



CITY OF LONG BEACH

DEPARTMENT OF COMMUNITY DEVELOPMENT

333 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802

C-8

September 22, 2009

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager, or designee, to execute the First Amendment to Lease No. 28989 between Thomas F. Merrick and Barbara A. Merrick, Individuals, and the City of Long Beach for office space at 13-17 East Market Street, for the continued operation of the Department of Health and Human Services' Women, Infants and Children Nutrition Program for an extended eleven-month term at the monthly base rent of \$3,245. (District 8)

DISCUSSION

On September 7, 2004, the City Council authorized the City Manager to execute Lease No. 28989 for office space at 13-17 East Market Street to house the Department of Health and Human Services' Women, Infants and Children (WIC) Program. The WIC Program provides supplemental food, nutrition education, and health and social service referrals to women, infants and children who are at nutritional risk. The WIC office at 17 East Market Street is one of five sites, which assists 3,500 families per month. The site is conveniently located within the demographic area it serves and along several major City bus routes that provide public transportation for WIC clientele.

Lease No. 28989 will terminate on September 30, 2009. To provide time for the completion of Lease negotiations and to allow for the continuation of program services at this location, an eleven-month term extension has been negotiated. The proposed First Amendment to Lease No. 28989 contains the following major provisions:

- Landlord: Thomas F. Merrick and Barbara A. Merrick, Individuals.
- Tenant: City of Long Beach.
- Premises: The leased premises shall consist of approximately 2,610 usable square feet of office space.
- Length of Term: The term of the Lease shall be extended for eleven months, commencing on October 1, 2009 and terminating on August 31, 2010.

- Rent: The monthly base rent shall be \$3,245 (approximately \$1.24 per usable square foot).
- Option to Terminate: Either Landlord or Tenant may terminate the Lease early by providing four months written notice to the other party.

This matter was reviewed by Deputy City Attorney Linda Trang on September 2, 2009, and by Budget and Performance Management Bureau Manager David Wodynski on September 2, 2009.

TIMING CONSIDERATIONS

City Council action on this matter is requested on September 22, 2009 in order to allow sufficient time to execute the First Amendment to Lease No. 28989 before the Lease terminates on October 1, 2009.

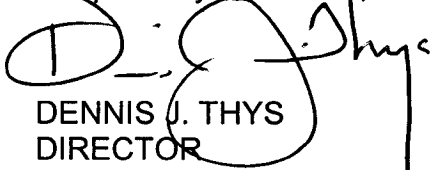
FISCAL IMPACT

The WIC Program is funded in full by the California Department of Public Health with federal funds from the U.S. Department of Agriculture. Sufficient funds are currently appropriated in the Health Fund (SR 130) in the Department of Health and Human Services (HE). There will be no impact to the City's General Fund.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,




DENNIS J. THYS
DIRECTOR

DEPARTMENT OF COMMUNITY DEVELOPMENT



RONALD R. ARIAS
DIRECTOR OF HEALTH AND
HUMAN SERVICES

APPROVED:



PATRICK H. WEST
CITY MANAGER