

**C-19**

March 10, 2020

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

**RECOMMENDATION:**

Authorize the City Manager, or designee, to execute transaction documents and any additional amendments, with Xerox Corporation, pursuant to the terms and conditions of Master Purchase Agreement No. 28325, to continue the provision of printers, supplies and maintenance services to the Long Beach Police Department, and increase the amount by \$275,000, for a revised total contract amount of \$3,025,000, and to extend the term of the contract to April 30, 2020. (Citywide)

**DISCUSSION**

City Council approval is requested to authorize the City Manager to amend the Master Purchase Agreement with Xerox Corporation, to extend the term to April 30, 2020, and increase the amount by \$275,000, for a revised total amount of \$3,025,000.

On March 17, 2015, the City Council approved Master Agreement No. 28325 with Xerox Corporation for the lease of printers, supplies, and maintenance services for the Long Beach Police Department, authorizing the City Manager to execute Transaction Document No. 20, for a total amount not to exceed \$2,750,000, for a five-year period from March 1, 2015 through February 28, 2020.

The Police Department is in the process of transitioning to the City's new service provider under Contract No. 35148, with Sharp Electronics Corporation for managed print services. This request will allow for the transition period to ensure continuity of service and uninterrupted operations.

This matter was reviewed by Deputy City Attorney Sarah E. Green on February 21, 2020, Purchasing Agent Tara Yeats on February 11, 2020, and by Budget Management Officer Rhutu Amin Gharib on February 19, 2020.

**TIMING CONSIDERATIONS**

City Council action is requested on March 10, 2020, to ensure continuity of service.

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FISCAL IMPACT

This recommendation will increase the interim contract amount by \$275,000, for a revised total amount not to exceed \$3,025,000 for the period ending April 30, 2020. There is sufficient appropriation in the General Fund Group in the Police Department to cover the costs of the additional contract authority of \$275,000. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



ROBERT G. LUNA  
CHIEF OF POLICE

RL:MV:lb

APPROVED:



THOMAS B. MODICA  
ACTING CITY MANAGER