

October 8, 2019

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**RECOMMENDATION:**

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract and any necessary amendments, with Measurement Control Systems, of Santa Ana, CA, to furnish and deliver gas meters and other services and parts, for a total contract amount not to exceed \$150,000, for a period of two years, with the option to renew for two additional one-year periods, at the discretion of the City Manager. (Citywide)

**DISCUSSION**

City Council approval is requested to enter into a contract with Measurement Control Systems, for the purchasing of gas meters and other services and parts.

The Energy Resources Department (ER) has installed Elster American gas meters for many large commercial and industrial customers in the cities of Long Beach and Signal Hill. ER's staff is fully trained on the operation, maintenance, and repair of these types of gas meters, which have proven reliable and durable. The previous distributor for Elster American meters was Eclipse, Inc. Currently, Measurement Control Systems is the sole authorized distributor of these types of gas meters for the Long Beach. ER requests authorization to execute a contract with Measurement Control Systems to purchase meters, regulators, and miscellaneous parts used during business operations.

City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process but allows for awards without a competitive bid process if accompanied by a Resolution adopted by the City Council.

This matter was reviewed by Deputy City Attorney Richard F. Anthony on September 12, 2019, Purchasing Agent Tara Yeats on September 18, 2019, and by Revenue Management Officer Geraldine Alejo on September 20, 2019.

**TIMING CONSIDERATIONS**

City Council action to adopt a Resolution and award a contract concurrently is requested on October 8, 2019, to ensure the contract is in place expeditiously.

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FISCAL IMPACT

The total contract amount will not exceed \$150,000 and is budgeted in the Gas Fund Group in the Energy Resources Department. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION

Approve recommendation.

Respectfully submitted,



ROBERT M. DOWELL  
DIRECTOR OF ENERGY RESOURCES

APPROVED:



THOMAS B. MODICA  
ACTING CITY MANAGER



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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH MEASUREMENT CONTROL SYSTEMS, WITHOUT ADVERTISING FOR BIDS, FOR FURNISHING AND DELIVERING GAS METERS AND OTHER SERVICES AND PARTS FOR A PERIOD OF TWO YEARS IN AN ANNUAL AMOUNT NOT TO EXCEED \$150,000 WITH THE OPTION TO RENEW FOR TWO ADDITIONAL ONE-YEAR PERIODS

WHEREAS, the Energy Resources Department (“Energy Resources”) requires gas meters and other services and parts; and

WHEREAS, Honeywell Manufacturers (“Honeywell”) are the approved meter manufacturers for Energy Resources per the approved internal Guidelines, that has been reviewed and vetted by the Engineering Bureau; and

WHEREAS, Honeywell meters are specific to the City’s natural gas pipeline distribution system, working with approved materials to meet DOT and PHSMA compliance regulations; and

WHEREAS, Honeywell has changed their sole authorized distributor for our municipality from Eclipse, Inc. to Measurement Control Systems; and

WHEREAS, no useful purpose would be served by advertising for bids for Honeywell gas meters and parts and to do so would constitute an idle and useless act and an unnecessary expenditure of public funds;

NOW, THEREFORE, the City Council of the City of Long Beach resolves as follows:

Section 1. The City Manager is hereby authorized to enter a contract,

1 without advertising for bids, with Measurement Control Systems for the purchase of gas  
2 meters and other services and parts as may be required by the City for a period of two (2)  
3 years in an annual amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000).  
4 The parties may, by mutual agreement, extend the term for two (2) additional one-year  
5 periods. If the sole source status of Measurement Control Systems changes, City shall  
6 publicly bid instead of extending the contract.

7 Section 2. This resolution shall take effect immediately upon its adoption  
8 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

9 I hereby certify that the foregoing resolution was adopted by the City Council  
10 of the City of Long Beach at its meeting of \_\_\_\_\_, 2019  
11 by the following vote:

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13 Ayes: Councilmembers: \_\_\_\_\_

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17 Noes: Councilmembers: \_\_\_\_\_

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19 Absent: Councilmembers: \_\_\_\_\_

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City Clerk

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