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CITY OF LONG BEACH

DEPARTMENT OF PUBLIC WORKS

333 West Ocean Boulevard • Long Beach, CA 90802 • (562) 570-6383 • FAX (562) 570-6012

August 19, 2003

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

SUBJECT: Award of Contracts to CH2M Hill, Inc., HNTB Corporation, Kimley-Horn and Associates, Inc., and Willdan for As-Needed Airport Planning, Engineering, and Architectural Consulting Services (District 5)

DISCUSSION

The City of Long Beach has historically used consultants on an as-needed basis to provide plans and specifications for capital projects related to Airport improvements. This is necessary as the City's Public Works Department does not have designated staff positions for Airport Planners, Architects, or Electrical, Mechanical, Structural, and Geotechnical Engineers. Current as-needed consultant contracts related to these specialized airport expertises have expired. A Request for Qualifications (RFQ) process was conducted in accordance with Administrative Regulation 8-4, "Selecting Professional Services," as well as Federal Aviation Administration requirements, to secure these professional services.

Twelve firms submitted proposals. A Consultant Review Committee reviewed the proposals and determined that the following four firms were best qualified to provide the necessary specialized professional services.

- CH2M Hill, Inc.
- HNTB Corporation
- Kimley-Horn and Associates, Inc.
- Willdan

The recommended firms include one Long Beach firm. All firms have included subconsultants on their teams (a list is attached) which will enable them to meet our Federal Disadvantaged Business Enterprise (DBE) goal. It is being recommended that as-needed service contracts be awarded to these firms, with a maximum authorized amount of \$750,000 each over the three-year period, for a total of \$3,000,000. The recommended term of each contract is three years with an option for one 2-year extension. As individual projects are identified, work orders for each project will be issued to the various firms. Each work order will be funded from the source identified for each particular project.

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HONORABLE MAYOR AND CITY COUNCIL

August 19, 2003

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This matter was reviewed by Deputy City Attorney Donna F. Gwin on August 4, 2003, and Budget Manager Michael Killebrew on August 5, 2003.

TIMING CONSIDERATIONS

City Council action on this matter on August 19, 2003, will allow a timely execution of budgeted Capital Improvement Projects.

FISCAL IMPACT

The four contract awards are for a maximum amount of \$750,000 each, for a not-to-exceed amount of \$3,000,000. Some of the anticipated projects are currently budgeted in various Airport capital improvement project funds in the Airport Enterprise Fund (EF 320) in the Department of Public Works (PW), and no appropriation increase is required. Any work not currently budgeted will only proceed at such time that appropriations have been approved by the City Council.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

- 1) Authorize the City Manager to enter three-year contracts with CH2M Hill, Inc., HNTB Corporation, Kimley-Horn and Associates, Inc., and Willdan for as-needed airport planning, engineering, and architectural consulting services in an amount not to exceed \$750,000 each, over a period of three years.
- 2) Authorize the City Manager to execute amendments to extend the term for up to two additional years, to authorize additional services, if required, within the provisions of the contracts, and adjust the fee schedules for inflation.

Respectfully submitted,

Christine F. Shippey

CHRISTINE F. SHIPPEY
DEPUTY CITY MANAGER/
ACTING DIRECTOR OF PUBLIC WORKS

APPROVED:

BM:RK
P/CL/As-NeededAirportServices

Gerald R. Miller
GERALD R. MILLER
CITY MANAGER

Attachment

RECEIVED
CITY CLERK
LONG BEACH, CALIF.

CITY OF LONG BEACH

DEPARTMENT OF PUBLIC WORKS

333 West Ocean Boulevard • Long Beach, CA 90802 • (562) 570-6338 FAX (562) 570-6012

March 25, 2003

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

SUBJECT: Contract Award to Tetra Tech, RBF Consulting, DMJM+Harris, Berryman & Henigar and Huitt-Zollars for As-Needed Architectural, Electrical, Mechanical, Structural, and Geotechnical Engineering; Project Management, and Other Related Professional Services (Citywide)

DISCUSSION

The City of Long Beach has historically used consultants on an as-needed basis to provide plans and specifications for capital projects related to facility and building improvements. This is necessary as the City's Public Works Department does not have designated staff positions for Architecture, Electrical Engineering, Mechanical Engineering, Structural Engineering, and Geotechnical Engineering. Current as-needed consultant contracts related to these specialized expertises have expired or will expire shortly. In anticipation of this, a Request for Proposal (RFP) process was conducted in accordance with Administrative Regulation 8-4, "Selecting Professional Services," to secure these professional services.

Twenty-nine firms submitted proposals. The primes and subconsultants included 57 DBE/WBE/MBE's and seven Long Beach firms. A Consultant Review Committee reviewed the proposals and determined that the following five firms were best qualified to provide the necessary specialized professional services.

Tetra Tech, Inc.
RBF Consulting
DMJM+Harris, Inc.
Berryman & Henigar, Inc.
Huitt-Zollars, Incorporated

The recommended firms and subconsultants include 14 DBE/WBE/MBE's and one Long Beach firm (see Attachment). It is being recommended that as-needed service contracts be issued to these firms, with a maximum authorized amount of \$600,000 each over the three-year period, for a total of \$3,000,000. The recommended term of each contract is three years. As individual projects are identified out of the Engineering Bureau's workload, the Bureau will issue work orders for each project to the various firms. Each work order will be funded from the source identified for each particular project.

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HONORABLE MAYOR AND CITY COUNCIL
March 25, 2003
Page 2

This matter was reviewed by Deputy City Attorney Donna F. Gwin on March 13, 2003, and Budget Manager Mike Killebrew on March 12, 2003.

TIMING CONSIDERATIONS

City Council action on this matter on March 25, 2003, will allow a timely output of budgeted Capital Improvement Projects.

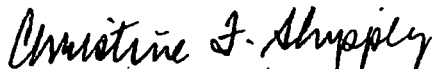
FISCAL IMPACT

The five contract awards are for a maximum amount of \$600,000 each, for an aggregate maximum total of \$3,000,000. Sufficient funds to cover these costs are budgeted in various capital improvement project funds in the Department of Public Works, and no appropriation increase is required.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

1. Authorize the City Manager to enter into three-year contracts with Tetra Tech, RBF Consulting, DMJM+Harris, Inc., Berryman & Henigar, Inc., and Huitt-Zollars Incorporated for as-needed Architectural, Electrical, Mechanical, Structural, and Geotechnical Engineering, Project Management, and other related Professional Services in an amount not to exceed \$600,000 each.
2. Authorize the City Manager to execute amendments to agreements relative to the extension of the term, to authorize additional services, if required, within the provisions of the agreements, and to adjust the fee schedules of hourly rates for inflation.

Respectfully submitted,



CHRISTINE F. SHIPPEY
DEPUTY CITY MANAGER/
ACTING DIRECTOR OF PUBLIC WORKS

LN:DM:ms
P/CC/Multi Contract Awards.rev5

Attachment

APPROVED:



GERALD R. MILLER
ACTING CITY MANAGER