



CITY CLERK DEPARTMENT  
Long Beach, California

C-6

LARRY HERRERA  
City Clerk

ADMINISTRATIVE DIVISION

Monique De La Garza  
Administrative Officer

ELECTIONS BUREAU

Poonam Davis  
City Clerk Bureau Manager

LEGISLATIVE BUREAU

Merianne Nakagawa  
City Clerk Bureau Manager

May 20, 2014

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

RECOMMENDATION:

Recommendation to direct the City Clerk to notify all City Departments and advisory bodies, that have previously adopted conflict of interest codes, of the biennial review requirements for such conflict of interest codes.

Recommendation to require all departments and advisory bodies that have previously adopted conflict of interest codes to review such conflict of interest codes and report to the City Council any amendments, or report that no amendments are necessary, no later than October 1, 2014.

DISCUSSION

The Political Reform Act requires the City to notify all departments and advisory bodies, commissions, and committees that have previously adopted conflict of interest codes. Government Code Section 87306.5, effective 1990, requires that each local government agency conduct a review of its conflict of interest codes every other year. If any amendments are necessary, the proposed amendment(s) should be submitted to the City Council no later than October 1, 2014.

FISCAL IMPACT

None.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

LARRY HERRERA  
CITY CLERK