



CITY OF LONG BEACH

C-13

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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July 9, 2013

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt Specifications No. PA-02313 and award a contract to Regimed Medical, of St. Peters, MO (an MBE and an SBE; not a WBE or Local), for furnishing and delivering vaccines, in an amount not to exceed \$210,000, for a period of one year, with the option to renew for two additional one-year periods, at the discretion of the City Manager. (Citywide)

DISCUSSION

City Council approval is requested to enter in an annual contract with Regimed Medical, for the purchase of vaccines that the Department of Health and Human Services (DHHS) provides for communicable disease and travel vaccines in its Immunization and Travel Clinics. These vaccinations are essential to ensure the control of communicable diseases in the community. Travel vaccinations are often required for international travelers to protect them from acquiring diseases that are prevalent in certain parts of the world, and also to protect the community by preventing the spread of diseases from other countries. As one of the largest travel clinics in Southern California, the DHHS receives numerous referrals from physicians throughout the region, and charges patient fees that cover the cost of providing these services.

The bid was advertised in the Press-Telegram on January 24, 2013, and 610 potential bidders specializing in drugs and pharmaceuticals were notified of the bid opportunity. Of those bidders, 16 downloaded the bid via our electronic bid system. The bid document was made available from the Purchasing Division, located on the seventh floor of City Hall, and the Division's website at www.longbeach.gov/purchasing. A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 30 local, minority and women-owned business groups. One bid was received on February 12, 2013. That one bidder, is not a Woman-owned Business Enterprise (WBE), is a Minority-owned Business Enterprise (MBE), is a certified Small Business Enterprise (SBE) and is not a Long Beach Business (Local). Regimed Medical, of St. Peters, MO (an MBE and an SBE; not a WBE or Local), was the only bidder.

Local Business Outreach

In an effort to align with our outreach goal, Long Beach businesses are encouraged to submit bids for City contracts. The Purchasing Division also assists businesses with registering on the Bids Online database to download bid specifications. Through outreach, 62 Long Beach vendors were notified to submit bids, of which none downloaded or submitted a bid.

This matter was reviewed by Deputy City Attorney Amy R. Webber on June 17, 2013 and by Budget Management Officer Victoria Bell on June 21, 2013.

TIMING CONSIDERATIONS

City Council action to adopt Specifications No. PA-02313 and award a contract concurrently is requested on July 9, 2013, to ensure that the contract is in place expeditiously.

FISCAL IMPACT

The annual cost of this contract is not to exceed \$210,000. The costs of the vaccinations are offset by fees that are charged to clients of the Immunization and Travel Clinics. Funds are budgeted in the Health Fund (SR 130) in the Health and Human Services Department (HE). There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



SUSAN PRICE
ACTING DIRECTOR OF HEALTH AND HUMAN SERVICES



JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:



PATRICK H. WEST
CITY MANAGER