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CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION & MARINE



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www.LBParks.org

selected
best in the nation

December 15, 2016

MEMBERS OF THE PARKS AND RECREATION COMMISSION
City of Long Beach
California

RECOMMENDATION:

Authorize the Director, or his or her management designee, to execute the Personal Services and Instruction Agreements and amend Attachment "A" of the agreements as needed.

DISCUSSION

Parks, Recreation and Marine partners with contract instructors to provide over 2,000 fee-based classes to the public each year. These classes are intended to provide educational and recreational opportunities to all ages. Class instructors are selected as a result of an application process based on qualifications, experience, community needs and departmental requirements without solicitation of quotes or advertising for bids.

Parks and Recreation Commission approval is required of all Personal Services Agreements and Agreements for Instruction. A summary of agreements to be approved this month is attached. Please note that fees are consistent with the fee ranges approved by the Parks and Recreation Commission.

SUGGESTED ACTION:

Approve recommendation.

Respectfully Submitted,

GLADYS KAISER
BUREAU MANAGER,
COMMUNITY RECREATION SERVICES

APPROVED:

MARIE KNIGHT
DIRECTOR

MK:GK/MW/JG/vhd
Attachment

December 2016

PERSONAL SERVICES AGREEMENTS

PERSONAL SERVICES AGREEMENTS WITH NEW CONTRACTORS

<u>NAME</u>	<u>FUNCTION</u>	<u>TERM</u>	<u>RATE</u>	<u>LOCATION</u>
Kalscheuer, Megan	Instructor	Dec 15, 2016 Sept. 30, 2019	65% of instruction fee of \$50 per participant for 6 hours of Youth Dance instruction.	Whaley Park