



32646

Agreement Number: 03-483-0512

STUDENT FIELD PLACEMENT AGREEMENT

This Agreement is between the Trustees of the California State University (CSU) on behalf of California State University Long Beach, hereinafter called "University" and City of Long Beach, a municipal corporation, hereinafter called "Facility" for field placement of University students at Facility in accordance with the attached exhibit which by this reference is incorporated into and made part of this agreement.

Exhibit A Specific Protocol, consisting of one page

APPROVED AS TO FORM
April 16, 2012
ROBERT E. SHANNON, City Attorney
By Gary J. Anderson, City Attorney

GENERAL PROVISIONS

Insurance & Indemnification

University and Facility shall each be responsible for damages caused by the negligence of its directors, officers, agents, and employees occurring in the performance of this Agreement. The provisions of this paragraph, as intended by University and Facility, shall be interpreted to impose on each party responsibility for the negligence of their respective officers, agents, and employees.

Each party shall maintain commercial general liability or a program of self insurance with limits of not less than \$1 million per occurrence and \$3 million aggregate.

University does not provide medical, health, or non-travel accident insurance for students participating in field placements.

Should Facility require proof of professional liability insurance coverage, the participating student is responsible to obtain such proof from the University's Office of Risk Management.

Workers' compensation insurance coverage for students shall be provided by University.

Services Responsibility

The Facility retains professional and administrative responsibility for the services rendered at the Facility.

Student Safety and Personal Risk

The Facility shall inform the participating student of any potential health or safety risks associated with their field placement.

Term of Agreement

DEC 31 2014 AK

The term of this Agreement shall be operative from date of full execution until 3/15/2017. However, either party may cancel this Agreement upon thirty (30) days written notice.

Confidentiality

All parties shall abide by the Health Insurance Portability and Accountability Act (HIPAA) of 1996 Privacy Rule, which provides for comprehensive Federal protection for the privacy of personal health information.

California State University Long Beach
1250 Bellflower Blvd., BH-346
Long Beach, CA 90840-0123

City of Long Beach, a municipal corporation
c/o Dept. of Parks, Rec. & Marine
2760 Studebaker Rd., Long Beach, CA 90815
(562) 570-3157 (562) 570-3154
Phone Number Fax Number

Carolyn Dersch
Authorized Signature
Carolyn Dersch
Contracts Specialist

Patrick H. West, City Manager
Authorized Signature
Print Name and Title
EXECUTED PURSUANT TO SECTION 301 OF THE CITY CHARTER.

Date: 5/14/12

Date: 4/16/12

SPECIFIC PROTOCOL
STUDENT FIELD PLACEMENT AGREEMENT
Family and Consumer Sciences
Gerontology Program
Exhibit A

The following California State University Long Beach program is approved by the California State University (CSU) Trustees. The Gerontology Program requires practical fieldwork experience for Academic Certificate students and Graduate students.

University and Facility, as identified on the signature page of this Agreement, recognize the mutual benefit of the parties hereto that students of this University program use the Facility for practical fieldwork experience.

Students shall have the status of learners and shall not be considered employees or agents of Facility or University.

I. FACILITY SHALL:

- A. Permit each student designated by the University pursuant to Paragraph II A below to receive practical fieldwork experience at the Facility and shall permit such students free access to appropriate organizational facilities for such fieldwork experience.
- B. Provide emergency first aid for any student who becomes sick or injured by conditions arising out of or in the course of said student's participation in the practical experience at the Facility. All costs associated with said emergency health care are the sole responsibility of the student(s).
- C. Have the right, after consultation with the University, to refuse to accept for further fieldwork experience any participating student intern who in the Facility's judgment is not participating satisfactorily in said program.
- D. Notify the University's instructors of any change in the Facility's contact personnel.

II. UNIVERSITY SHALL:

- A. Designate enrolled University students for practical experience at the Facility, in such numbers as are mutually agreed to by both parties.
- B. Work with Facility to supervise the instruction and fieldwork experience of this agreement.
- C. Keep all attendance and academic records of students participating in said program.
- D. Require every student to conform to all applicable Facility policies, procedures, and regulations, and all requirements and restrictions specified jointly by representatives of the University and Facility.
- F. Require University's Students to notify Facility's internship sponsor in advance of:
 - 1. Student schedules.
 - 2. Placement of students in fieldwork assignments.
 - 3. Changes in fieldwork assignments.
- G. In consultation and coordination with the Facility's personnel, students will establish goals for the fieldwork experience to be provided to students under the Agreement.

ADDENDUM

STUDENT DECLARATION

(This form is to be completed and returned to Facility prior to commencement of practicum.)

I, _____ (Print Name), agree to the following conditions in order to participate in the City of Long Beach Senior Center Student Field Placement Program:

- I will obey all federal, state and local laws.
- I will comply with the policies, procedures and expectations of University's Family and Consumer Science Program.
- I agree to review all facility policies and procedures within two weeks of the beginning of the on-site practicum.
- I will conduct myself in a professional and ethical manner at all times which includes being punctual and interacting in a professional, nondiscriminatory manner with all clients and staff of the agency.
- I understand that I cannot transport clients in my vehicle at any time.
- I authorize the Family and Consumer Science Program faculty to discuss my progress in my courses, including field placement, with each other and with my field instructor.
- I understand that at no time will University faculty or interns be considered Facility employees for purposes of receiving pay or benefits from the City.
- I understand that failure to comply with the conditions set forth in this Affiliation Agreement or Addendum may result in my dismissal from my field placement site.

Student Signature

Date