

OFFICE OF THE CITY ATTORNEY  
ROBERT E. SHANNON, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

RESOLUTION NO. RES-12-0055

A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF LONG BEACH APPROVING AND AUTHORIZING  
THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,  
AND WRITINGS BY THE LONG BEACH POLICE  
DEPARTMENT

The City Council of the City of Long Beach resolves as follows:

Section 1. Pursuant to and in accordance with the provisions of Section 34090 of the Government Code of the State of California and Chapter 1.28 of the Long Beach Municipal Code relating to the destruction of City records, and the City Attorney having heretofore given his written consent, the City Council of the City of Long Beach does hereby approve and authorize the destruction by the Long Beach Police Department, of any and all of the records, documents, instruments, books, papers, and writings as set forth in the documents attached hereto and marked Exhibit "A" and by reference thereto made a part hereof, which records are under its charge and are no longer required for use in its respective office, said records being no less than two (2) years old.

Section 2. The City Council hereby finds that none of said records:

- A. Affect the title to real property or liens thereon;
- B. Constitute official court records;
- C. Constitute records which are required to be kept by statute;
- D. Constitute the original or record copies of the minutes, ordinances or resolutions of the City of Long Beach or any City Board or Commission.

Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of June 19, 2012, by the following vote:

Ayes: Councilmembers: Lowenthal, DeLong, O'Donnell, Schipske, Johnson, Gabelich, Neal.

Noes: Councilmembers: None.

Absent: Councilmembers: Garcia, Andrews.



City Clerk

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# EXHIBIT A

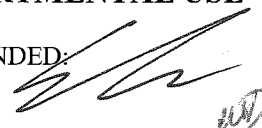
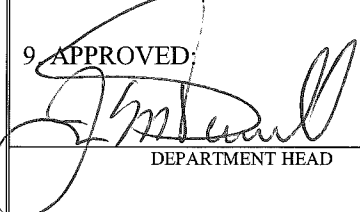
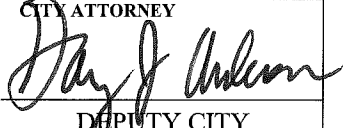
# RECORDS DESTRUCTION REQUEST

1. Date 03/28/12

Honorable Council of the City of Long Beach

2. The POLICE DEPARTMENT respectfully requests authority to destroy the following

departmental records:

3. RETENTION SCHEDULE ITEM NO.	4. RECORDS TITLE AND DESCRIPTION	5. YEARS INVOLVED	6. BOX NO. ON-SITE	7. BOX NO. OFF-SITE
#25	Background Packages	2005 – 2007	N/A	
#26	Change of Assignments	2004 – 2009	N/A	
#30	Payroll Time Records	2004 – 3/2009	N/A	
#32	Project Assignments	2007 - 2009	N/A	
<b>FOR DEPARTMENTAL USE</b> 8. RECOMMENDED: 		<b>CITY ATTORNEY'S CONSENT</b> Consent is hereby given to destroy the records enumerated above.		14. REMARKS:
RECORDS MANAGER		CITY ATTORNEY		
9. APPROVED:  DEPARTMENT HEAD		11. By  DEPUTY CITY ATTORNEY		
10. DATE: <u>4-6-12</u>		13. Date <u>June 1, 2012</u>		

# RECORDS DESTRUCTION REQUEST

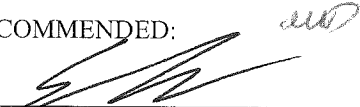
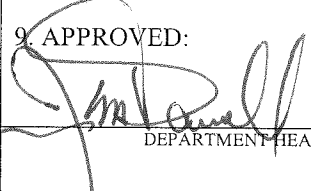
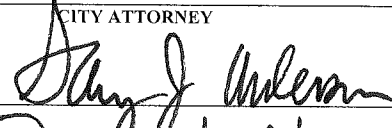
3/28/12

1. Date \_\_\_\_\_

Honorable Council of the City of Long Beach

2. The Police Department respectfully requests authority to destroy the following  
DEPARTMENT  
 departmental records:

3. RETENTION SCHEDULE ITEM NO.	4.  RECORDS TITLE AND DESCRIPTION	5.  YEARS INVOLVED	6.  BOX NO. ON-SITE	7.  BOX NO. OFF-SITE
41	Emergency Response Cost Recovery (ERCR) Dispositions and Crystal Reports	2007-2009	N/A	N/A

<p><b>FOR DEPARTMENTAL USE</b></p> <p>8. RECOMMENDED:   <small>RECORDS MANAGER</small></p>	<p><b>CITY ATTORNEY'S CONSENT</b></p> <p>Consent is hereby given to destroy the records enumerated above.</p>	<p>14. REMARKS:</p> <p><b>Records and Technology Division ERCR billings.</b></p>
<p>9. APPROVED:   <small>DEPARTMENT HEAD</small></p>	<p>11. By   <small>CITY ATTORNEY</small></p> <p>12. Title <u>Deputy City Attorney</u></p> <p>13. Date <u>June 1, 2012</u></p>	
<p>10. DATE: <u>4-2-12</u></p>		