

RESOLUTION NO. RES-23-0148

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AN AGREEMENT WITH INTIME SERVICES, INC., FOR THE PURCHASE OF SCHEDULING SOFTWARE AND RELATED SERVICES ON THE SAME TERMS AND CONDITIONS AFFORDED TO THE CITY OF CHARLOTTESVILLE, VIRGINIA, IN A TOTAL AMOUNT NOT TO EXCEED \$991,700, WITH A 10 PERCENT CONTINGENCY OF \$99,170, FOR A TOTAL COST NOT TO EXCEED \$1,090,870, UNTIL THE CITY OF CHARLOTTESVILLE CONTRACT EXPIRES ON APRIL 26, 2024, WITH THE OPTION TO RENEW FOR AS LONG AS THE CITY OF CHARLOTTESVILLE CONTRACT IS IN EFFECT, AT THE DISCRETION OF THE CITY MANAGER

WHEREAS, the Charter of the City of Long Beach, Section 1802, permits the City to purchase services, supplies, materials, equipment and labor with other government agencies by purchasing under their contracts on a voluntary and selective basis when authorized by resolution; and

WHEREAS, the City desires the purchase of scheduling software and related services for the Long Beach Police Department; and

WHEREAS, InTime Services, Inc.'s ("InTime") Public Safety workforce management system is a Software as a Solution, with a suite of integrated optional modules, that allows police agencies to manage all scheduling, timekeeping, and staffing coverage for sworn and non-sworn employees in one system; and

WHEREAS, InTime allows agencies to establish minimum staffing levels and

1 reports staff on the schedule, ensuring employee leaves do not unwittingly place the shift  
2 below required staffing levels; and

3 WHEREAS, LBPD will utilize InTime’s software to optimally schedule shifts  
4 and deploy officers more efficiently and accurately during this time of staffing shortages,  
5 while reducing risk and improving communication across the organization; and

6 WHEREAS, the City of Charlottesville has a Contract for the purchase of the  
7 scheduling software, Contract No. 4600001964 (“Charlottesville Contract”); and

8 WHEREAS, the City’s participation in the Charlottesville Contract will  
9 facilitate the City’s ability to purchase as well as provide considerable cost benefits to the  
10 City; and

11 WHEREAS, InTime was selected based on their competitive pricing, service  
12 level, and breadth of product offerings as well as being the leading provider of scheduling  
13 and workforce management software that’s purpose-built for public safety agencies; and

14 WHEREAS, their product offering has been refined through 25 years of  
15 experience and in-house development and proven to meet the needs of over 500 agencies;  
16 and

17 WHEREAS, current InTime customers include the various Police  
18 Departments in the region including, Anaheim, Torrance, Huntington Beach, and Azuza  
19 and the Integrated Law & Justice for Orange County, and the California Department of  
20 Forestry & Fire Protection and

21 WHEREAS, if the City had to utilize a formal bid process rather than  
22 participate in the Charlottesville Contract considerably more funds would be required;

23 NOW, THEREFORE, the City Council of the City of Long Beach resolves as  
24 follows:

25 Section 1. The above recitals are true and correct and are incorporated  
26 herein by this reference.

27 Section 2. The City Manager or designee is hereby authorized to enter an  
28 agreement with InTime Services, Inc. of Vancouver, BC, to purchase scheduling software

1 and related services, of the same type and kind identified in the Charlottesville Contract  
2 except as modified by mutual agreement of the City and InTime Services, Inc., and the  
3 purchase by the City shall be on the same terms and conditions afforded to the City of  
4 Charlottesville, Virginia in an amount not to exceed Nine Hundred Ninety-One Thousand  
5 Seven Hundred Dollars (\$991,700) with a ten (10%) percent contingency of Ninety Nine  
6 Thousand One Hundred Seventy Dollars (\$99,170), for a total cost not to exceed One  
7 Million Ninety Thousand Eight Hundred Seventy Dollars (\$1,090,870), until the City of  
8 Charlottesville contract expires on April 26, 2024, with the option to renew for as long as  
9 the City of Charlottesville contract is in effect, at the discretion of the City Manager.

10 Section 3. This resolution shall take effect immediately upon its adoption  
11 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council  
of the City of Long Beach at its meeting of October 10, 2023 by the  
following vote:

Ayes: Councilmembers: Zendejas, Allen, Duggan, Supernaw, Kerr,  
Saro, Uranga, Austin, Ricks-Oddie.

Noes: Councilmembers: None.

Absent: Councilmembers: None.

Recusal(s): Councilmembers: None.

*Inf. De J. May*  
City Clerk

OFFICE OF THE CITY ATTORNEY  
DAWN MCINTOSH, City Attorney  
411 West Ocean Boulevard, 9th Floor  
Long Beach, CA 90802-4664