

March 21, 2023

**H-30**

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**RECOMMENDATION:**

Receive supporting documentation into the record, conclude the public hearing, and adopt a Resolution amending the Master Fee and Charges Schedule to add new Carry Concealed Weapon (CCW) License Fees. (Citywide)

**DISCUSSION**

The Los Angeles County Sheriff's Department transferred the responsibilities of issuing Carry Concealed Weapon (CCW) licenses back to municipal police agencies effective August 1, 2022. A CCW license authorizes a license holder to carry a pre-approved firearm concealed on their person within the State of California. On November 1, 2022, the City Council approved a contract with Permitium, an end-to-end online platform, to help staff streamline the application process, background check tracking, payment, and issuance of CCW licenses.

City Council approval is requested to amend the Master Fees and Charges Schedule to add new CCW License Fees (Attachment A), which will allow LBPD to partially recover costs incurred for staff to conduct a comprehensive background check to determine whether an applicant is qualified for a CCW license. The multi-step process to obtain a CCW license includes a detailed application, California Department of Justice fingerprint check, background check, interview, psychological evaluation, and firearm training. The California Penal Code Section 26155 vests the Chief of Police of the licensing jurisdiction with the authority to make the final determination to approve or deny CCW licenses to applicants.

The proposed fees will be set at the rate of \$350.50 per Standard, Judicial, and Reserve Officer application, \$25.00 per renewal application and \$10.00 per amendment/modification request. The Reserve Officer application processing fee may be waived at the discretion of the Chief of Police. These fees are not anticipated to fully recover the cost to process a CCW application, which may result in the City of Long Beach (City) subsidizing some costs. Applicants will be responsible for providing proof of passing a Live Scan, Psychological Evaluation, and Firearm Safety and Proficiency Training, administered by third-party vendors approved by the LBPD.

According to California Penal Code Section 26190, subdivision (b)(1), "The licensing authority of any city, city and county, or county shall charge an additional fee in an amount equal to the reasonable costs for processing the application for a new license, issuing the

HONORABLE MAYOR AND CITY COUNCIL

March 21, 2023

Page 2

license, and enforcing the license, including any required notices, excluding fingerprint and training costs, and shall transmit the additional fee, if any, to the city, city and county, or county treasury." Furthermore, per California Penal Code Section 26190 subdivision (d)(1), "Local fees may be increased at a rate not to exceed any increase in the California Consumer Price Index as compiled and reported by the Department of Industrial Relations."

This matter was reviewed by Deputy City Attorney Arturo D. Sanchez and Revenue Management Officer Geraldine Alejo on March 1, 2023.

### TIMING CONSIDERATIONS

City Council action is requested on March 21, 2023, to ensure the expedited implementation of the proposed fees.

### FISCAL IMPACT

This recommendation will amend the Master Fees and Charges Schedule to add five new fees for the processing of Carry Concealed Weapons (CCW) license applications at \$350.50 per Standard, Judicial, and Reserve Officer application, \$25.00 per renewal application and \$10.00 per amendment/modification request. The proposed processing fees are not anticipated to fully recover the cost to process the CCW application but will help to partially offset the cost of services including staff, materials, and supplies required to provide the CCW license. The Reserve Officer application processing fee may be waived at the discretion of the Chief of Police. The amount of revenue to be generated from these fees is unknown at this time and will be based on the number of applications received annually. This recommendation has a moderate staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

### SUGGESTED ACTION:

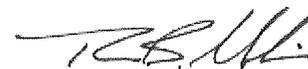
Approve recommendation.

Respectfully submitted,



WALLY HEBEISH  
CHIEF OF POLICE

APPROVED:



THOMAS B. MODICA  
CITY MANAGER

Attachments: Resolution

1 RESOLUTION NO.

2  
3 A RESOLUTION OF THE CITY COUNCIL OF THE  
4 CITY OF LONG BEACH AMENDING THE MASTER FEE  
5 AND CHARGES SCHEDULE TO ADD NEW CARRY  
6 CONCEALED WEAPON (CCW) LICENSE FEES  
7

8 WHEREAS, The Los Angeles County Sheriff's Department transferred the  
9 responsibilities of issuing Carry Concealed Weapon ("CCW") licenses back to municipal  
10 police agencies effective August 1, 2022; and

11 WHEREAS, the Long Beach Police Department ("LBPD") proposes to add  
12 five fees to support the implementation of new CCW license services and procedures;  
13 and

14 WHEREAS, the proposed CCW license fees will allow LBPD to recover  
15 costs incurred for staff to perform a thorough background investigation to determine  
16 whether the applicant is qualified and has successfully completed LBPD's CCW  
17 application procedures; and

18 WHEREAS, the City has conducted an extensive analysis of its services,  
19 the costs reasonably borne by the City in providing those services, the beneficiaries of  
20 those services, and the revenues produced by those paying service fees and charges for  
21 said services; and

22 WHEREAS, California Government Code Section 66000, et. seq.,  
23 authorizes the City to adopt service fees and charges for municipal services, provided  
24 such fees do not exceed the cost to the City of providing the service; and

25 WHEREAS, in accordance with the provisions of Government Code Section  
26 66016, at least fourteen (14) days prior to the public hearing at which this Resolution is  
27 adopted, notice of the time and place of the hearing was mailed to eligible interested  
28 parties who filed written requests with the City for mailed notice of meetings regarding

1 new or increased fees or service charges; and

2 WHEREAS, in accordance with the provisions of the Government Code  
3 66016, data regarding the estimated cost of the services and the revenue sources  
4 anticipated to provide the services was available for public review and comment for ten  
5 (10) days prior to the public hearing at which this Resolution was adopted; and

6 WHEREAS, publication of the notice of public hearing was given in  
7 accordance with the provisions of Government Code Section 6062a, ten (10) days in  
8 advance of the public hearing at which the adoption of this Resolution was considered;

9 NOW, THEREFORE, the City Council of the City of Long Beach resolves as  
10 follows:

11 Section 1. The facts set forth in the Recitals of this Resolution are true  
12 and correct and are hereby incorporated by reference as though set forth in full.

13 Section 2. The City Council hereby adopts and approves the new service  
14 fees and charges as set forth and described in Exhibit "A", which is attached hereto and  
15 incorporated herein by this reference. The fees and charges set forth in said Exhibit "A"  
16 shall thereafter be incorporated into those fees and charges previously adopted and  
17 approved by the City Council by Resolution and shall collectively be known as the Master  
18 Fee and Charges Schedule of the City of Long Beach and may be made available to the  
19 public for its information and review.

20 Section 3. Adoption of the new service fees and charges set forth and  
21 described in this Resolution for the specified City services, as shown in Exhibit "A"  
22 attached hereto and incorporated herein by this reference, are intended to recover costs  
23 necessary to provide the services within the City for which the fees are charged. In  
24 adopting the new service fees and charges set forth in this Resolution, the City Council of  
25 the City of Long Beach is exercising its powers under Article XI, Section 7 of the  
26 California Constitution.

27 Section 4. All requirements of California Government Code Sections  
28 66000, et seq., are hereby found to have been satisfied.



Fee Name	Description	Current Fee	Proposed Fee	Per
<b>DEPARTMENT: POLICE DEPARTMENT</b>				
<b>GENERAL FEES</b>				
Standard Carry Concealed Weapon (CCW) License Application Processing Fee	Fees reflect 4.0 hours of staff time required to determine whether the applicant is qualified and successfully completed LBPDP's CCW application procedures. Penal Code Section 26190, subdivisions (a)(2), (b)(1) and (b)(2) allow for a police department to be reimbursed for processing costs.	New	\$350.50	Per Application
Judicial Carry Concealed Weapon (CCW) License Application Processing Fee	Fees reflect 4.0 hours of staff time required to determine whether the applicant is qualified and successfully completed LBPDP's CCW application procedures. Penal Code Section 26190, subdivisions (a)(2), (b)(1) and (b)(2) allow for a police department to be reimbursed for processing costs.	New	\$350.50	Per Application
Reserve Officer Carry Concealed Weapon (CCW) License Application Processing Fee	The Reserve Officer CCW license application processing fee may be waived at the discretion of the Chief of Police. Fees reflect 4.0 hours of staff time required to determine whether the applicant is qualified and successfully completed LBPDP's CCW application procedures. Penal Code Section 26190, subdivisions (a)(2), (b)(1) and (b)(2) allow for a police department to be reimbursed for processing costs.	New	\$350.50	Per Application
Carry Concealed Weapon (CCW) License Renewal Application Processing Fee	Fees are set forth per Penal Code Section 26190, subsection (c).	New	\$25.00	Per Application
Carry Concealed Weapon (CCW) License Amendment/Modification/Duplicate/Replacement Processing Fee	Fees are set forth per Penal Code Section 26190, subsection (e) (1). Amendments allow a CCW holder to request a change to their name, add/delete an approved firearm, and/or request a duplicate or replacement license with supporting documentation.	New	\$10.00	Per Application