

35678

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213A (Rev. 07/2019)

AGREEMENT NUMBER	AMENDMENT NUMBER	Purchase Authority Number
BSCC-0006-18-MH	001	BSCC5227

 CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

BOARD OF STATE AND COMMUNITY CORRECTIONS

CONTRACTOR NAME

Long Beach Police Department

2. The term of this Agreement is:

START DATE

MAY 1, 2019

THROUGH END DATE

SEPTEMBER 30, 2021

3. The maximum amount of this Agreement after this Amendment is:

\$15,660.00

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This amendment adds one year to the term of the grant agreement. The new end date is September 30, 2021

Exhibit A (Page 1) SOW: Item 2A -Project Summary and Administration -is amended to extend the original date one year.Exhibit A (Page 2) SOW: Item 4.4 Mental Health Related Training- amended to extend the original date one year.Exhibit A (Page 3) SOW: Item 4.4 Instructor Training for the STC Behavioral Health Unit-amended to extend the original date one year.Exhibit A: (Page 3 & 4) SOW: Item 5.A.2 Progress Reports and Final Project Summary

Progress Report Periods have been extended one year and now include 5 additional due dates in addition to the original due dates: (see attachment 1)

Exhibit A: (Page 4) SOW Final Summary Report- Extended one year

All other terms and conditions shall remain the same

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Long Beach Police Department

CONTRACTOR BUSINESS ADDRESS

400 W Broadway

EXECUTED PURSUANT
TO SECTION 301 OF
THE CITY CHARTER

CITY

Long Beach

STATE

CA

ZIP

90802

PRINTED NAME OF PERSON SIGNING

LINDA F. TATUM

TITLE

ASSISTANT CITY MANAGER

CONTRACTOR AUTHORIZED SIGNATURE

Linda F. Tatum

DATE SIGNED

August 26, 2020

CONTRACTING AGENCY

CONTRACTING AGENCY NAME

BOARD OF STATE AND COMMUNITY CORRECTIONS

CONTRACTING AGENCY ADDRESS

2590 Venture Oaks Way, Ste 200

CITY

Sacramento

STATE

CA

ZIP

95833

PRINTED NAME OF PERSON SIGNING

Ricardo Goodridge

TITLE

Deputy Director

CONTRACTING AGENCY AUTHORIZED SIGNATURE

Ricardo Goodridge

DATE SIGNED

October 12, 2020

EXHIBIT A: SCOPE OF WORK

2. PROJECT SUMMARY AND ADMINISTRATION (page 1)

A. This grant provides funds for a statewide mental health training initiative to provide critical training to corrections personnel. The funding is being distributed on a per capita basis to local sheriff's offices, police departments and probation agencies for mental health related training for Standards and Training for Corrections (STC) eligible staff from May 1, 2019 through September 30, 2021

4. PURPOSE AREAS AND GRANT PROVISIONS (page 2)

Mental Health Related Training

4.The training must be completed within the grant award period of May 1, 2019 through September 30, 2021.

Instructor Training for the STC Behavioral Health Unit (page 3)

4.All travel expenses incurred to attend the master training by agencies will be reimbursed by BSCC through this grant. The grantee must submit those travel expense claims to the BSCC within 120 days from completion of travel or before October 15, 2021 whichever date is sooner.

5. PROGRESS REPORTS AND FINAL PROGRESS SUMMARY (pages 3 &4)

A. Grantee will submit two (2) types of quarterly progress reports as follows:

1. Mental health training progress report - This quarterly report provides information about how many staff were trained, the training that was provided, and how the funds were spent during the reporting period. This information will be provided in a format prescribed by BSCC.
2. Federal performance indicators – This quarterly report is filed through the federal reporting system, Performance Measuring Tool (PMT), administered by the Bureau of Justice Assistance.

These reports shall be submitted according to the following schedule:

Progress Report Periods	Due Date
1) May 1 through September 30, 2019	October 15, 2019
2) October 1 through December 31, 2019	January 15, 2020
3) January 1 through March 31, 2020	April 15, 2020
4) April 1 through June 30, 2020	July 15, 2020
5) July 1 through September 30, 2020	October 15, 2020
6) October 1 through December 31, 2020	January 15, 2021
7) January 1 through March 31, 2021	April 15, 2021
8) April 1 through June 30, 2021	July 15, 2021
9) July 1 through September 30, 2021	October 15, 2021

Grantee will submit a project close out summary report of the mental health training progress report.

Final Summary Report

Due November 30, 2021

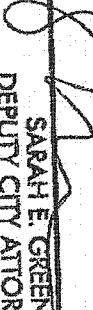
APPROVED AS TO FORM
AUG 21, 2021
BY 
SARAH E. GREEN
DEPUTY CITY ATTORNEY
CHARLES PARKIN, City Attorney

EXHIBIT A
SCOPE OF WORK

1. GRANT AGREEMENT

This Grant Agreement is between the State of California Board of State and Community Corrections, hereafter referred to as BSCC and Long Beach Police Department hereafter referred to as Grantee or Contractor.

2. PROJECT SUMMARY AND ADMINISTRATION

- A. This grant provides funds for a statewide mental health training initiative to provide critical training to corrections personnel. The funding is being distributed on a per capita basis to local sheriff's offices, police departments and probation agencies for mental health related training for Standards and Training for Corrections (STC) eligible staff from May 1, 2019 through September 30, 2020.
- B. This grant provides travel reimbursement for those agencies that will be sending one staff person to a tuition free master instructor training for the new Behavioral Health training that is included in the core training for Adult Corrections Officer, Juvenile Corrections Officer, and Probation Officer.
- C. Grantee agrees to administer the project in accordance with the terms of this Grant Agreement.

3. PROJECT OFFICIALS

- A. The BSCC's Executive Director or designee shall be the BSCC's representative for administration of the Grant Agreement and shall have authority to make determinations relating to any controversies that may arise under or in connection with the interpretation, performance, or payment for work performed under this Grant Agreement.
- B. The Grantee's project director shall be as follows:

Project Director authorized to administer the project:

Name: Michael Pennino

Title:

Address: 400 Broadway, Long Beach, CA 90802

Phone: (562) 570-7335

Fax:

Email: Michael.Pennino@longbeach.gov

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- C. Either party may change its project representatives upon written notice to the other party.
- D. By signing this Grant Agreement, the signator warrants that he or she has full legal authority to bind the entity for which he or she signs.

4. PURPOSE AREAS AND GRANT PROVISIONS

This funding is being provided for two purposes:

- 1) Mental health related training for local corrections staff
- 2) Instructor training for new STC Behavioral Health training in core

Prior to receiving this grant, each grantee completed a needs assessment survey indicating the number of STC eligible staff expected to receive mental health related training during the grant period and whether their agency would send a staff person to the Behavioral Health instructor training.

The requirements for spending funds in these two purpose areas are described below. The appropriate box(es) for this agreement as indicated by your agency's needs assessment is/are checked below.

Mental Health Related Training

- 1. The funds can only be used to send STC participating staff to mental health related training within the State of California. Mental health related training is broadly defined to include single classes or multiple class courses of training that include content such as signs and symptoms of mental illness, substance use disorder, trauma informed care, stigma and bias, crisis intervention, de-escalation techniques, and suicide prevention and other courses with mental health related content.
- 2. The training must be STC certified. It can be certified as a Request for Certification (RFC), Special Certification (SC), or Intensified Format Training (IFT) course. Work Related Experience (WRE) courses are not allowed. Information on obtaining STC certification can be found in the STC Policy and Procedure Manual for Participating Agencies.
- 3. The funds can only be used for new training. It cannot be used to backfill or fund existing training efforts (no subvention).
- 4. The training must be completed within the grant award period of May 1, 2019 through September 30, 2020.
- 5. The funds may only be spent for costs associated with STC certified mental health related training in the following four budget categories: 1) replacement; 2) travel; 3) per diem; and, 4) tuition, in accordance with current guidelines set forth in the STC Policy and Procedure Manual for Participating Agencies. The accounting records of

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SCOPE OF WORK

participating agencies must be set up to collect and report quarterly information in these four budget categories.

6. The Grantee is not required to train the number of positions reported in their needs assessment because agencies may find that the cost of their projections exceed the amount provided by this grant. In those cases, the number of staff trained at the end of the grant period may be fewer than the number of staff reported on the needs assessment.
7. The Grantee must submit quarterly reports.
8. The Grantee must establish a separate account for JAG funds. This must be a Trust Fund account. This account/fund must be established according to existing county or city auditor-controller/fiscal officer policies and procedures. If it is set up as an interest-bearing account, the interest can only be used within the scope of this contract and cannot be used for any expenses beyond this project. These funds must be kept separate from STC funds and all other funding sources.

Instructor Training for the STC Behavioral Health Unit

1. All agencies that deliver core training must send one staff member to a master instructor training course hosted by STC. The training will allow the participant to train other trainers within their agency on how to deliver the lesson plan for new Behavioral Health training in the entry-level core training programs.
2. Agencies that wish to use the Behavioral Health lesson plans for annual training may send one staff member to the master instructor course and use the information to train other trainers within their agency on how to deliver the Behavioral Health training.
3. Tuition for the master training course will be free of charge for all agencies that indicated they would be sending a staff person to the master training course in their needs assessment survey.
4. All travel expenses incurred to attend the master training by agencies will be reimbursed by BSCC through this grant. The grantee must submit those travel expense claims to the BSCC within 120 days from completion of travel or before October 15, 2020, whichever date is sooner.

5. PROGRESS REPORTS AND FINAL PROJECT SUMMARY

A. Grantee will submit two (2) types of quarterly progress reports as follows:

1. Mental health training progress report - This quarterly report provides information about how many staff were trained, the training that was provided, and how the funds were spent during the reporting period. This information will be provided in a format prescribed by BSCC.

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SCOPE OF WORK

2. Federal performance indicators – This quarterly report is filed through the federal reporting system, Performance Measuring Tool (PMT), administered by the Bureau of Justice Assistance.

These reports shall be submitted according to the following schedule:

Progress Report Periods	Due Date
1) May 1 through September 30, 2019	October 15, 2019
2) October 1 through December 31, 2019	January 15, 2020
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5) July 1 through September 30, 2020	October 15, 2020

Grantee will submit a project close out summary report of the mental health training progress report.

Final Summary Report **Due November 30, 2020**

- B. Grantees must submit required reports even if there is no activity or expenditures in the progress report period.
- C. Links to the reports can be found at <https://www.bscc.ca.gov/mental-health-training-grant-jag/>

6. PROJECT RECORDS

- A. The Grantee shall establish an official file for the project. The file shall contain adequate documentation of all actions taken with respect to the project, including copies of this Grant Agreement, approved program/budget modifications, financial records, training completion records, and required reports.
- B. The Grantee shall establish separate accounting records and maintain documents and other evidence sufficient to properly reflect the amount, receipt, and disposition of all project funds. Source documentation includes copies of all awards, applications, approved modifications, financial records, and narrative reports.
- C. Grantee agrees to protect records adequately from fire or other damage. When records are stored away from the Grantee's principal office, a written index of the location of records stored must be on hand and ready access must be assured.
- D. All Grantee records relevant to the project must be preserved a minimum of three (3) years after completion of the grant term and shall be subject at all reasonable times to inspection, examination, monitoring, copying, excerpting, transcribing, and auditing by the BSCC or designees. If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records must be retained until the completion of the action and resolution of all issues which arise from it or until the end of the regular three-year period, whichever is later.

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SCOPE OF WORK

7. AUDIT

Grantee must submit an audit of expenditures within no later than 9 months after the close of each fiscal year during the term of the award. Grantees may choose either a program-specific audit or a single federal audit. Federal guidelines allow grantees receiving \$750,000 or more in federal funds in a fiscal year to use their federal justice assistance grant funds to pay for the cost of the audit. Grantees falling below the \$750,000 threshold must use non-federal funds (i.e., match funds) to pay for audit costs. For purposes of this grant award, please check one of the boxes below to indicate the grantee's choice for meeting the audit requirement.

- In conformance with Federal Office of Management and Budget (OMB) CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and the California State Controller's Accounting Standards and Procedures, Chapter 23, Grant Accounting Index, the Grantee will submit a City/County Single Federal Audit Report as required by § 200.501 of Title 2 of the Code of Federal Regulations. The Audit Report must be submitted to the BSCC within the required timeframe of 30 days from the end of the grant period. NOTE: Should an extension be needed, please provide in advance of the deadline a written justification that indicates the reason(s) for the extension and the timeframe needed.

OR

- In conformance with Federal Office of Management and Budget (OMB) CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and the California State Controller's Accounting Standards and Procedures Chapter 23, Grant Accounting Index, the grantee will provide a Program-Specific Final Audit Report to the BSCC within the required timeframe of 30 days from the end of the grant period.

OR

- In conformance with Federal Office of Management and Budget (OMB) CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, the non-governmental entity grantee **does not expend \$750,000 or more** in total federal awards during the fiscal year and is therefore, exempt from Federal audit requirements for this grant contract period. However, the entity understands that it must keep and maintain the grant records and make them available for review or audit by appropriate officials of the Federal agency, pass-through agency (i.e., the Board of State and Community Corrections) and Governmental Accountability Office.

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8. DATA UNIVERSAL NUMBERS SYSTEM (DUNS)

The Contractor/grantee (entity entering into contract with the BSCC) must maintain active registration of their Data Universal Numbers System (DUNS) number, used for this Grant Agreement, throughout the term of the contract. An active DUNS number is also required to remain in compliance with the Federal Funding Accountability and Transparency Act (FFATA), a reporting tool Federal prime awardee (i.e. prime contractors and prime grants recipients) use to capture and report sub-award and executive compensation.

In the event the grantee does not have a Data Universal Number, they are required to obtain one by calling 866-705-5711 or apply online at www.dnb.com/

A DUNS number is usually received within 2 business days.

Insert your Agency Duns Number: 197871515 _____