OneMeeting – City Council Presentation

August 22, 2023

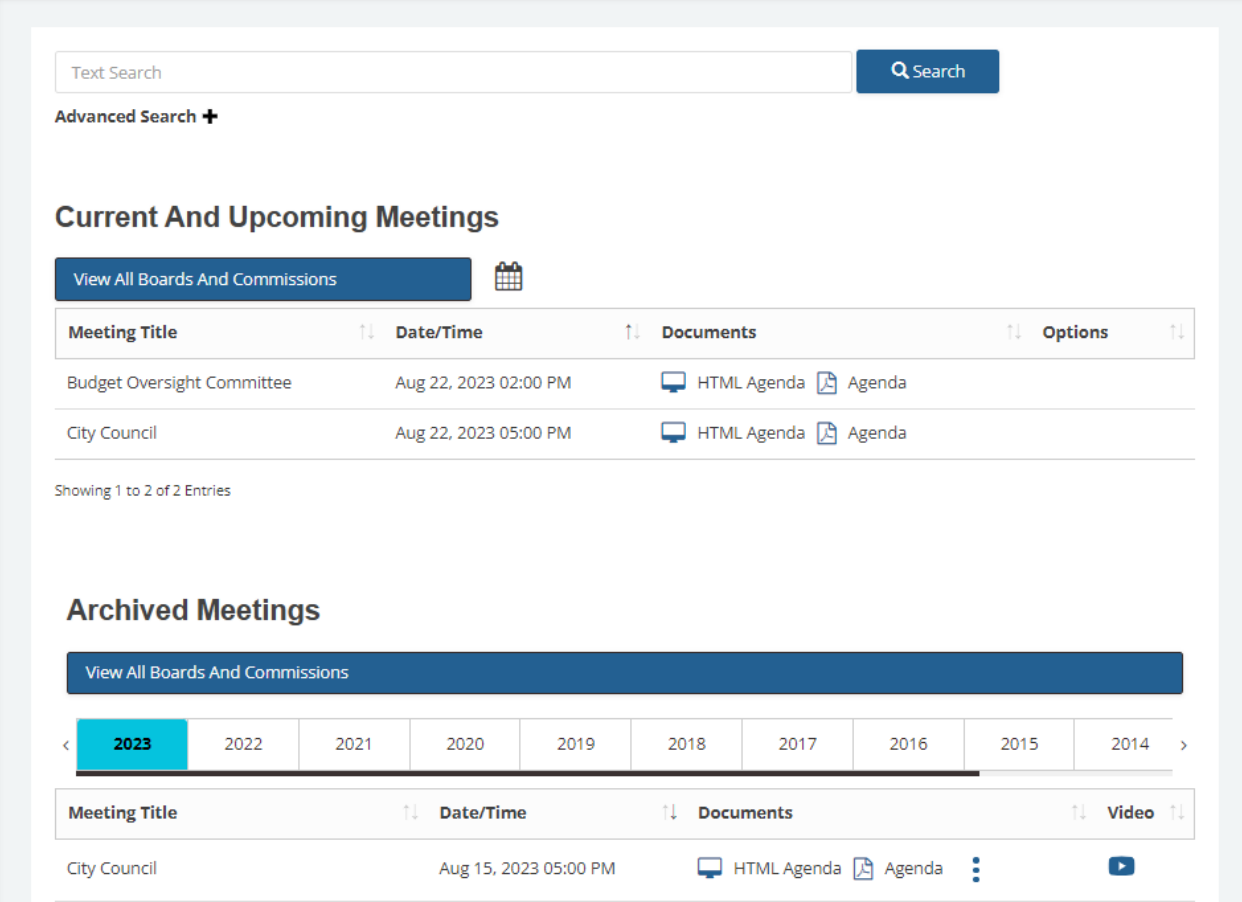
CITY OF LONG BEACH

What is OneMeeting?

ONEMEETING

- PrimeGov is now OneMeeting
- City's New Legislative Management System (LMS)
- Main Components
  - Agenda and Meeting Management
  - Boards and Commission Manager

Agenda and Meeting Management – Phase I

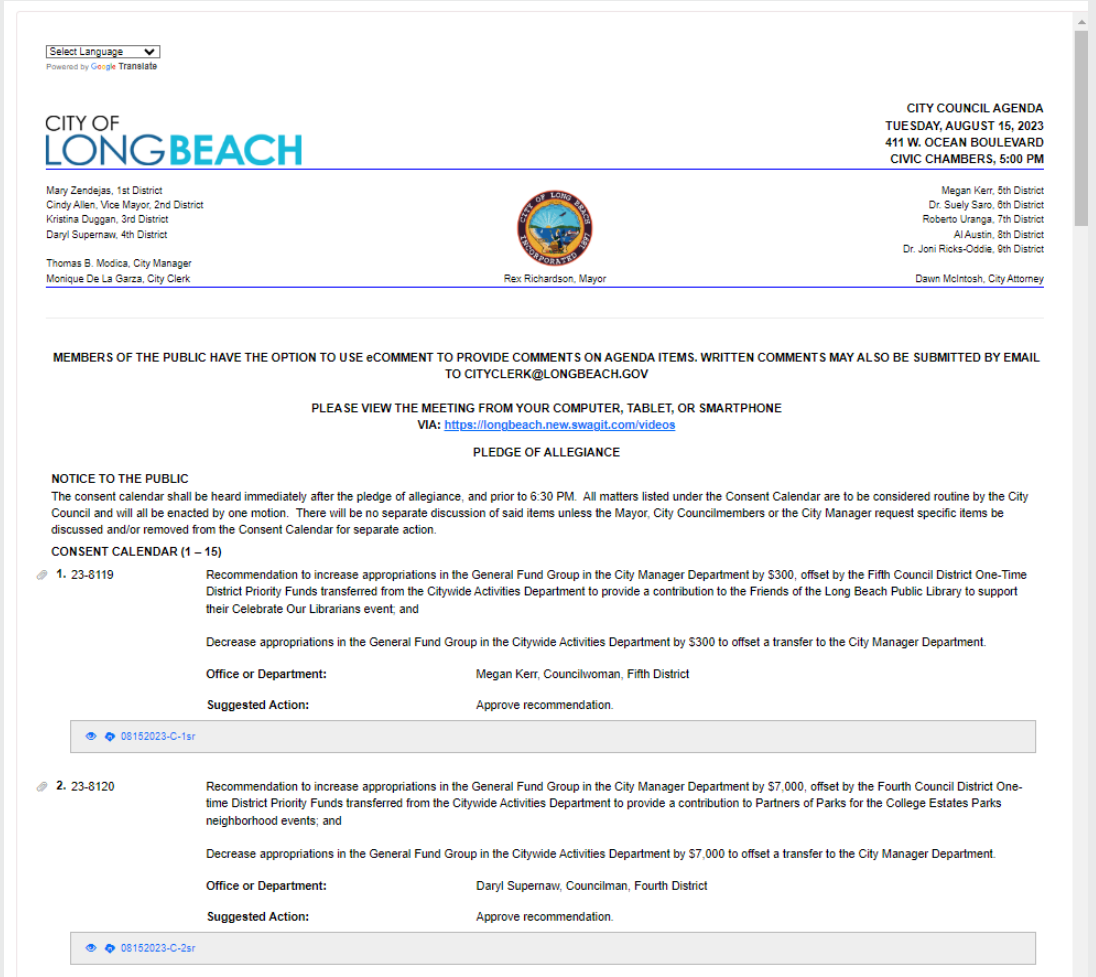


- New Online Public Portal and Online Public Comment Feature
- New Voting System to Conduct Meetings
- Livestreaming and Video Archiving including AI Generated Transcripts for Meeting Recordings

CITY OF LONG BEACH

Agenda and Meeting Management – Phase I

- New interactive HTML agendas and minutes
  - Improved user experience including Google translated online agendas and minutes
- Same look and feel for PDF agendas and minutes
- Historical migration
  - Previous meetings will still be accessible via the Legistar Insite portal until the migration is complete



Select Language
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CITY OF LONGBEACH

CITY COUNCIL AGENDA
TUESDAY, AUGUST 15, 2023
411 W. OCEAN BOULEVARD
CIVIC CHAMBERS, 5:00 PM

Mary Zendejas, 1st District
Cindy Allen, Vice Mayor, 2nd District
Kristina Duggan, 3rd District
Daryl Supernaw, 4th District

Thomas B. Modica, City Manager
Monique De La Garza, City Clerk

Rex Richardson, Mayor

Megan Kerr, 5th District
Dr. Suely Saro, 6th District
Roberto Uranga, 7th District
Al Austin, 8th District
Dr. Joni Ricks-Oddie, 9th District

Dawn McIntosh, City Attorney

MEMBERS OF THE PUBLIC HAVE THE OPTION TO USE eCOMMENT TO PROVIDE COMMENTS ON AGENDA ITEMS. WRITTEN COMMENTS MAY ALSO BE SUBMITTED BY EMAIL TO CITYCLERK@LONGBEACH.GOV

PLEASE VIEW THE MEETING FROM YOUR COMPUTER, TABLET, OR SMARTPHONE
VIA: https://longbeach.new.swagit.com/videos

PLEDGE OF ALLEGIANCE

NOTICE TO THE PUBLIC
The consent calendar shall be heard immediately after the pledge of allegiance, and prior to 6:30 PM. All matters listed under the Consent Calendar are to be considered routine by the City Council and will all be enacted by one motion. There will be no separate discussion of said items unless the Mayor, City Councilmembers or the City Manager request specific items be discussed and/or removed from the Consent Calendar for separate action.

CONSENT CALENDAR (1 – 15)

1. 23-8119 Recommendation to increase appropriations in the General Fund Group in the City Manager Department by $300, offset by the Fifth Council District One-Time District Priority Funds transferred from the Citywide Activities Department to provide a contribution to the Friends of the Long Beach Public Library to support their Celebrate Our Librarians event; and

Decrease appropriations in the General Fund Group in the Citywide Activities Department by $300 to offset a transfer to the City Manager Department.

Office or Department: Megan Kerr, Councilwoman, Fifth District

Suggested Action: Approve recommendation.

08152023-C-1sr

2. 23-8120 Recommendation to increase appropriations in the General Fund Group in the City Manager Department by $7,000, offset by the Fourth Council District One-time District Priority Funds transferred from the Citywide Activities Department to provide a contribution to Partners of Parks for the College Estates Parks neighborhood events; and

Decrease appropriations in the General Fund Group in the Citywide Activities Department by $7,000 to offset a transfer to the City Manager Department.

Office or Department: Daryl Supernaw, Councilman, Fourth District

Suggested Action: Approve recommendation.

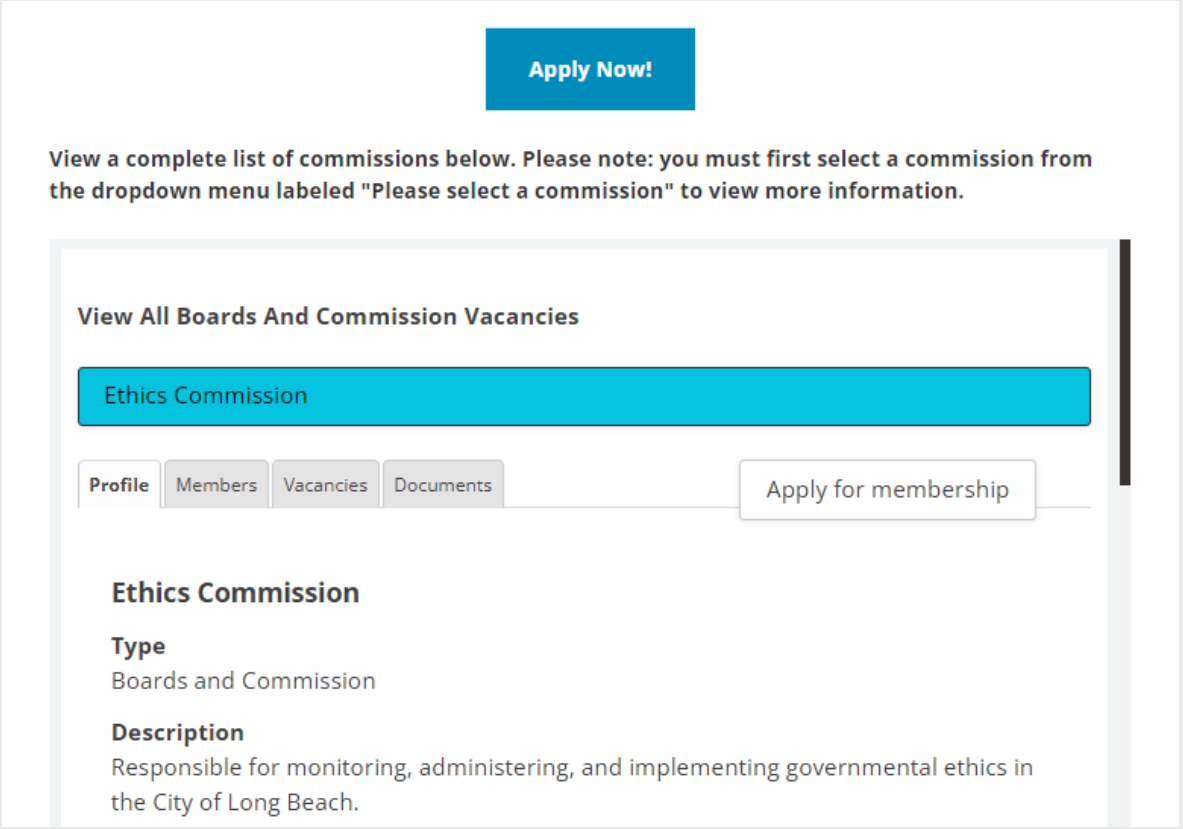
08152023-C-2sr

Agenda and Meeting Management – Phase II

- City Council Staff Report Workflow
  - Increase efficiency and accuracy for the agenda process
- Approval and Status Tracking
  - Streamline staff report review and approval process
- Boards and Commissions Staff Report Workflows
  - Civil Service, LB Transit Board, Parks and Recreation, Planning, and Utilities
- Integrated with Microsoft Office 365
  - Increased collaboration on staff reports within OneMeeting

Boards and Commission Manager

- Launched in December 2022
- Commissioner Onboarding Status Tracking
- Updated Boards and Commission Application
- Improved Commission Profile and Commissioner Information Accessibility Online



CITY OF LONG BEACH

Timeline

Date	Action
August 22, 2023	City Council Presentation
September 2023	Public Outreach Campaign & Training for City Staff
October 16, 2023	Phase I Go Live of New Public Portal & First City Council Agenda Using OneMeeting
October 24, 2023	First City Council Meeting Using OneMeeting
October 25, 2023	First Commission Meetings Using OneMeeting
January 2024	Phase II Go Live for Agenda Automation / Staff Report Workflow Training

Questions?

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