



CITY OF LONG BEACH

DEPARTMENT OF FINANCIAL MANAGEMENT

333 West Ocean Boulevard 6th Floor • Long Beach, CA 90802 • (562) 570-5400 • Fax (562) 570-5414

November 14, 2017

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt a Resolution authorizing the City Manager, or designee, to execute a contract, and any necessary amendments, with Snap-on Industrial, a division of IDSC Holdings, LLC, of Crystal Lake, IL, for the purchase and installation of 41 technician work stations for use by Fleet Services Bureau, on the same terms and conditions afforded to the Corona-Norco Unified School District, of Norco, CA, in an amount not to exceed \$270,176, inclusive of taxes and fees, with the option to renew for two additional one-year periods for an annual amount not to exceed \$50,000, at the discretion of the City Manager. (Citywide)

DISCUSSION

City Council approval is requested to enter into a contract with Snap-on Industrial, for the purchase and installation of 41 technician work stations for use by the Fleet Services Bureau during the service and maintenance of City vehicles and equipment.

The new work stations will replace 16-year old tool cabinets that have deteriorated, are inefficient and inadequately constructed. The new work stations include integrated computer access for each technician as well as improved tool and equipment storage to support maintenance services.

City Charter Section 1802 provides an alternative procurement method by permitting the City to purchase or otherwise obtain services, supplies, materials, equipment, and labor with other governmental agencies by purchasing under their contracts on a voluntary and selective basis when authorized by a Resolution of the City Council.

The Fleet Services Bureau and the Purchasing Division of the Department of Financial Management investigated procurement options, and the Corona-Norco Unified School District agreement with Snap-on Industrial, of Crystal Lake, IL (not a SBE, DBE, MBE, WBE, or Local), was determined to provide the best discounted price while allowing for timely delivery and installation. The Corona-Norco Unified School District contract was competitively bid and offers the best available pricing. Service, parts, and warranty support will be provided by Snap-on Industrial.

This matter was reviewed by Deputy City Attorney Monica J. Kilaita on October 26, 2017 and by Budget Operations Administrator Grace Yoon on October 23, 2017.

SUSTAINABILITY

The new work stations will assist Fleet Services Bureau technicians to be more effective by reducing downtime for vehicles and equipment, and ensuring they operate at maximum efficiency.

TIMING CONSIDERATIONS

City Council action to adopt a Resolution and execute a contract concurrently is requested on November 14, 2017, to ensure the contract is in place expeditiously.

FISCAL IMPACT

Equipment purchase and installations costs associated with the initial contract will not exceed \$270,176, and will not exceed \$50,000 in subsequent contract periods if the option to renew is exercised. There is sufficient appropriation in the Fleet Services Fund (IS 386) in the Financial Management Department (FM) for this contract. Facility maintenance and improvement costs are collected through regular charges to user departments through the monthly Fleet Services Bureau MOU billing process. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:



PATRICK H. WEST
CITY MANAGER

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONG BEACH AUTHORIZING THE CITY MANAGER TO PURCHASE 41 TECHNICIAN WORK STATIONS FOR USE BY FLEET SERVICES BUREAU THROUGH THE AGREEMENT BETWEEN CORONA-NORCO UNIFIED SCHOOL DISTRICT AND SNAP-ON INDUSTRIAL, A DIVISION OF IDSC HOLDINGS LLC.

WHEREAS, the Charter of the City of Long Beach (the "City"), Section 1802, permits the City to purchase services, supplies, materials, equipment and labor with other government agencies by purchasing under their contracts on a voluntary and selective basis when authorized by resolution; and

WHEREAS, the City desires to purchase 41 technician work stations for use by Fleet Services Bureau Maintenance staff ("Work Stations"); and

WHEREAS, the Corona-Norco Unified School District has an Agreement for the purchase and installation of these Work Stations ("Agreement"); and

WHEREAS, the City's participation in the Agreement will facilitate acquisition of these Work Stations as well as provide considerable cost benefits to the City; and

WHEREAS, if the City had to go to formal bid rather than participate in the Agreement considerably more funds would be required;

NOW, THEREFORE, the City Council of the City of Long Beach resolves as follows:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. The City Manager or designee of the City is hereby authorized

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

1 to enter an agreement and any amendments thereto with Snap-On Industrial, a division
2 of IDSC HOLDINGS LLC "Snap-On Industrial" for the purchase and installation of 41
3 technician work stations of substantially the same type and kind purchased by the
4 Corona-Norco Unified School District pursuant to the Agreement except as modified by
5 mutual agreement of the City and "Snap-On Industrial", and the purchase by the City
6 shall be on the same terms and conditions afforded to the Corona-Norco Unified School
7 District in an amount not to exceed Two Hundred Seventy Thousand One Hundred
8 Seventy Six Dollars (\$270,176) including tax and shipping, for the first year, with the
9 option to renew for two additional one-year periods for an annual amount not to exceed
10 \$50,000, at the discretion of the City Manager.

11 Section 3. This resolution shall take effect immediately upon its adoption
12 by the City Council, and the City Clerk shall certify the vote adopting this resolution.

13 I hereby certify that the foregoing resolution was adopted by the City
14 Council of the City of Long Beach at its meeting of _____, 2017
15 by the following vote:

16
17 Ayes: Councilmembers: _____
18 _____
19 _____
20 _____

21 Noes: Councilmembers: _____
22 _____

23 Absent: Councilmembers: _____
24 _____

25
26
27 _____
28 City Clerk