

# C-4

May 11, 2021

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract, and any necessary documents including any necessary amendments, with Long Beach Memorial Medical Center (LBMMC), of Long Beach, CA, for providing training and employment services to program participants, in a total amount not to exceed \$200,000, for the period ending December 31, 2021. (Citywide)

## DISCUSSION

City Council approval is requested to enter into a contract with Long Beach Memorial Medical Center (LBMMC) for workforce development training through the Patient Care Assistant (PCA) program.

The PCA program provides customized training that focuses on developing transferable computer, clinical, and customer service skills essential for employment in the healthcare industry. The PCA program will serve 100 eligible participants, and each participant will complete 8 weeks (up to 320 hours) of classroom and clinical training. Pacific Gateway will provide overall project management and oversight, and prescreening for suitability. LBMMC will hire and provide full-time employment for all participants upon completing the training program and providing support for employee retention. Pacific Gateway has worked in partnership with LBMMC for over ten years providing customized training cohorts to residents and enrolled participants in the local community. The program has trained over 800 participants, which resulted in approximately 600 participants employed directly with LBMMC. Pacific Gateway will pay LBMMC approximately 50 percent of the extraordinary cost of providing the customized training and additional supervision related to the program.

Pacific Gateway administers the federal Workforce Innovation and Opportunity Act (WIOA) and other employment and training funds received annually by the City. These funds support job training programs and business services delivered by the WorkPlace, Youth Opportunity Center, Harbor Gateway WorkSource Center, and selected community-based organizations to help program participants acquire skills leading to employment in high-demand occupations with local employers.

HONORABLE MAYOR AND CITY COUNCIL

May 11, 2021

Page 2

City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process but allows for awards without a competitive bid process when authorized by a Resolution adopted by the City Council. The new contract with LBMMC will allow for the seamless continuation of the PCA program.

This matter was reviewed by Deputy City Attorney Amy R. Webber on April 15, 2021, Business Services Bureau Manager Tara Mortensen on April 14, 2021, and by Budget Management Officer Rhutu Amin Gharib on April 20, 2021.

### TIMING CONSIDERATIONS

City Council action to adopt a Resolution and award a contract concurrently is requested on May 11, 2021, to ensure the contract is in place expeditiously.

### FISCAL IMPACT

The total amount of the contract will not exceed \$200,000 for the period ending December 31, 2021. The contract will be funded through a variety of State, federal and local workforce development grants. Sufficient funds are currently budgeted in the Community Development Grants Fund Group in the Economic Development Department. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. Approval of this recommendation will result in training, skills enhancement, and employment opportunities for residents.

### SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JOHN KEISLER

DIRECTOR OF ECONOMIC DEVELOPMENT

APPROVED:



THOMAS B. MODICA  
CITY MANAGER

ATTACHMENT: RESOLUTION

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RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT, AND ANY AMENDMENTS THERETO, WITH LONG BEACH MEMORIAL MEDICAL CENTER, WITHOUT ADVERTISING FOR BIDS, FOR TRAINING AND EMPLOYMENT SERVICES TO PROGRAM PARTICIPANTS, IN A TOTAL AMOUNT NOT TO EXCEED \$200,000 FOR THE PERIOD ENDING DECEMBER 31, 2021

WHEREAS, the Patient Care Assistant (PCA) Program provides customized training that focuses on developing transferable computer, clinical, and customer services skills essential for employment in the healthcare industry; and

WHEREAS, the PCA Program will serve 100 eligible participants and each participant will complete eight (8) weeks of classroom and clinical training; and

WHEREAS, Pacific Gateway will provide overall project management and oversight and prescreening for suitability; and

WHEREAS, Long Beach Memorial Medical Center (LBMMC) will hire and provide full-time employment for all participants upon successfully completing the training program and providing support for employee retention; and

WHEREAS, Pacific Gateway has partnered with LBMMC for over ten (10) years providing customized training cohorts to residents and enrolled participants in the local community; and

WHEREAS, LBMMC has trained over eight hundred (800) participants, which resulted in approximately the direct employment of six hundred (600) participants; and

1                   WHEREAS, no other medical facility in the Long Beach area provides  
2 customized cohort training for PCA and direct employment upon successful completion of  
3 training. In addition, with the increase in COVID-19 health needs, an increase of trained  
4 healthcare workers is needed; and

5                   WHEREAS, LBMCC is the sole vendor capable of assisting Pacific  
6 Gateway with timely and knowledgeable facilitation of training and the direct employment  
7 of residents and enrolled participants in the City; AND

8                   WHEREAS, as a result, no useful purpose would be served by advertising  
9 for bids and to do so would constitute an idle and useless act and an unnecessary  
10 expenditure of public funds;

11                   NOW, THEREFORE, the City Council of the City of Long Beach resolves as  
12 follows:

13                   Section 1.    The above recitals are true and correct and are incorporated  
14 herein.

15                   Section 2.    The City Manager is hereby authorized to enter a contract,  
16 with Long Beach Memorial Medical Center for training and employment services to  
17 program participants, in a total amount not to exceed Two Hundred Thousand Dollars  
18 (\$200,000), for the period ending December 31, 2021.

19                   Section 3.    This resolution shall take effect immediately upon its adoption  
20 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
411 West Ocean Boulevard, 9th Floor  
Long Beach, CA 90802

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I hereby certify that the foregoing resolution was adopted by the City  
Council of the City of Long Beach at its meeting of \_\_\_\_\_, 2021  
by the following vote:

Ayes: Councilmembers: \_\_\_\_\_

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Noes: Councilmembers: \_\_\_\_\_

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Absent: Councilmembers: \_\_\_\_\_

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Recusal(s): Councilmembers: \_\_\_\_\_

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\_\_\_\_\_

City Clerk