



RECOMMENDED ACTION

To authorize the President and CEO to enter into contract with for the provision of pest control services at LBT1, LBT2 and the Transit & Visitor Information Center (TVIC) with Innovative Pest Solutions.

STAFF REPRESENTATIVE

James Scott, Executive Director/VP, Maintenance and Infrastructure

BACKGROUND

This contract is in support of LBT's Strategic Priorities of 'Enhance Customer Experience' and 'Improve Safety and Service Quality.'

By way of background, in March 2020, LBT exercised a one-year option to continue pest control services with Western Exterminators at a cost of \$47,428 at LBT1, LBT2 and the Transit & Visitor Information Center (TVIC), as well as LBT's fleet of buses.

Ongoing pest control services are necessary to ensure safe and clean facilities and vehicles for LBT employees and customers. LBT uses an Integrated Pest Management (IPM) system that is an environmentally sensitive approach to pest management.

PROCUREMENT

LBT posted a Request for Proposal (RFP) for Pest Control Services in LBT's Web Portal PlanetBids and received a single proposal, from Innovative Pest Solutions. The proposal was reviewed by LBT's Purchasing department for experience and qualifications. LBT conducted a price analysis and found that the price proposed by Innovative Pest Solutions was fair and reasonable.

Innovative Pest Solutions, located in Vista, California, was found to be compliant and responsive by LBT's Purchasing department at a total cost of \$154,680 for the base three years with two, one-year options at \$51,560 per year.

DBE/SBE PARTICIPATION

A Small Business Enterprise (SBE) goal of 26% was established for this contract. Innovative Pest Solutions, a SBE-certified firm, met the SBE goal and will perform 100% of the contract.

ALTERNATIVES CONSIDERED

Staff considered providing these services through in-house personnel. However, this would require a new business function with specialized training and state certification. This alternative was deemed as not timely or feasible and the use of contracted specialists is recommended.



Board Agenda Item No. 12 February 25, 2021

BUDGETARY/FISCAL IMPACT

Funds for this contract were included in the Fiscal Year 2021 Operating Budget.

STAFF RECOMMENDATION

Staff is requesting LBT's Board of Directors to authorize the President and CEO to enter into a three-year contract with Innovative Pest Solutions for pest control services at LBT's facilities at a cost of \$154,680 with two, one-year options at \$51,560 for Option Year 1 and \$51,560 for Option Year 2, for a total authorization amount not to exceed \$257,800.

A handwritten signature in blue ink, reading "K. McDonald", written over a horizontal line.

Kenneth A. McDonald
President and Chief Executive Officer