

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

RESOLUTION NO. RES-18-0054

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LONG BEACH APPROVING AND AUTHORIZING
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,
AND WRITINGS BY THE DEVELOPMENT SERVICES
DEPARTMENT

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Development Services Department of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Section 3. This resolution shall take effect immediately upon its adoption

1 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

2 I hereby certify that the foregoing resolution was adopted by the City
3 Council of the City of Long Beach at its meeting of April 17, 2018,

4 by the following vote:

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6 Ayes: Councilmembers: Gonzalez, Pearce, Price, Supernaw,

7 Mungo, Uranga, Austin, Richardson.

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10 Noes: Councilmembers: None.

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12 Absent: Councilmembers: Andrews.

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City Clerk

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EXHIBIT "A"

RECORDS DESTRUCTION REQUEST

3/19/18


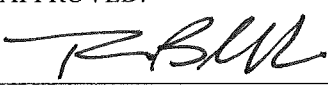
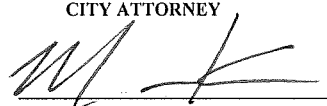
1. Date _____

Honorable Council of the City of Long Beach

2. The Development Services DEPARTMENT respectfully requests authority to destroy the following

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
RDA:				
10	Agreements, Contracts, Leases & Amendments	2007-2009	N/A	N/A
14	Correspondence Chronological Files	1991-1996		
31	Projects- Community Relations Files	1993		
32	Projects Construction Management Work Files	1992		
33	Projects-Design & Review Files	1994-1996		
34	Projects-Developer Selection Files	1988-1994		
35	Projects-Environmental Impact Documents	1991		
41	Projects-Relocation Case Files	1996		
27	Project Area Programs/Plans-Work Files	1995		
AFSB:				
14	Chron Files	2006 – 2011		
32	Journal Vouchers	2015		

<p>FOR DEPARTMENTAL USE</p> <p>8. RECOMMENDED:  #6 RECORDS MANAGER</p> <p>9. APPROVED:  DEPARTMENT HEAD</p> <p>10. DATE: <u>3/27/2018</u></p>	<p>CITY ATTORNEY'S CONSENT</p> <p>Consent is hereby given to destroy the records enumerated above.</p> <p>CITY ATTORNEY</p> <p>11. By </p> <p>12. Title <u>Deputy</u></p> <p>13. Date <u>3/28/18</u></p>	<p>14. REMARKS:</p> <p>All Records for Retention Schedule Item Numbers 14-41 in this request are from the Los Altos Project Area with the exception of Item No. 27 which includes some work files related to failed project area merger.</p>
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