, 2006 regarding matters discussed at the MWD meeting.

Commissioner Hansen discussed the upcoming MWD Solar Cup competition set for May 18 – 20, 2007.

Kevin Wattier provided an update on Alamitos Bay water quality issues and discussed possibility of working with MWD staff that have expertise in using DNA profiling of water samples to track source of water pollution.

11. NEW BUSINESS

EXCUSED ABSENCES

Commissioner Conley requested to be excused from the December 21st, 2006 Board meeting.

It was moved by Commissioner Hansen, seconded by Commissioner Townsend, and unanimously approved by acclamation that Commissioner Conley be excused from the December 21st, 2006 Board meeting.

Commissioner Townsend requested to be excused from the December 28th, 2006 Board meeting.

It was moved by Commissioner Conley, seconded by Commissioner Kawasaki, and unanimously approved by acclamation that Commissioner Townsend be excused from the December 28th, 2006 Board meeting.

Commissioner Townsend commented on a radio news report he had heard regarding a grant that Newport Beach had received for satellite-controlled irrigation controllers to be used to reduce run-off. Mr. Wattier advised staff would follow-up on this issue.

There was a general discussion regarding ethics training and the approaching deadline to have these mandatory sessions completed by all commissioners.

12. ADJOURNMENT

There being no further business to come before the Board, President Clarke adjourned the meeting at 10:05 a.m. to the next Regular Meeting of the Water Commission to be held on Thursday, December 21, 2006, at 9:15 a.m., in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California


Lillian Y. Kawasaki
Lillian Y. Kawasaki, Secretary

Attest:


Frank Clarke
Frank Clarke, President