



# CITY OF LONG BEACH

LONG BEACH PUBLIC LIBRARY AND INFORMATION CENTER

# C-12

101 PACIFIC AVENUE • LONG BEACH, CALIFORNIA 90822 • (562) 570-7500 • FAX (562) 570-7408  
[http:// www.lbpl.org](http://www.lbpl.org)

February 13, 2007

HONORABLE MAYOR AND CITY COUNCIL  
City of Long Beach  
California

## RECOMMENDATION:

Adopt the attached resolution authorizing the City Manager to execute an agreement and supporting documents with Konica Minolta Business Solutions U.S.A. Inc., for the lease and servicing of photocopier equipment, on the same terms and conditions afforded to the County of San Bernardino, in an amount not to exceed \$137,500 per year, with a two percent contingency for unforeseen expenses, for a term of three years with an option to renew for two additional one-year periods. (Citywide)

## DISCUSSION

On September 19, 2006, the City Council adopted a resolution authorizing the City Manager to enter a 36-month lease of copier equipment and to process supporting documentation with Konica Minolta Business Solutions U.S.A. Inc., (Konica) to provide photocopiers, color printers and copier vending machines for Long Beach Public Libraries through the contract with the County of San Bernardino. Konica will install new digital photocopier printers at each of the 12 Long Beach Public Library sites that provide print and copier services to the public. In addition, Konica will provide two high volume digital photocopier machines for the Library's Administrative Division and Automated Services Bureau. The length of the lease of equipment and service maintenance will be for a term of three years with an option to renew for two additional one-year periods.

The annual cost that was stated in the September 19, 2006 City Council letter was not correct. The annual cost stated was \$105,900 and estimated revenue to be generated was \$38,000 annually. The document provided by Konica for the service agreement had a calculation error that provided an incorrect total cost. However, the lease cost per machine and the cost per copy for the service agreement did not change. The actual annual cost for the lease of photocopier equipment and the service agreement will not exceed \$137,500. The Library still anticipates generating \$38,000 annually in revenue.

This matter was reviewed by Deputy City Attorney Lisa P. Malmsten on January 26, 2007 and Budget Management Officer David Wodynski on January 30, 2007.

TIMING CONSIDERATIONS

City Council action is requested on February 13, 2007, to authorize the City Manager to execute an agreement, purchase orders and supporting documentation for photocopier equipment to be installed at 12 Long Beach Public Library sites. The equipment will be ordered as soon as the agreement, purchase orders and supporting documents are executed.

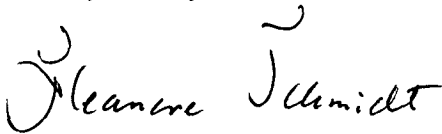
FISCAL IMPACT

The purchase order and service agreement costs for the photocopier equipment are for an amount not to exceed \$137,500 per year. The Library is expected to generate \$38,000 annually in revenue from fees collected. The net impact to the General Fund (GP 103) to subsidize this service would be \$99,500 per year. Current budget exists in the General Fund (GP 103) and the Department of Library Services (LS) to support this activity.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

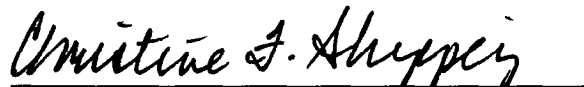


ELEANORE SCHMIDT  
DIRECTOR OF LIBRARY SERVICES

ES:clc  
konica copier council let

Attachment

APPROVED:

  
GERALD R. MILLER  
CITY MANAGER

Robert E. Shannon  
City Attorney of Long Beach  
333 West Ocean Boulevard  
Long Beach, California 90802-4664  
Telephone (562) 570-2200

1 RESOLUTION NO.

2  
3 A RESOLUTION OF THE CITY COUNCIL OF THE  
4 CITY OF LONG BEACH AUTHORIZING THE CITY  
5 MANAGER TO ENTER INTO PHOTOCOPIER LEASE AND  
6 SERVICE AGREEMENTS THROUGH THE CONTRACT  
7 BETWEEN THE COUNTY OF SAN BERNARDINO,  
8 CALIFORNIA AND KONICA MINOLTA BUSINESS  
9 SOLUTIONS USA TO PURCHASE PHOTOCOPIER AND  
10 COPIER SERVICES FOR THE DEPARTMENT OF LIBRARY  
11 SERVICES

12  
13 WHEREAS, the Charter of the City of Long Beach, Section 1802, permits the  
14 City to purchase services, supplies, materials, equipment and labor with other government  
15 agencies by purchasing under their contracts on a voluntary and selective basis when  
16 authorized by resolution; and

17 WHEREAS, the City of Long Beach desires to lease copier equipment and  
18 purchase copier service from Konica Minolta Business Solutions USA; and

19 WHEREAS, San Bernardino County, California has a contract for the lease  
20 and purchase of photocopier and copier services under Contract No. 06-261 ("San  
21 Bernardino Contract"); and

22 WHEREAS, City's participation in the San Bernardino Contract will facilitate  
23 acquisition of photocopier and related services as well as provide considerable cost  
24 benefits to the City; and

25 WHEREAS, if the City had to go to formal bid rather than participate in the  
26 San Bernardino Contract, considerably more funds would be required; and

27 WHEREAS, the City Council approved such participation on September 19,  
28 2006 by adopting Resolution No. RES-06-0111, but the cost of participating was thereafter

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1 determined to have been calculated incorrectly and has since been revised;

2 NOW, THEREFORE, the City Council of the City of Long Beach resolves as  
3 follows:

4 Section 1. The above recitals are true and correct and are incorporated  
5 hereby by this reference.

6 Sec. 2. The City Manager of the City of Long Beach is hereby authorized to  
7 enter an agreement with Konica Minolta Business Solutions USA to lease photocopier and  
8 purchase related services of the same type and kind purchased by San Bernardino County,  
9 California pursuant to the San Bernardino Contract except as modified by mutual  
10 agreement of the City of Long Beach and Konica Minolta Business Solutions USA and the  
11 lease and purchase by the City of Long Beach shall be on the same terms and conditions  
12 afforded to San Bernardino County, California in a net amount not to exceed \$137,500 per  
13 year plus an additional 2% of that base amount if needed for unforeseen expenses, for a  
14 period extending until the warranty on these items expires.

15 Sec. 3. This resolution shall take effect immediately upon its adoption by the  
16 City Council, and the City Clerk shall certify the vote adopting this resolution.

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I hereby certify that the foregoing resolution was adopted by the City Council  
of the City of Long Beach at its meeting on \_\_\_\_\_, 2007, by the following vote:

Ayes: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Noes: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

Absent: Councilmembers: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
City Clerk

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