

BARBARA FERRER, Ph.D., M.P.H., M.Ed.
Director

MUNTU DAVIS, M.D., M.P.H.
County Health Officer

JEFFREY D. GUNZENHAUSER, M.D., M.P.H.
Director, Disease Control Bureau

MARIO J. PÉREZ, M.P.H.
Director, Division of HIV and STD Programs

600 South Commonwealth Avenue, 10th Floor
Los Angeles, CA 90005
TEL (213) 351-8001 • FAX (213) 387-0912

www.publichealth.lacounty.gov

BOARD OF SUPERVISORS

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Kathryn Barger
Fifth District

May 7, 2020

Kelly Colopy, Director, Department of Health & Human Services
City of Long Beach
2525 Grand Avenue
Long Beach, California 90815

Dear Ms. Colopy:

35422

FULLY EXECUTED CHANGE NOTICES: CONTRACT NUMBER PH-003754, CORE HIV MEDICAL SERVICES FOR PERSONS LIVING WITH HIV (MCC).

Enclosed is your agency's fully executed Change Notice for the following contract:

- PH-003754-1 - Change notice reflects revisions to Exhibit A, Statement of Work, Paragraph 7.16, Ryan White Service Standards, Subparagraph 7.16.2, and Exhibit K, Requirement Regarding Imposition of Charges for Services.

Please note all applicable performance requirements as stipulated in these documents.

If you have any questions regarding your Contracts, please call Mariana Khachatryan of my staff, at (213) 351-8078.

Very truly yours,

Monique Collins, M.P.H., Chief
Contract Administration

MC:mk

R:\CAD\Contract Development and Processing\Development of Contracts\2020\Change Notices\Ryan White Client Fees Language Correction\Fully executed letter\CLB MCC CN FE PH-003754.docx

Enclosures (1)

cc: Thomas Modica (CLB)
Paulina Zamudio

Rebecca Garner (CLB)
Chron (CAD)

Belinda Sngun



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AMENDMENT NUMBER: 1

February 25, 2020

Kelly Colopy, Director, Department of Health & Human Services
City of Long Beach
2525 Grand Avenue
Long Beach, California 90815

Dear Ms. Colopy:

**SUBJECT: CHANGE NOTICE TO CONTRACT NUMBER PH-003754 WITH
CITY OF LONG BEACH**

On March 1, 2019, City of Long Beach entered into contract number PH-003754 with the County of Los Angeles Department of Public Health (DPH) for the provision of Core HIV Medical Services For Persons Living With HIV – Medical Care Coordination.

The Director of DPH authorizes the revisions to Exhibit A, Statement of Work, Paragraph 7.16, RYAN WHITE SERVICE STANDARDS, Subparagraph 7.16.2, and Exhibit K, as outlined in the attached, effective on the date of execution.

These Contract changes are permitted by Paragraph 8. ALTERATION OF TERMS/AMENDMENTS, Subparagraph 8.D, which states:

“8.D. Notwithstanding Paragraph 7.A., hereby corrected to read as 8.D. Notwithstanding Paragraph 8.A., in instances where the County's Board of Supervisors has delegated authority to the Director to amend this Contract to permit modifications or within budget categories within each budget, as reflected in Exhibit B, and corresponding adjustment of the scope of work tasks and/or activities and/or allow for changes to hours of operation, changes to service locations, and/or correction of errors in the Contract's terms and conditions, a written Change Notice shall be signed by the Director and Contractor, as authorized by the County's Board of Supervisors. The executed Change Notice shall be incorporated into and become part of this Contract.”

City of Long Beach
February 25, 2020
Page 2

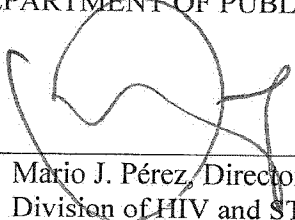
Upon execution and return by City of Long Beach of three (3) originals of this Change Notice, it will be signed by the Director of the Division of HIV and STD Programs (DHSP) and incorporated into Contract Number PH-003754. All other terms and conditions of the Contract remain unchanged and in full effect.

This Change Notice format has been approved by County Counsel.

If you have any questions, please contact Monique Collins, DHSP Contract Administration, at (213) 351-1115.

NOTED AND APPROVED BY:

DEPARTMENT OF PUBLIC HEALTH

By 
Mario J. Pérez, Director
Division of HIV and STD Programs

CITY OF LONG BEACH


By 
Signature

EXECUTED PURSUANT
TO SECTION 301 OF
THE CITY CHARTER
Thomas M. Medica
Print Name

Title Acting City Manager
(Affix Corporate Seal)

MJP:vr

Attachments (2)

APPROVED AS TO FORM
March 6, 2020
CHARLES PARKIN, City Attorney
By 
TAYLOR M. ANDERSON
DEPUTY CITY ATTORNEY

AMENDMENT NUMBER: 1

CITY OF LONG BEACH

**CORE HIV MEDICAL SERVICES FOR PERSONS LIVING WITH HIV –
MEDICAL CARE COORDINATION**

CONTRACT NUMBER PH-003754

CURRENT CONTRACT LANGUAGE	REVISED CONTRACT LANGUAGE
<p>Exhibit A, Statement of Work, Paragraph 7.16, Subparagraph 7.16.2, <u>RYAN WHITE SERVICE STANDARDS:</u></p> <p><u>“7.16. RYAN WHITE SERVICE STANDARDS</u></p> <p>7.16.2 Contractor shall develop policies and procedures to ensure that services to clients are not denied based upon client’s:</p> <ul style="list-style-type: none"> a) Inability to produce income documentation; b) Non-payment of services; or c) Requirement of full payment prior to services being delivered. <p>Additionally, client fee scales, billing/collection and financial screening must be done in a culturally appropriate manner to assure that administrative steps do not present a barrier to care and the process does not result in denial of services to eligible clients. Contractor shall develop and implement a client fee system. RWP clients shall be charged a fee for accessing services, unless their annual income is less than 100% of the federal poverty level. Each eligible client shall be charged at least \$1.00 annually to access RWP services across your agency. No clients shall be denied services if they are unable to pay.</p>	<p>Exhibit A, Statement of Work, Paragraph 7.16, Subparagraph 7.16.2, <u>RYAN WHITE SERVICE STANDARDS:</u></p> <p><u>“7.16. RYAN WHITE SERVICE STANDARDS</u></p> <p>7.16.2 Contractor shall develop policies and procedures to ensure that services to clients are not denied based upon client’s:</p> <ul style="list-style-type: none"> a) Inability to produce income documentation; b) Non-payment of services; or c) Requirement of full payment prior to services being delivered. (No fees for MCC services to be charged). <p>Additionally, client fee scales, billing/collection and financial screening must be done in a culturally appropriate manner to assure that administrative steps do not present a barrier to care and the process does not result in denial of services to eligible clients. Contractor shall develop and implement a client fee system. Contractor must comply with provisions of Section 2605 (e) of Title 26 (CARE Act) to Exhibit K-REVISED, "Requirements Regarding Imposition of Charges for Services". Contractor shall submit their client fee system procedures</p>

Inability to pay should be noted in the client's record. Contractor must comply with provisions of Section 2605 (e) of Title 26 (CARE Act) to Exhibit K, "Requirements Regarding Imposition of Charges for Services". Contractor shall submit their client fee system procedures across all DHSP RWP funded contracts to their DHSP Program Manager within 60 days of execution of the contract."

across all DHSP RWP funded contracts to their DHSP Program Manager within 60 days of execution of the contract."

EXHIBIT K-REVISED

C.A.R.E. Act Title I

Public Law 101-381--August 18, 1990

As amended by the Ryan White Program Act Amendments of 1996

Provision 2605

(e) REQUIREMENTS REGARDING IMPOSITION OF CHARGES FOR SERVICES

"(1) IN GENERAL-The Secretary may not make a grant under section 2601 to an eligible area unless the eligible area provides assurances that in the provision of services with assistance provided under the grant-

"(A) in the case of individuals with an income less than or equal to 100 percent of the official poverty line or there is no local market value for the service, the provider will not impose charges on any such individual for the provision of services under the grant;

"(B) in the case of individuals with an income greater than 100 percent of the official poverty line or there is a local market value for the service, the provider-

"(i) will impose a charge of at least \$1.00 annually on each such individual for the provision of such services; and

"(ii) will impose the charge according to a schedule of charges that is made available to the public;

"(2) ASSESSMENT OF CHARGE-With respect to compliance with the assurance made under paragraph (1), a grantee or entity receiving assistance under this part may, in the case of individuals subject to a charge for purposes of such paragraph-

"(A) assess the amount of the charge in the discretion of the grantee, including imposing only a nominal charge for the provision of services, subject to the provisions of such paragraph regarding public schedules and regarding limitations on the maximum amount of charges; and

"(B) take into consideration the medical expenses of individuals in assessing the amount of the charge, subject to such provisions.

"(3) APPLICABILITY OF LIMITATION ON AMOUNT OF CHARGE- The Secretary may not make a grant under section 2601 to an eligible area unless the eligible area agrees that the limitations established in subparagraphs (C), (D) and (E) of paragraph (1) regarding the imposition of charges for services applies to the annual aggregate of charges imposed for such services, without regard to whether they are characterized as enrollment fees, premiums, deductibles, cost sharing, copayments, coinsurance, or other charges.

"(4) WAIVER REGARDING SECONDARY AGREEMENT-The requirements established in paragraphs (1) through (3) shall be waived in accordance with section 2604(dx2)."