

# CITY OF LONG BEACH

# C-16

DEPARTMENT OF TECHNOLOGY AND INNOVATION

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October 10, 2017

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Authorize the City Manager, or designee, to amend Contract No. 34604 with Bunnell Enterprises, Inc., dba Total Network Solution, of Long Beach, CA, for as-needed miscellaneous personal computer software, to increase the annual contract amount by \$200,000, for a revised total annual amount not to exceed \$400,000, for the contract period ending June 1, 2019. (Citywide)

## DISCUSSION

City Council approval is requested to increase the existing agreement with Bunnell Enterprises, Inc., by \$200,000 annually, for the period ending June 1, 2019, so that various personal computer software and software licenses can be purchased citywide. The Technology and Innovation Department uses this contract to purchase various software for users in departments throughout the City.

A formal procurement process was completed in May 2015, and Bunnell Enterprises, Inc., was the lowest responsible bidder. In June 2015, Blanket Purchase Order (BPO) No. BPTS15000032 was issued pursuant to the City Purchasing guidelines, in an annual amount not to exceed \$100,000, for a period of two years, with the option to renew for two additional one-year periods. In December 2016, the agreement was amended and the annual amount was increased to \$200,000 in the second year and in each of the one-year renewal periods. The contract is in the first additional one-year period.

Due to an increased demand for personal computer software and software licenses, the Technology and Innovation Department is requesting approval for to increase the annual contract amount by \$200,000, for a revised total annual amount not to exceed \$400,000. This increase is necessary due to the increased requests from various City departments for software including Adobe Creative Suite, AutoCAD, etc.

This matter was reviewed by Deputy City Attorney Amy R. Webber and by Budget Analysis Officer Julissa José-Murray September 19, 2017.

## TIMING CONSIDERATIONS

City Council action is requested on October 10, 2017, to ensure the City can continue to purchase various software and software licenses in a timely manner.

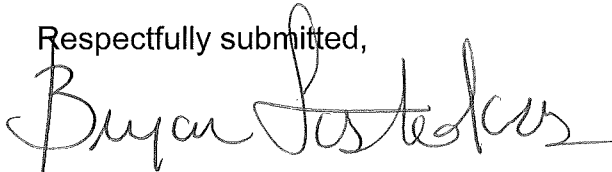
FISCAL IMPACT

The requested action increases the annual contract by \$200,000 to a revised amount not to exceed \$400,000 annually. Sufficient funds to support this increase is budgeted in the General Services Fund (IS 385) in the Technology and Innovation Department, offset by charges to user departments as software is requested. This agreement provides continued support to our local economy by assisting in the preservation of employment for four full-time employees residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



BRYAN M. SASTOKAS  
DIRECTOR OF TECHNOLOGY AND INNOVATION

APPROVED:

  
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PATRICK H. WEST  
CITY MANAGER