

**CITY OF LONG BEACH  
CULTURAL HERITAGE  
COMMISSION MINUTES**

**MONDAY, JUNE 13, 2016  
COUNCIL CHAMBER  
333 W. OCEAN BOULEVARD, 5:30 PM**

Alan Burks, Chair  
Karen Highberger, Vice Chair  
Shannon Carmack, Commissioner



Louise Ivers, Commissioner  
Irma Hernandez, Commissioner  
Jan Robert van Dijs, Commissioner  
Julianna Roosevelt, Commissioner

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## **FINISHED AGENDA AND MINUTES**

### **CALL TO ORDER (5:38 p.m.)**

At 5:38 p.m., Chair Burks called the meeting to order.

### **ROLL CALL (5:38 p.m.)**

Also present: Linda Tatum, Planning Bureau Manager; Christopher Koontz, Advance Planning Officer; Robin Zur Schmiede, Deputy City Attorney; Lynette Ferenczy, Planner; Gina Casillas, Planner; Alejandro Plascencia, Planner; Alison Riordan, Clerk Typist.

**Commissioners** Alan Burks, Irma Hernandez, Jan Robert van Dijs, Julianna  
**Present:** Roosevelt, Karen L. Highberger, Louise Ivers and Shannon  
Carmack

### **FLAG SALUTE (5:39 p.m.)**

Commissioner Hernandez led the flag salute.

### **MINUTES (5:39 p.m.)**

16-018CH Recommendation to receive and file the Cultural Heritage  
Commission minutes of May 9, 2016.

**A motion was made by Commissioner Hernandez, seconded by  
Commissioner Ivers, to approve the recommendation. The motion  
carried by the following vote:**

**Yes:** 6 - Alan Burks, Irma Hernandez, Jan Robert van Dijs, Julianna  
Roosevelt, Karen L. Highberger and Louise Ivers

**Abstain:** 1 - Shannon Carmack

**DIRECTOR'S REPORT (5:40 p.m.)**

Linda Tatum, Planning Bureau Manager, provided the Director's Report.

Christopher Koontz, Advance Planning Officer, spoke.

**PUBLIC PARTICIPATION (5:42 p.m.)**

There were no comments from the public.

**SWEARING OF WITNESSES (5:42 p.m.)**

Do you solemnly swear or affirm that the evidence you shall give in this Cultural Heritage Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

**CONTINUED ITEM (5:42 p.m.)**

1. 16-013CH Recommendation to conditionally approve a Certificate of Appropriateness for a 75-square-foot one-story and 765-square-foot two-story addition with an 81-square-foot balcony at an existing one-story single-family residence with a detached two-car garage at 3754 Gundry Avenue in the California Heights Historic District. (District 7) (Application No. HP16-091)

Christopher Koontz, Advance Planning Officer, introduced Lynette Ferenczy, Project Planner, who presented the staff report.

Chair Burks spoke.

Commissioner Highberger spoke.

Lynette Ferenczy responded to queries from Commissioner Highberger.

Commissioner Ivers spoke.

Lori Matisse, representing the applicant, spoke.

Christopher Koontz responded to a query from Lori Matisse.

Lynette Ferenczy responded to a query from Lori Matisse.

Christopher Koontz spoke.

Commissioner van Dijs spoke.

Chair Burks spoke.

A dialogue ensued between Chair Burks and Lori Matisse.

Commissioner Hernandez spoke.

**A motion was made by Commissioner van Dijs, seconded by Commissioner Ivers, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 7 - Alan Burks, Irma Hernandez, Jan Robert van Dijs, Julianna Roosevelt, Karen L. Highberger, Louise Ivers and Shannon Carmack

**REGULAR AGENDA (5:52 p.m.)**

2. 16-019CH Recommendation to recommend the City Council designate the roof-mounted sign located at 3860 N. Lakewood Boulevard as a Historical Landmark. (District 5) (Application No. HP16-169)

Christopher Koontz, Advance Planning Officer, spoke.

**A motion was made by Commissioner Hernandez, seconded by Vice Chair Highberger, to continue the item to August 8, 2016. The motion carried by the following vote:**

**Yes:** 7 - Alan Burks, Irma Hernandez, Jan Robert van Dijs, Julianna Roosevelt, Karen L. Highberger, Louise Ivers and Shannon Carmack

3. 16-020CH Recommendation to deny the appeal and uphold staff's denial of a Certificate of Appropriateness to replace five aluminum windows with vinyl windows and to enlarge two of the five window openings at an existing one-story, single-family residence located at 305 Obispo Avenue. The property is a contributing structure located within the Bluff Heights Historic District. (District 2) (Application No. HP16-129)

Christopher Koontz, Advance Planning Officer, introduced Gina Casillas, Project Planner, who provided the staff report.

Commissioner van Dijs spoke.

Gina Casillas responded to a query from Commissioner van Dijs.

Commissioner Ivers spoke.

A dialogue ensued between Commissioner Ivers and Christopher Koontz.

Gina Casillas spoke.

A dialogue ensued between Commissioner Ivers and Gina Casillas.

Christopher Koontz spoke.

Glenda Gabel, applicant, spoke.

Commissioner van Dijs spoke.

Glenda Gabel responded to a query from Commissioner van Dijs.

Christopher Koontz spoke.

Commissioner Ivers spoke.

A dialogue ensued between Commissioner Ivers and Glenda Gabel.

Commissioner van Dijs spoke.

Glenda Gabel responded to a query from Commissioner van Dijs.

Commissioner van Dijs spoke.

Cole O'Neal, provided public comment.

Commissioner Highberger spoke.

Commissioner van Dijs spoke.

Commissioner Hernandez spoke.

Chair Burks spoke.

Glenda Gabel spoke.

Christopher Koontz spoke.

Commissioner Carmack spoke.

Christopher Koontz responded to a query from Commissioner Carmack.

Glenda Gabel spoke.

Commissioner Highberger spoke.

Christopher Koontz responded to queries from Commissioner Highberger.

Commissioner Highberger spoke.

Commissioner van Dijs spoke.

Chair Burks spoke.

Glenda Gabel spoke.

**A motion was made by Vice Chair Highberger, seconded by Commissioner Roosevelt, to approve the recommendation. The motion carried by the following vote:**

**Yes: 7 - Alan Burks, Irma Hernandez, Jan Robert van Dijs, Julianna Roosevelt, Karen L. Highberger, Louise Ivers and Shannon Carmack**

4. 16-021CH

Recommendation to approve a Certificate of Appropriateness to construct a 784-square-foot two-story addition to an existing garage apartment and a new 800-square-foot detached four-car garage. The request also includes the conversion of the existing 584-square-foot two-car garage to living area and the conversion of a 539-square-foot detached garage to a new dwelling unit at 711 Sunrise Boulevard in the Sunrise Boulevard Historic District. (District 6) (Application No. HP14-230)

Christopher Koontz, Advance Planning Officer, introduced Lynette Ferenczy, Project Planner, who presented the staff report.

Commissioner Ivers spoke.

Lynette Ferenczy responded to queries from Commissioner Ivers.

Chair Burks spoke.

Lynette Ferenczy responded to a query from Chair Burks.

Commissioner Hernandez spoke.

Lynette Ferenczy responded to queries from Commissioner Hernandez.

Commissioner Hernandez spoke.

Christopher Koontz responded to a query from Commissioner Hernandez.

Commissioner Highberger spoke.

Lynette Ferenczy responded to a query from Commissioner Highberger.

Commissioner Highberger spoke.

A dialogue ensued between Commissioner Highberger and Christopher Koontz.

Seth Sor, representing the applicant spoke.

Chair Burks spoke.

Commissioner Hernandez spoke.

Seth Sor responded to a query from Commissioner Hernandez.

Chair Burks spoke.

A dialogue ensued between Chair Burks and Seth Sor.

Del Graden provided public comment.

A dialogue ensued between Chair Burks and Del Graden.

Commissioner Highberger spoke.

A dialogue ensued between Commissioner Highberger and Del Graden.

Commissioner Highberger spoke

A dialogue ensued between Christopher Koontz and Commissioner Highberger.

Commissioner van Dijs spoke.

Del Graden spoke.

Chair Burks spoke.

Del Graden responded to queries from Chair Burks.

Chair Burks spoke.

Seth Sor responded to a query from Chair Burks.

Chair Burks spoke.

Christopher Koontz responded to a query from Chair Burks.

Lynette Ferenczy spoke.

Del Graden spoke.

Commissioner Ivers spoke.

Del Graden spoke.

Seth Sor spoke.

Commissioner Ivers spoke.

Seth Sor responded to a query from Commissioner Ivers.

Christopher Koontz spoke.

Commissioner Roosevelt spoke.

Commissioner Highberger spoke.

Commissioner Ivers spoke.

**A motion was made by Commissioner Roosevelt, seconded by Commissioner Ivers, to approve the recommendation with an amendment to add a condition that each structure shall be used as an individual single-family home and also require the recording of a covenant. The motion carried by the following vote:**

**Yes:** 6 - Alan Burks, Irma Hernandez, Jan Robert van Dijs, Julianna Roosevelt, Karen L. Highberger and Louise Ivers

**No:** 1 - Shannon Carmack

**STUDY SESSION (7:10 p.m.)**

5. 16-022CH Recommendation to conduct a study session regarding 2016 Mills Act contract awards, as well as changes to the 2017 Mills Act program.

(Commissioner van Dijs recused himself.)

Christopher Koontz, Advance Planning Officer, introduced the study session.

Alejandro Plascencia, Project Planner, presented the study session item.

Christopher Koontz spoke.

Kathleen Irvine provided public comment.

Vanessa Van Dyke provided public comment.

Commissioner Highberger spoke.

Christopher Koontz responded to a query from Commissioner Highberger.

Chair Burks spoke.

Christopher Koontz responded to a query from Chair Burks.

Commissioner Ivers spoke.

Commissioner Carmack spoke.

Christopher Koontz responded to queries from Commissioner Carmack.

Alejandro Plascencia responded to a query from Commissioner Carmack.

Chair Burks spoke.

A dialogue ensued between Chair Burks and Christopher Koontz.

**COMMENTS FROM THE CULTURAL HERITAGE COMMISSION (7:44 p.m.)**

There were no comments from the Cultural Heritage Commission.



**ADJOURNMENT (7:45 p.m.)**

At 7:45 p.m., there being no objections, Chair Burks adjourned the meeting.

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**CITY OF LONG BEACH  
PLANNING COMMISSION  
MINUTES**

**THURSDAY, JUNE 2, 2016  
333 W. OCEAN BOULEVARD  
COUNCIL CHAMBER, 5:00 PM**

Mark Christoffels, Chair  
Donita Van Horik, Vice Chair  
Ron Cruz, Commissioner



Alan Fox, Commissioner  
Andy Perez, Commissioner  
Jane Templin, Commissioner  
Erick Verduzco-Vega, Commissioner

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## **FINISHED AGENDA AND MINUTES**

### **CALL TO ORDER (5:05 PM)**

At 5:05 p.m., Chair Christoffels called the meeting to order.

### **ROLL CALL (5:05 PM)**

Also present: Amy Bodek, Director of Development Services; Linda Tatum, Planning Bureau Manager; Michael Mais, Assistant City Attorney; Carrie Tai, Current Planning Officer; Mark Hungerford, Planner; Heidi Eidson, Bureau Secretary.

**Commissioners** Ron Cruz, Alan Fox, Alan Fox, Andy Perez, Jane Templin, Erick  
**Present:** Verduzco-Vega, Donita Van Horik and Mark Christoffels

### **FLAG SALUTE (5:05 PM)**

Commissioner Cruz led the flag salute.

### **MINUTES (5:06 PM)**

16-036PL Recommendation to receive and file the Planning Commission minutes of May 19, 2016.

**A motion was made by Commissioner Templin, seconded by Commissioner Verduzco-Vega, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 7 - Ron Cruz, Alan Fox, Andy Perez, Jane Templin, Erick Verduzco-Vega, Donita Van Horik and Mark Christoffels

### **DIRECTOR'S REPORT (5:07 PM)**

Amy Bodek, Director of Development Services, presented the Director's Report.

Linda Tatum, Planning Bureau Manager, spoke.

Commissioner Van Horik spoke.

Amy Bodek responded to a query from Commissioner Van Horik.

**SWEARING OF WITNESSES (5:11 PM)**

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

**REGULAR AGENDA (5:11 PM)**

1. 16-037PL Recommendation to accept Categorical Exemption CE 16-123 and find the proposed vacation of a portion of a City alley east of 400 E. Willow Street in conformance with the adopted goals and policies of the City's General Plan. (District 6) (Application No. 1605-26)

Linda Tatum, Planning Bureau Manager, introduced Carrie Tai, Project Planner, who presented the staff report.

Commissioner Van Horik spoke.

A dialogue ensued between Commissioner Van Horik and Carrie Tai.

Linda Tatum spoke.

Commissioner Van Horik spoke.

Linda Tatum responded to a query from Commissioner Van Horik.

Commissioner Verduzco-Vega spoke.

Linda Tatum responded to queries from Commissioner Verduzco-Vega.

Commissioner Templin spoke.

Linda Tatum responded to a query from Commissioner Templin.

Chair Christoffels spoke.

Michael Mais, Assistant City Attorney, responded to queries from Chair Christoffels.

John Necarsulmer, applicant, spoke.

**A motion was made by Commissioner Cruz, seconded by Commissioner Verduzco-Vega, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 7 - Ron Cruz, Alan Fox, Andy Perez, Jane Templin, Erick Verduzco-Vega, Donita Van Horik and Mark Christoffels

2. 16-038PL

Recommendation to accept Categorical Exemption CE 16-111 and approve a Local Coastal Development Permit and a Modification to an approved Conditional Use Permit to allow a new second floor bar at an existing restaurant located at 5620 E. 2nd Street in the Commercial Neighborhood Pedestrian (CNP) zoning district. (District 3) (Application No. 1605-20)

Linda Tatum, Planning Bureau Manager, introduced Mark Hungerford, Project Planner, who presented the staff report.

Chair Christoffels spoke.

Mark Hungerford responded to queries from Chair Christoffels.

Mark Turpin, applicant, spoke.

Commissioner Van Horik spoke.

A dialogue ensued between Commissioner Van Horik and Mark Turpin.

Commissioner Perez spoke.

Linda Tatum spoke.

Mark Hungerford spoke.

Commissioner Van Horik spoke.

Linda Tatum responded to a query from Commissioner Van Horik.

Chair Christoffels spoke.

Linda Tatum responded to a query from Chair Christoffels.

Mark Turpin responded to a query from Chair Christoffels.

Commissioner Fox spoke.

Commissioner Verduzco-Vega spoke.

Mark Turpin responded to queries from Commissioner Verduzco-Vega.

Commissioner Perez spoke.

Mark Turpin responded to a query from Commissioner Perez.

Commissioner Cruz spoke.

Mark Turpin responded to a query from Commissioner Cruz.

Linda Tatum responded to a query from Commissioner Cruz.

Mark Turpin spoke.

Chair Christoffels spoke.

Linda Tatum responded to queries from Chair Christoffels.

Chair Christoffels spoke.

Commissioner Van Horik spoke.

Linda Tatum responded to a query from Commissioner Van Horik.

Mark Turpin spoke.

Commissioner Templin spoke.

Linda Tatum responded to a query from Commissioner Templin.

Chair Christoffels spoke.

Commissioner Fox spoke.

Linda Tatum responded to a comment made by Commissioner Fox.

**A motion was made by Vice Chair Van Horik, seconded by Commissioner Perez, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 7 - Ron Cruz, Alan Fox, Andy Perez, Jane Templin, Erick Verduzco-Vega, Donita Van Horik and Mark Christoffels

**PUBLIC PARTICIPATION (5:55 PM)**

Larry Goodhue provided public comment.

**COMMENTS FROM THE PLANNING COMMISSION (5:59 PM)**

There were no comments from the Planning Commission.

**ADJOURNMENT (5:59 PM)**

At 5:59 p.m., Chair Christoffels adjourned the meeting.

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NOTE:

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