

C-6

March 8, 2022

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt Specifications No. ITB FS22-004 and award a contract to Quinn Company, of City of Industry, CA, for the purchase of a Caterpillar telescopic handler, in a total amount not to exceed \$162,268, and authorize the City Manager, or designee, to execute all documents necessary to enter into the contract including any necessary amendments. (Citywide)

DISCUSSION

City Council approval is requested to enter into a contract with Quinn Company to purchase a telescopic handler for use by the Department of Parks, Recreation and Marine. This equipment was approved as a Fiscal Year 2022 (FY 22) enhancement unit for the Maintenance Operations Bureau. This equipment is a large, 4-wheeled forklift with a telescoping arm, which extends up to 42 feet. It has a 6,500-pound load capacity and will be used for a variety of maintenance tasks, including berm and seawall repairs. The proposed piece of equipment is critical to operations, allowing movement of equipment and large deliveries, while navigating outdoors around park elements.

The bid was advertised in the Long Beach Press-Telegram on November 11, 2021, and 37 potential bidders specializing in off-road equipment were notified of the bid opportunity. Of those bidders, 12 downloaded the bid via the City of Long Beach's (City) electronic bid system. The bid document was made available from the Purchasing Division, located on the 6th floor of City Hall, and the Division's website at www.longbeach.gov/purchasing. A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 39 local, minority-owned, and women-owned business groups. Two bids were received on September 8, 2021. Of those bidders, none were a Minority-owned Business Enterprise (MBE), Women-owned Business Enterprise (WBE), or certified Small Business Enterprise (SBE), and one was a Long Beach vendor (Local). Quinn Company (not an MBE, WBE, SBE, or Local), was the lowest responsible bidder.

Local Business Outreach

To align with the City's outreach goal, Long Beach businesses are encouraged to submit bids for City contracts. The Purchasing Division also assists businesses with registering on the PlanetBids database to download bid specifications. Through outreach, three Long Beach vendors were notified to submit a bid, of which one downloaded and submitted a bid. The Purchasing Division is committed to continuing to perform outreach to local vendors to expand the bidder pool.

This matter was reviewed by Deputy City Attorney Taylor M. Anderson on February 10, 2022, Purchasing Agent Michelle Wilson on February 8, 2022, and by Revenue Management Officer Geraldine Alejo on February 14, 2022.

SUSTAINABILITY

The telescopic handler is compliant with the State of California and local district air quality regulations with a near-zero emissions engine that reduces air toxins and pollutant emissions.

TIMING CONSIDERATIONS

City Council action to adopt Specifications No. ITB FS22-004 and award a contract concurrently is requested on March 8, 2022, to ensure the contract is in place expeditiously.

FISCAL IMPACT

The total contract amount will not exceed \$162,268, including taxes and fees. The purchase is budgeted in the Fleet Fund Group in the Financial Management Department, offset by revenue from the Parks, Recreation and Marine Department. Of the total cost, \$63,974 was previously collected from the Parks, Recreation and Marine Department. The remaining balance of \$98,294 was approved as part of the FY 22 Budget and is appropriated in the General Fund Group in the Parks, Recreation and Marine Department. Replacement capital charges and annual maintenance costs totaling \$23,207 are charged to the General Fund Group in the Parks, Recreation and Marine Department through the regular Fleet Services Memorandum of Understanding (MOU) monthly billing process, starting when the equipment is delivered. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with City Council priorities. The award of this contract will provide continued support to our local economy by assisting in the preservation of employment for seven full-time employees residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



KEVIN RIPER

DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:



THOMAS B. MODICA
CITY MANAGER