

RESOLUTION NO. RES-19-0066

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF LONG BEACH APPROVING AND AUTHORIZING  
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,  
AND WRITINGS BY THE DEPARTMENT OF  
DEVELOPMENT SERVICES

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Department of Development Services of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of May 7, 2019, by the following vote:

Ayes: Councilmembers: Pearce, Price, Supernaw, Mungo,  
Andrews, Uranga, Austin, Richardson.

Noes: Councilmembers: None.

Absent: Councilmembers: Gonzalez.

  
City Clerk

OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

# EXHIBIT "A"



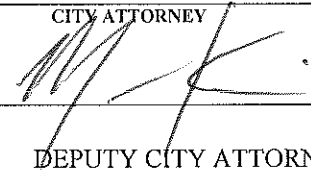
# RECORDS DESTRUCTION REQUEST

1. Date 4/8/19

Honorable Council of the City of Long Beach

2. The Development Services respectfully requests authority to destroy the following  
DEPARTMENT

departmental records:

| 3.<br>RETENTION<br>SCHEDULE<br>ITEM NO.   | 4.<br>RECORD TITLE AND DESCRIPTION | 5.<br>YEARS<br>INVOLVED  | 6.<br>BOX NO.<br>ON-SITE | 7.<br>BOX NO.<br>OFF-SITE |
|---|------------------------------------|--|--------------------------|---------------------------|
| RDA 14  | Correspondence Chronological Files | 2010 –<br>2013   | 1                        |                           |
| <b>FOR DEPARTMENTAL USE</b><br><br>8. RECOMMENDED:<br><br><small>CITY CLERK</small> |                                    | <b>CITY ATTORNEY'S CONSENT</b><br><br>Consent is hereby given to destroy the records<br>enumerated above.                  |                          | 14. REMARKS:              |
| 9. APPROVED:<br><br><br><small>DEPARTMENT HEAD</small>                              |                                    | 11. By <br><small>CITY ATTORNEY</small> |                          |                           |
| 10. DATE: <u>4/10/2019</u>  |                                    | 12. Title <u>DEPUTY CITY ATTORNEY</u>  |                          |                           |
|   |                                    | 13. Date <u>4/15/19</u>  |                          |                           |

# RECORDS DESTRUCTION REQUEST

March 27,  
2019

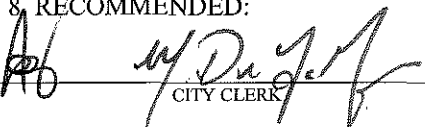


1. Date

Honorable Council of the City of Long Beach

2. The Development Services Department respectfully requests authority to destroy the following

DEPARTMENT

departmental records:

| 3.<br>RETENTION<br>SCHEDULE<br>ITEM NO.   | 4.<br>RECORD TITLE AND DESCRIPTION  | 5.<br>YEARS<br>INVOLVED   | 6.<br>BOX NO.<br>ON-SITE   | 7.<br>BOX NO.<br>OFF-SITE |
|---|---|---|----------------------------|---------------------------|
| Neighborhood Services<br><br>25   | <p><b>Community Development / Neighborhood Improvement</b><br/>                     Community Police Center Reports for Anaheim 7<sup>th</sup> St, Wrigley, and Willmore,<br/>                     Custodial Services Bid Wrigley Community Police Center,<br/>                     Agreement for Artist Services Central Project Area with Guillermo Avalos,<br/>                     Anaheim Community Police Center Report/Willmore – 7<sup>th</sup> St and Wrigley,<br/>                     Anaheim, 7<sup>th</sup> St, Wrigley &amp; Willmore/Community Police Center Report,<br/>                     Willmore Community Police Center/Custodial Services Contract,<br/>                     Shopping Cart Ordinance/Store Owners Contract List,<br/>                     NSB Highlights.</p> <p><b>Fair Housing</b><br/>                     Proclamation Request for Fair Housing</p> <p><b>Neighborhood Partners Program</b><br/>                     P-Card Transactions Log and Receipts,<br/>                     Back Up Log and Receipts,<br/>                     Photos of Projects.</p> | 2002-2009   | #CPCR1-<br>Misc/PICS<br>18 |                           |
| <p><b>FOR DEPARTMENTAL USE</b></p> <p>8. RECOMMENDED:<br/> <br/> <small>CITY CLERK</small></p> <p>9. APPROVED:<br/> <br/> <small>DEPARTMENT HEAD</small></p> <p>10. DATE: <u>4-4-18</u></p> |   | <p><b>CITY ATTORNEY'S CONSENT</b></p> <p>Consent is hereby given to destroy the records enumerated above.</p> <p style="text-align: center;"><small>CITY ATTORNEY</small></p> <p>11. By </p> <p>12. Title <u>DEPUTY CITY ATTORNEY</u></p> <p>13. Date <u>4/15/18</u></p> |                            | <p>14. REMARKS:</p>       |

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

| 3.<br>RETENTION<br>SCHEDULE<br>ITEM NO. | 4.<br><br>RECORDS TITLE AND DESCRIPTION   | 5.<br><br>YEARS<br>INVOLVED | 6.<br><br>BOX NO.<br>ON-SITE | 7.<br><br>BOX NO.<br>OFF-SITE |
|---|---|-----------------------------|------------------------------|-------------------------------|
| 25                                      | <p><b>Neighborhood Leadership Program</b><br/>Correspondence,<br/>RFPs,<br/>Evaluations, Summaries,<br/>Coro,<br/>Goals, Background, Proposals.</p> <p><b>Neighborhood Improvement Strategy (NIS)</b><br/>NIS Maps and NIS Expansion Maps,<br/>NIS Presentation,<br/>Washington NIS,<br/>Washington Property Owners Meeting.</p> <p><b>Neighborhood Enhancement Areas</b></p>   | 1994-2007                   | #NLP-NIS1                    |                               |
| 25                                      | <p><b>Community Development / Neighborhood Improvement</b><br/>Neighborhood Clean Up Reports,<br/>ESL Classes Reports,<br/>Raising a Reader Program Reports,<br/>Proactive Code Enforcement Meetings and Reports,<br/>Property Maintenance Reports,<br/>Willmore Community Police Center, Quarterly Reports,<br/>Safety Fairs at Drake Park Reports,<br/>Willmore City Association Meeting Reports.</p>   | 2010                        | #2010NIS                     |                               |
| 25                                      | <p><b>Neighborhood Leadership Program</b><br/>Team Clean-up Busters, Neighborhood Clean-up,<br/>Alumni Reunion Dinner,<br/>Session 1, Orientation,<br/>Session 2, Community &amp; Group Dynamics,<br/>Session 3, Weekend Retreat,<br/>Retreat Preparation,<br/>Session 4, Project Skills &amp; City Resources,<br/>Session 5, Neighborhood Leadership Program, Community,<br/>Project Grant, Request for Proposal,<br/>Teambuilding Sessions,<br/>Session 6, Day of Discovery,<br/>Session 7, Fundraising &amp; Grant Writing,<br/>Session 8, Event/Project Planning,<br/>Session 9, Marketing &amp; Public Relations,<br/>Session 10, Neighborhood Leadership Program, Community,<br/>Project Grant, Request for Proposal, Recommendations &amp;<br/>Conditions,<br/>Session 11, Public Speaking &amp; Graduation Preparation,<br/>Session 12, City Council Presentation,<br/>Honey Badgers, Safety &amp; Resource Fair,<br/>Unity and Green, Cabrillo Science Garden,</p> | 2011                        | #NLP2011                     |                               |

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

| 3.<br>RETENTION<br>SCHEDULE<br>ITEM NO. | 4.<br><br>RECORDS TITLE AND DESCRIPTION  | 5.<br>YEARS<br>INVOLVED | 6.<br>BOX NO.<br>ON-SITE | 7.<br>BOX NO.<br>OFF-SITE |
|---|--|-------------------------|--------------------------|---------------------------|
| 25                                      | <p>City Leaders, Trees Please,<br/>Participants Files.</p> <p><b>Neighborhood Leadership Program</b><br/>Houghton's Heroes, Beautification Project,<br/>We-Union, Unite the Nite,<br/>The Visionaries, Serenity Garden,<br/>Promoting Panther Pride, Faire Fundraising,<br/>Alumni Reunion Dinner,<br/>Information Session,<br/>Interviews,<br/>Session 1, Orientation,<br/>Session 2, Leadership Development,<br/>Session 3, Weekend Retreat,<br/>Session 4, Project Skills &amp; City Resources,<br/>Teambuilding,<br/>Session 5, Community Project Grant,<br/>Session 6, Day of Discovery,<br/>Session 7, Fundraising &amp; Grant Writing,<br/>Session 8, Event/Project Planning,<br/>Session 9, Marketing &amp; Public Relations,<br/>Session 10, Grant Recommendations,<br/>Session 11, Public Speaking,<br/>Session 12, City Council Presentation,<br/>Session 13, Graduation,<br/>Participants Files.</p> | 2012                    | #NLP2012                 |                           |
| 25                                      | <p><b>Home Improvement Emergency Program</b><br/>Project 1</p> <p><b>Home Improvement Rebate Program</b><br/>Project 1</p> <p><b>Security Program</b><br/>Project 1</p> <p><b>Tool Rental Assistance Program</b><br/>Project 1</p> <p><b>Interim Assistance</b><br/>Project 2</p> <p><b>Neighborhood Police Center</b><br/>Project 3</p> <p><b>Neighborhood Improvement Strategy</b><br/>Project 2</p>   | 2007-2009               | #CAPER                   |                           |

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

| 3.<br>RETENTION<br>SCHEDULE<br>ITEM NO. | 4.<br><br>RECORDS TITLE AND DESCRIPTION   | 5.<br><br>YEARS<br>INVOLVED | 6.<br><br>BOX NO.<br>ON-SITE | 7.<br><br>BOX NO.<br>OFF-SITE |
|---|---|-----------------------------|------------------------------|-------------------------------|
| 25                                      | <p><b>Neighborhood Resource Center</b><br/>Project 5</p> <p><b>Neighborhood Leadership Training</b><br/>Project 5</p> <p><b>Mural Graffiti Prevention</b><br/>Project 8</p> <p><b>Proactive Code Enforcement</b><br/>Project 10</p> <p><b>Nonprofit Assistance Program (NAP)</b><br/>Project 11</p> <p><b>Urban Forestry</b><br/>Project 16</p> <p><b>Commercial Improvement Rehab</b><br/>Project 18</p> <p><b>Neighborhood Business Investment</b><br/>Project 18</p> <p><b>Graffiti Landscape</b><br/>Project 1</p> <p><b>Landscape Program</b><br/>Projects</p> <p><b>Neighborhood Partners Program</b><br/>Project 21</p> <p><b>Urban Forestry</b><br/>Project 25</p> <p><b>Neighborhood Business Investment</b><br/>Project 27</p> <p><b>Commercial Improvement Rehab</b><br/>Project 27</p> <p><b>Fair Housing Services</b><br/>Project 28</p> <p><b>Neighborhood Improvement</b><br/>Citizen Participation<br/>Program Administration</p> <p><b>Social Services Grant</b><br/>Alpert Jewish Community Center, Project 6</p> | 2007-2010                   | #ADMIN1                      |                               |



# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

| 3.<br>RETENTION<br>SCHEDULE<br>ITEM NO. | 4.<br><br>RECORDS TITLE AND DESCRIPTION   | 5.<br><br>YEARS<br>INVOLVED | 6.<br><br>BOX NO.<br>ON-SITE | 7.<br><br>BOX NO.<br>OFF-SITE |
|---|---|-----------------------------|------------------------------|-------------------------------|
|   | Boys & Girls Club of Long Beach, Project 6<br>Catholic Charities, Project 6,<br>Children's Clinic, Project 6,<br>Children's Dental Health Clinic, Project 6,<br>Family Services of Long Beach, Project 6,<br>1736 Family Crisis Center, Project 6,<br>Food Finders, Project 6,<br>Friends Outside in LA County, Project 6,<br>Goodwill Industries, Project 6,<br>Harbor Area Halfway Houses, Project 6,<br>Helping Youth Counseling, Project 6,<br>LA Community Design Center, Project 6,<br>Long Beach Day Nursery, Project 6,<br>National Mental Health Association, Project 6,<br>Operation Jump Start, Project 6,<br>Pathways Volunteer Hospice, Project 6,<br>Sexual Assault Crisis Agency, Project 6,<br>St. Mary's, Project 6,<br>Abode Communities, Project 6,<br>Alpert Jewish Community of LB, Project 6,<br>Boys & Girls Club of LB, Project 6,<br>Catholic Charities LA, Inc., Project 6,<br>Centro CHA Inc., Project 6,<br>The Children's Clinic, Project 6. |                             |                              |                               |
| 25                                      | <b>Community Development / Neighborhood Improvement</b><br>Vista Paint,<br>Willmore Police Center Copier,<br>CDBG Activities in Support of the Central Redevelopment Project Area,<br>Demographics of NIS Areas from Census,<br>NIS Area Maps,<br>Community Mural Program,<br>Starr King Neighborhood Improvement Strategy,<br>Travel/Petty Cash/P-Card Agreements/Signature Cards.<br><br><b>Safe Streets Now!</b><br>1920 E. 7 <sup>th</sup> St,<br>1506 E. 4 <sup>th</sup> St,<br>1920 E. 7 <sup>th</sup> St,<br>PCH Cash 4 Cans, 101 E. PCH.<br><br><b>North Long Beach Impact Team</b>   | 2005-2009                   | #12-13                       |                               |
| 21                                      | <b>Long Beach Family Safety Initiative</b><br>Pedestrian Safety, State of CA, Office of Traffic Safety Grant,<br>Child Passenger Safety and Youth DUI Education Program Grant,<br>State of CA, Office of Traffic Safety Grant,<br>Bike Safety Education Program.  | 2006-2008                   |                              |                               |

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

| 3.<br>RETENTION<br>SCHEDULE<br>ITEM NO. | 4.<br><br>RECORDS TITLE AND DESCRIPTION   | 5.<br><br>YEARS<br>INVOLVED | 6.<br><br>BOX NO.<br>ON-SITE | 7.<br><br>BOX NO.<br>OFF-SITE |
|---|---|-----------------------------|------------------------------|-------------------------------|
| 25                                      | <p><b>Neighborhood Resource Center</b><br/>Alliance for Food and Fitness,<br/>Big Sunday,<br/>Give A Day, Get A Disney Day,<br/>Dispute Resolution Services.</p> <p><b>Community Police Centers (CPC)</b><br/>Anaheim CPC,<br/>Polling Location Schedule,<br/>ESL Classes,<br/>ESL Resources.</p> <p><b>Safe Streets Now!</b><br/>The American HOA</p> <p><b>Commercial Improvement Rebate Program (CIRP)</b><br/>Business Corridor Programs and Marketing,<br/>CIRP NIS Project.</p> <p><b>Business Start-Up Grant</b><br/>1,000<sup>th</sup> Business Event</p> <p><b>Neighborhood Improvement</b><br/>Petty Cash,<br/>Shopping Carts, Graffiti Reporting, Warehouse Inventory, Signs<br/>and Memos,<br/>Monthly Graffiti Removal Stats,<br/>NIS After School Contract Classes,<br/>City/Neighborhood Investment Program Policies and<br/>Recommendations,<br/>Washington School Neighborhood Recreational Services Program,<br/>Food Finders,<br/>Lotus Notes Training,<br/>Community Workers,<br/>Community Development Block Grant Activities in Support of the<br/>Central Redevelopment Project Area,<br/>Cherry-Temple Neighborhood Improvement Strategy Area.</p> <p><b>Mural Arts Program</b><br/>67<sup>th</sup> and Orizaba Mural Info,<br/>Quarterly Reports and MOU,<br/>Mural Arts on Public Facilities.</p> | 2001-2012                   | #NRC-<br>Storm               |                               |

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

| 3.<br>RETENTION<br>SCHEDULE<br>ITEM NO. | 4.<br><br>RECORDS TITLE AND DESCRIPTION   | 5.<br><br>YEARS<br>INVOLVED | 6.<br><br>BOX NO.<br>ON-SITE | 7.<br><br>BOX NO.<br>OFF-SITE |
|---|---|-----------------------------|------------------------------|-------------------------------|
| 25                                      | <p><b>Community Development / Neighborhood Improvement Programs</b><br/>                     Alsop Lock and Key,<br/>                     Ampco System Invoices Parking Invoices and access cards documents,<br/>                     Avalos Art and Design,<br/>                     ABM Janitorial Services,<br/>                     ACE Hardware,<br/>                     Air Source Industry,<br/>                     AY Nursery,<br/>                     American Transportation,<br/>                     AT&amp;T,<br/>                     Aardvark Clay and Supplies,<br/>                     AAA Flag and Banners,<br/>                     ACE Business Machine,<br/>                     Angkor Borei News for Public Announcements,<br/>                     Amusement Industry Police Center Lease,<br/>                     B&amp;B Supplies,<br/>                     Bridges Ann Art Designer,<br/>                     Bamboo Pipeline,<br/>                     Blue Gecko Design,<br/>                     Buono's Authentic Pizzeria,<br/>                     Calmet Services,<br/>                     Castle Car Wash,<br/>                     Canon,<br/>                     Chance Artwork,<br/>                     Champs Deli Restaurant,<br/>                     Calmet Services,<br/>                     Conservation Corps,<br/>                     Consistent Computer Bargains,<br/>                     Chicago Title Co,<br/>                     Crown Trophy,<br/>                     Consolidated Disposal.</p> | 2002-2003,<br>2010-2011     | #ADMIN<br>4TG                |                               |
| 25                                      | <p><b>Proactive Code Enforcement (PACE)</b><br/>Project 7</p> <p><b>Home Improvement (Emergency)</b><br/>Project 1</p> <p><b>Home Improvement Rebate Multi-Unit</b><br/>Project 1</p> <p><b>Security Program</b><br/>Project 1</p> <p><b>Tool Rental Assistance Program</b><br/>Project 1</p>   | 2009-2012                   | #ADMIN3                      |                               |

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

| 3.<br>RETENTION<br>SCHEDULE<br>ITEM NO. | 4.<br><br>RECORDS TITLE AND DESCRIPTION   | 5.<br><br>YEARS<br>INVOLVED | 6.<br><br>BOX NO.<br>ON-SITE | 7.<br><br>BOX NO.<br>OFF-SITE |
|---|---|-----------------------------|------------------------------|-------------------------------|
| 25                                      | <p><b>Interim Assistance (Cleanup)</b><br/>Project 2</p> <p><b>Neighborhood Leadership Training</b><br/>Project</p> <p><b>Neighborhood Resource Center (NRC)</b><br/>Project 4</p> <p><b>Mural Graffiti Prevention</b><br/>Project 5</p> <p><b>Police – Code Enforcement</b><br/>Project 7</p> <p><b>Neighborhood Partners Program (NPP)</b><br/>Project 8</p> <p><b>Neighborhood Business Investment</b><br/>Project 13</p> <p><b>Commercial Improvement Rebate</b><br/>Project 13</p> <p><b>Home Improvement Rebate (Single Unit)</b><br/>Project 1</p> <p><b>Neighborhood Police Centers</b><br/>Project 3</p> <p><b>Neighborhood Beautification (NIS)</b><br/>Project 4</p> <p><b>Graffiti Removal</b><br/>Project 7</p> <p><b>North Long Beach Corridors</b><br/>Quarterly Reports</p> <p><b>Social Services Grant</b><br/>Food Finders,<br/>Helping Youth Counseling,<br/>Human Services Association,<br/>Last Call Evangelistic Association,<br/>Mental Health America,<br/>Long Beach Day Nursery,<br/>Women Shelter of LB.</p> <p><b>Emergency Shelter Grant</b><br/>Catholic Charities,</p> | 2006-2011                   | #SSG/ESG                     |                               |

# RECORDS DESTRUCTION REQUEST

(Continuation Sheet)

| 3.<br>RETENTION<br>SCHEDULE<br>ITEM NO. | 4.<br><br>RECORDS TITLE AND DESCRIPTION   | 5.<br><br>YEARS<br>INVOLVED | 6.<br><br>BOX NO.<br>ON-SITE | 7.<br><br>BOX NO.<br>OFF-SITE |
|---|---|-----------------------------|------------------------------|-------------------------------|
|   | Institute for Urban Research & Development,<br>Legal Aid of LA,<br>Southern California Alcohol & Drugs,<br>Catholic Charities of LA,<br>Institute for Urban Research & Development,<br>Women Shelter of Long Beach,<br>Catholic Charities,<br>Legal Aid,<br>Catholic Charities of Long Beach,<br>Catholic Charities,<br>Centro CHA,<br>Disabled Resources Center. |                             |                              |                               |
| 28                                      | <b>Business Start-Up Grant</b><br>2841 E. Broadway.   | 2010-2011                   | #BizSP-PJ                    |                               |
| 27                                      | <b>Commercial Improvement Rebate Program</b><br>1913 E. 5 <sup>th</sup> St.,<br>1733 E. Anaheim St.,<br>4684 Long Beach Blvd.,<br>517 Pine Ave.,<br>517 Pine Ave.,<br>3396 Atlantic Ave.,<br>3760 Atlantic Ave.,<br>3766 Orange Ave.,<br>405 Pine Ave.,<br>501 Pine Ave.  | 2010-2012                   |                              |                               |
| 25                                      | <b>Fence Projects</b><br>4 <sup>th</sup> St. / Golden Ave.  | 2012-2013                   |                              |                               |
| 25                                      | <b>Emergency Home Repair Grant Program</b><br>1843 Vuelta Grande Ave.,<br>160 E. 36 <sup>th</sup> St.,<br>2538 Monogram Ave.  | 2007-2008<br>2010-2011      |                              |                               |

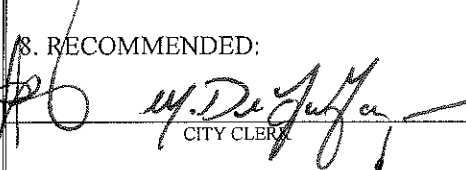
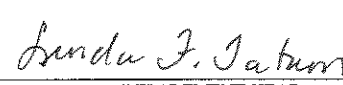
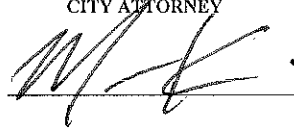
# RECORDS DESTRUCTION REQUEST

1. Date 4/18/19

Honorable Council of the City of Long Beach

2. The Development Services DEPARTMENT respectfully requests authority to destroy the following

departmental records:

| 3.<br>RETENTION<br>SCHEDULE<br>ITEM NO.  | 4.<br>RECORD TITLE AND DESCRIPTION | 5.<br>YEARS<br>INVOLVED  | 6.<br>BOX NO.<br>ON-SITE | 7.<br>BOX NO.<br>OFF-SITE |
|--|------------------------------------|--|--------------------------|---------------------------|
| AFSB 2   | Insurance Certificates             | 2011-2015  | 1                        |                           |
| <b>FOR DEPARTMENTAL USE</b>  |                                    | <b>CITY ATTORNEY'S CONSENT</b>   |                          | 14. REMARKS:              |
| 8. RECOMMENDED:<br><br><small>CITY CLERK</small>   |                                    | Consent is hereby given to destroy the records enumerated above.   |                          |                           |
| 9. APPROVED:<br><br><small>DEPARTMENT HEAD</small> |                                    | 11. By <br><small>CITY ATTORNEY</small> |                          |                           |
| 10. DATE: <u>4/23/2019</u>   |                                    | 12. Title <u>DEPUTY CITY ATTORNEY</u><br>13. Date <u>4/26/19</u>   |                          |                           |