

OFFICE OF THE CITY ATTORNEY  
ROBERT E. SHANNON, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

RESOLUTION NO. RES-13-0015

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF LONG BEACH APPROVING AND AUTHORIZING  
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,  
AND WRITINGS BY THE FINANCIAL MANAGEMENT  
DEPARTMENT, BUSINESS LICENSE SECTION

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Financial Management Department, Business License Section, of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes,

ordinances or resolutions of the City of Long Beach or any City Board or Commission.

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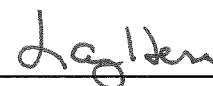
Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of February 5, 2013, by the following vote:

Ayes: Councilmembers: Garcia, Lowenthal, DeLong, O'Donnell,  
Schipske, Andrews, Johnson, Austin,  
Neal.

Noes: Councilmembers: None.

Absent: Councilmembers: None.

  
\_\_\_\_\_  
City Clerk

# EXHIBIT A

Cost Center: ()

Records Coordinator: JEANNINE MONTOYA Mail Drop: LOBBY Phone: (562)570-5598 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION.

Destroy (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates		Ending	On Hold?	Destroy Date 12/31/2012	Location	Space#
				Beg.	Ending					
<input type="checkbox"/> 3	21062	10019.8	APPLICATIONS - SPECIAL EVENTS	01/01/2006	12/31/2006	12/31/2006		12/31/2011	D-07-04	18
<input type="checkbox"/> 1	21058	10020.9	DEPOSIT RECEIPTS - DAILY	01/01/2006	12/31/2006	12/31/2006		12/31/2011	D-07-04	6
Range Beginning Range Ending Range Description										
	JAN 2006			Beginning	Ending Date	Record Title Name				
<input type="checkbox"/> 1	21059	10020.9	DEPOSIT RECEIPTS - DAILY	01/01/2006	12/31/2006	12/31/2006		12/31/2011	D-07-04	13
Range Beginning Range Ending Range Description										
	APR 2006			Beginning	Ending Date	Record Title Name				
<input type="checkbox"/> 1	21060	10020.9	DEPOSIT RECEIPTS - DAILY	01/01/2006	12/31/2006	12/31/2006		12/31/2011	D-07-04	14
Range Beginning Range Ending Range Description										
	JULY 2006			Beginning	Ending Date	Record Title Name				
<input type="checkbox"/> 1	21061	10020.9	DEPOSIT RECEIPTS - DAILY	01/01/2006	12/31/2006	12/31/2006		12/31/2011	D-07-04	17
Range Beginning Range Ending Range Description										
	OCT 2006			Beginning	Ending Date	Record Title Name				

E = Excluded

Total Eligible Boxes to be destroyed	=	5
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	5

12-7-12 *[Signature]* 12-1-12 *[Signature]* 11/17/13 *[Signature]*  
 Date RECORDS MANAGER Date DEPARTMENT Date CITY ATTORNEY