



# CITY OF LONG BEACH

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

HOUSING AUTHORITY  
of the City of Long Beach

521 E. 4<sup>TH</sup> STREET • LONG BEACH, CALIFORNIA 90802 • (562) 570-6985 • FAX: (562) 499-1052

March 8, 2016

## HONORABLE HOUSING AUTHORITY COMMISSION

City of Long Beach

California

### RECOMMENDATION:

Request for authorization to open the Housing Authority Project-Based Waiting List for the housing communities at Cabrillo Gateway, and Long Beach and 21<sup>st</sup> Street. (Citywide)

### DISCUSSION

In 2015, the Housing Authority issued over 400 vouchers to three additional project-based affordable housing communities: American Gold Star Manor, Cabrillo Gateway, and Long Beach and 21<sup>st</sup> Street. These project-based vouchers subsidize the rental assistance of eligible families in much the same way as the Housing Choice Voucher with the exception that assistance is tied to the development. To fill vacant units with eligible families in these communities, the Housing Authority requests permission to open a waiting list. Under the project-based voucher program, families that meet the eligibility requirements and the building criteria will be offered an available unit.

It is anticipated that the waiting list will open in mid-April 2016, and will be widely advertised in local publications and with community partners. Applications will be made available online only. Preferences will affect the order in which applicants are selected, and specific building criteria will determine placement in the community. Veterans and Long Beach residents (defined as those who live and/or work in Long Beach) are selected before those applicants who are not. Other preferences include those with disabilities and the elderly (62 years of age or older). Applicants claiming homelessness will be referred for certification of homelessness to the Coordinated Entry System (CES) for the City of Long Beach. Once opened, this list will remain open continuously until further notice.

This matter was reviewed by Deputy City Attorney Linda T. Vu and by Budget Management Officer Victoria Bell on February 22, 2016.

### TIMING CONSIDERATIONS

Authorization is requested at this time for the Housing Authority to prepare to open the Project-Based Waiting List in mid-April 2016.

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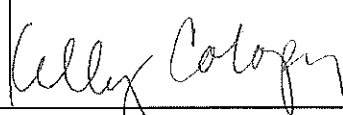
FISCAL IMPACT

The cost of upgrading software, advertising, equipment, materials and supplies is estimated at \$19,000, and is budgeted in the Housing Authority Fund (SR 151) in the Department of Health and Human Services (HE). There is no local job impact associated with the recommended action.

SUGGESTED ACTION:

Approve recommendation.

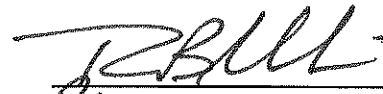
Respectfully submitted,



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KELLY COLOPY  
ASSISTANT EXECUTIVE DIRECTOR

APPROVED:



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PATRICK H. WEST  
EXECUTIVE DIRECTOR