



# CITY OF LONG BEACH

# C-12

OFFICE OF THE CITY CLERK

411 WEST OCEAN BOULEVARD • LONG BEACH, CALIFORNIA 90802 • (562) 570-6101 • FAX (562) 570-6789

December 3, 2019

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Recommendation that City Council receive and approve Initial Conflict of Interest Code filed, in compliance with State law.

## DISCUSSION

The Political Reform Act requires the City to adopt initial conflict of interest codes. Government Code Section 87303, requires that each local government agency conduct a review of the initial conflict of interest codes for a new agency. If any amendments are necessary, the proposed amendment(s) should be submitted to the City Council no later than 6 months after this meeting. The following agencies have submitted Exhibit "A" for the initial conflict of interest code:

- City Manager
- Energy Resources Department
- Public Works Department
- Technology Services Department

## FISCAL IMPACT

None.

## SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. De La Garza".

MONIQUE DE LA GARZA  
CITY CLERK

Enclosures,

Prepared by: Phillip McGowan  
MD: PM

5015 FLORENCE ST. LONG BEACH, CA 90802  
562-570-6101



**Date:** November 14, 2019  
**To:** Michael Mais, Assistant City Attorney  
**From:** Phillip McGowan, City Clerk Specialist  
**Subject:** Conflict of Interest Code Revision – Technology Services Department

---

In accordance with the Conflict of Interest Code Amendment review process, the City Clerk Department requests that you review and approve the attached amended changes to Exhibit "A".

The following positions have been added/modified (see Exhibit "A"):

- Customer Services Officer
- Financial Services Officer

Your review and approval of the attached revised Exhibit "A" is greatly appreciated.

APPROVED:

  
MICHAEL MAIS  
ASSISTANT CITY ATTORNEY



# Conflict of Interest Code EXHIBIT A (Final Draft)

**Entity:** City of Long Beach

**Agency:** Technology Services Department

Position	Disclosure Category	Files With	Status
Administrative Officer	LBC-01	City Clerk	Unchanged
Business Information Systems Officer	LBC-01	City Clerk	Unchanged
Business Information Technology Officer	LBC-01	City Clerk	Unchanged
Customer Services Officer	LBC-01	City Clerk	Added
<b>Reason:</b> FY 2020			
Cyber Security Officer	LBC-01	City Clerk	Unchanged
Director of Technology Services	LBC-01	City Clerk	Unchanged
Financial Services Officer	LBC-01	City Clerk	Added
<b>Reason:</b> FY 2020			
Manager, Business Information Services	LBC-01	City Clerk	Unchanged
Manager, Business Operations	LBC-01	City Clerk	Unchanged
Manager, Customer Services	LBC-01	City Clerk	Unchanged
Manager, Infrastructure Services	LBC-01	City Clerk	Unchanged
Technical Support Officer	LBC-01	City Clerk	Unchanged
Telecommunications Officer	LBC-01	City Clerk	Unchanged
Video Communications Officer	LBC-01	City Clerk	Unchanged
Wireless Communications Officer	LBC-01	City Clerk	Unchanged

**Total: 15**



**Date:** November 8, 2019  
**To:** Michael Mais, Assistant City Attorney  
**From:** Phillip McGowan, City Clerk Specialist  
**Subject:** Conflict of Interest Code Revision – City Manager Department

---

In accordance with the Conflict of Interest Code Amendment review process, the City Clerk Department requests that you review and approve the attached amended changes to Exhibit "A".

The following positions have been added/modified (see Exhibit "A"):

- Manager - Cannabis Oversight
- Manager - Citizens Police Complaint Commission
- Manager - Office of Civic Innovation
- Public Affairs Officer - City Manager

Your review and approval of the attached revised Exhibit "A" is greatly appreciated.

APPROVED:

 11/12/2019

MICHAEL MAIS  
ASSISTANT CITY ATTORNEY





**Date:** November 11, 2019  
**To:** Michael Mais, Assistant City Attorney  
**From:** Phillip McGowan, City Clerk Specialist  
**Subject:** Conflict of Interest Code Revision – Energy Resources Department

---

In accordance with the Conflict of Interest Code Amendment review process, the City Clerk Department requests that you review and approve the attached amended changes to Exhibit "A".

The following positions have been added/modified (see Exhibit "A"):

- Chief Construction Inspector
- Manager - Construction & Pipeline Maintenance
- Manager - Engineering & Regulatory Compliance

Your review and approval of the attached revised Exhibit "A" is greatly appreciated.

APPROVED:

  
\_\_\_\_\_  
MICHAEL MAIS  
ASSISTANT CITY ATTORNEY

2019.11.11.10.00



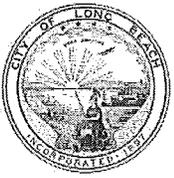
# Conflict of Interest Code EXHIBIT A (Final Draft)

**Entity:** City of Long Beach

**Agency:** Energy Resources Department

Position	Disclosure Category	Files With	Status
Administrative Analyst I-III	LBC-01	City Clerk	Unchanged
Administrative Officer	LBC-01	City Clerk	Unchanged
Chief Construction Inspector	LBC-01	City Clerk	Added
<b>Reason:</b> FY 20 Adopted budget to add this position to our department operations			
Construction Inspector II	LBC-01	City Clerk	Unchanged
Consultant	LBC-01	City Clerk	Unchanged
Customer Services Officer	LBC-01	City Clerk	Unchanged
Department Safety Officer	LBC-01	City Clerk	Unchanged
Director	LBC-01	City Clerk	Unchanged
Division Engineer - Oil Properties	LBC-01	City Clerk	Unchanged
Energy Services Officer	LBC-01	City Clerk	Unchanged
Executive Assistant	LBC-01	City Clerk	Unchanged
Financial Services Officer	LBC-01	City Clerk	Unchanged
Gas Distribution Supervisor II	LBC-01	City Clerk	Unchanged
Gas Maintenance Supervisor II	LBC-01	City Clerk	Unchanged
Gas Pipeline Compliance Officer	LBC-01	City Clerk	Unchanged
Manager - Business Operations	LBC-01	City Clerk	Unchanged
Manager - Construction & Pipeline Maintenance	LBC-01	City Clerk	Added
<b>Reason:</b> Approved creation of new bureau mid year FY 19, adopted as part of org ordinance effective FY20			
Manager - Electric Generation	LBC-01	City Clerk	Unchanged
Manager - Engineering & Regulatory Compliance	LBC-01	City Clerk	Renamed
<b>Reason:</b> FY 20 Adopted change for name of bureau			
Manager - Gas Services	LBC-01	City Clerk	Unchanged
Manager - Oil Planning & Operations	LBC-01	City Clerk	Unchanged
Principal Construction Inspector	LBC-01	City Clerk	Unchanged
Senior Mechanical Engineer	LBC-01	City Clerk	Unchanged
SERFF Operations Officer	LBC-01	City Clerk	Unchanged
Superintendent - Engineering	LBC-01	City Clerk	Unchanged
Superintendent - Operations	LBC-01	City Clerk	Unchanged
Superintendent - Pipeline Construction & Maintenance	LBC-01	City Clerk	Unchanged

**Total:** 27



**Date:** November 11, 2019  
**To:** Michael Mais, Assistant City Attorney  
**From:** Phillip McGowan, City Clerk Specialist  
**Subject:** Conflict of Interest Code Revision – Public Works Department

---

In accordance with the Conflict of Interest Code Amendment review process, the City Clerk Department requests that you review and approve the attached amended changes to Exhibit "A".

The following positions have been added/modified (see Exhibit "A"):

- Customer Relations Officer
- Recycling & Sustainability Officer
- Waste Management Officer

Your review and approval of the attached revised Exhibit "A" is greatly appreciated.

APPROVED:

---

MICHAEL MAIS  
ASSISTANT CITY ATTORNEY



# Conflict of Interest Code EXHIBIT A (Final Draft)

**Entity:** City of Long Beach

**Agency:** Public Works Department

Position	Disclosure Category	Files With	Status
Administrative Officer - Budget Services	LBC-01	City Clerk	Unchanged
Administrative Officer - Personnel Services	LBC-01	City Clerk	Unchanged
Assistant City Engineer	LBC-01	City Clerk	Unchanged
Assistant City Traffic Engineer	LBC-01	City Clerk	Unchanged
Capital Projects Coordinator	LBC-01	City Clerk	Unchanged
City Engineer	LBC-01	City Clerk	Unchanged
City Traffic Engineer	LBC-01	City Clerk	Unchanged
Community Projects Officer	LBC-01	City Clerk	Unchanged
Construction Services Officer	LBC-01	City Clerk	Unchanged
Consultant	LBC-01	City Clerk	Unchanged
Customer Relations Officer	LBC-01	City Clerk	Added
<b>Reason:</b> FY 2020			
Department Safety Officer	LBC-01	City Clerk	Unchanged
Director	LBC-01	City Clerk	Unchanged
Environmental Compliance/Stormwater Officer	LBC-01	City Clerk	Unchanged
Executive Assistant	LBC-01	City Clerk	Unchanged
Facilities Management Officer	LBC-01	City Clerk	Unchanged
General Superintendent - Operations	LBC-01	City Clerk	Unchanged
Manager - Business Operations	LBC-01	City Clerk	Unchanged
Manager - Environmental Services	LBC-01	City Clerk	Unchanged
Manager - Project Management	LBC-01	City Clerk	Unchanged
Manager - Public Services	LBC-01	City Clerk	Unchanged
Mobility and Healthy Living Programs Officer	LBC-01	City Clerk	Unchanged
Recycling & Sustainability Officer	LBC-01	City Clerk	Added
<b>Reason:</b> FY 2020			
Senior Civil Engineer	LBC-01	City Clerk	Unchanged
Senior Traffic Engineer	LBC-01	City Clerk	Unchanged
Special Projects Officer	LBC-01	City Clerk	Unchanged
Superintendent - Refuse & Street Sweeping	LBC-01	City Clerk	Unchanged
Superintendent - Street Maintenance	LBC-01	City Clerk	Unchanged
Superintendent - Street Sweeping	LBC-01	City Clerk	Unchanged



## Conflict of Interest Code EXHIBIT A (Final Draft)

Entity: City of Long Beach

Agency: Public Works Department

Position	Disclosure Category	Files With	Status
Superintendent - Traffic Operations	LBC-01	City Clerk	Unchanged
Waste Management Officer	LBC-01	City Clerk	Added
<b>Reason:</b> FY 2020			

Total: 31