

**CITY OF LONG BEACH  
CIVIL SERVICE COMMISSION  
MINUTES**

**WEDNESDAY, NOVEMBER 19, 2014  
333 W. OCEAN BLVD., 7TH FLOOR  
CIVIL SERVICE BOARD ROOM, 8:00 AM**

Lawrence Keller, President  
Robin Perry, Vice President



Charles Hicks Jr., Commissioner  
Rick McGilton-McGlamery, Commissioner  
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,  
Executive Director

**FINISHED AGENDA & DRAFT MINUTES**

Melinda George, Deputy Director, Acting Secretary  
Marilyn Hall, Executive Assistant  
Kendra Carney, Deputy City Attorney  
Robert Pfingsthorn, Administrative Analyst  
Caprice McDonald, Personnel Analyst  
Debroah McCluster, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Salvador Ambriz, Personnel Analyst  
Donna de Araujo, Personnel Analyst  
Stephanie Kemp, Personnel Analyst, Human Resources

**Commissioners** Robin Perry, Charles Hicks, Rick McGilton-McGlamery and  
**Present:** Carolyn M. Smith Watts

**Commissioners** Lawrence Keller

**Absent:**

**1. 14-227CS**

**Recommendation to approve minutes:**

*Regular Meeting of November 5, 2014  
Suspension Appeal 13-S-1314 Hearing of October 29 &  
November 5, 12, 2014*

**A motion was made by Commissioner Hicks, seconded by  
Commissioner Smith Watts, to approve recommendation. Vice  
President Perry abstained as he was not present for the meeting.**

**The motion carried by the following vote:**

**Yes:** 3 - Charles Hicks, Rick McGilton-McGlamery and Carolyn M.  
Smith Watts

**Abstain:** 1 - Robin Perry

**Absent:** 1 - Lawrence Keller

**CONSENT CALENDAR (2-5):**

14-227CS

**Recommendation to approve minutes:**

*Regular Meeting of November 5, 2014  
Suspension Appeal 13-S-1314 Hearing of October 29 &  
November 5, 12, 2014*

**This CS-Agenda Item (Suspension Appeal 13-S-1314 Hearing of October 29 & November 5 & 12, 2014) was held due to lack of a quorum.**

Passed The Consent Calendar

**A motion was made by Commissioner Hicks, seconded by Commissioner Smith Watts, to approve Consent Calendar Items, except for item #2, which will be approved after approval of item #7. The motion carried by the following vote:**

**Yes:** 4 - Robin Perry, Charles Hicks, Rick McGilton-McGlamery and Carolyn M. Smith Watts

**Absent:** 1 - Lawrence Keller

2. 14-228CS

**Recommendation to approve examination results:**

*Accounting Technician - 216 Applied, 70 Qualified  
Public Safety Dispatcher (Established 11/6/14) - 44 Applied, 44  
Qualified  
Senior Civil Engineer (Established 11/7/14) - 8 Applied, 8 Qualified*

**A motion was made to approve recommendation on the Consent Calendar.**

3. 14-229CS

**Recommendation to receive and file retirements:**

*Estella Martinez/Police Officer/Police (29 yrs., 1 mo.)  
Stephen Trentini/Police Officer/Police (19 yrs., 9 mos.)  
Fernando Dizon/Police Property & Supply Clerk I/Police  
(14 yrs., 1 mo.)  
James Johnson/Parking Control Checker I/Public Works  
(11 yrs., 9 mos.)  
Margaret Shelbourn/Laboratory Analyst III/Water (11yrs., 1 mo.)*

**A motion was made to approve recommendation on the Consent Calendar.**

4. 14-230CS

**Recommendation to receive and file disability retirement:**

*Sean Campbell/Police Officer/Police (11 yrs., 5 mos.)*

**A motion was made to approve recommendation on the Consent Calendar.**

5. 14-231CS      **Recommendation to receive and file resignations:**  
*Tyler Milton/Police Recruit/Police (4 mos., 28 days)*  
*Ayisha Burks/Special Services Officer III/Police (5 yrs., 10 mos.)*  
**A motion was made to approve recommendation on the Consent Calendar.**

**REGULAR AGENDA**

6. 14-232CS      **RECOMMENDATION TO RECONSIDER DISQUALIFICATION FROM EXAMINATION - Marine Safety Sergeant - Boat Operator**  
a. Communication from Tristan Balsillie, Marine Safety Officer  
b. Staff report prepared by Lourdes Ferrer, Personnel Analyst  
Mr. Balsillie was present and addressed the Commission.  
**A motion was made by Commissioner Hicks, seconded by Commissioner McGilton-McGlamery, to deny. The motion carried by the following vote:**  
**Yes:** 4 - Robin Perry, Charles Hicks, Rick McGilton-McGlamery and Carolyn M. Smith Watts

**Absent:** 1 - Lawrence Keller

7. 14-233CS      **RECOMMENDATION TO APPROVE PROTEST OF EXAMINATION ITEM(S) - Accounting Technician**  
*Staff report prepared by Deborah McCluster, Personnel Analyst*

**A motion was made by Commissioner Smith Watts, seconded by Commissioner Hicks, to approve recommendation. The motion carried by the following vote:**

**Yes:** 4 - Robin Perry, Charles Hicks, Rick McGilton-McGlamery and Carolyn M. Smith Watts

**Absent:** 1 - Lawrence Keller

8. 14-234CS      **RECOMMENDATION TO APPROVE PROTEST OF EXAMINATION ITEM(S) - Gas Maintenance Supervisor**  
*Staff report prepared by Deborah McCluster, Personnel Analyst*

**A motion was made by Commissioner Smith Watts, seconded by Commissioner McGilton-McGlamery, to approve recommendation. The motion carried by the following vote:**

**Yes:** 4 - Robin Perry, Charles Hicks, Rick McGilton-McGlamery and Carolyn M. Smith Watts

**Absent:** 1 - Lawrence Keller

9. 14-235CS      **RECOMMENDATION TO APPROVE EXTENSION OF EXPIRING ELIGIBLE LIST (3 months)**  
*Staff report prepared by Kandice Taylor-Sherwood, Executive Director*  
Senior Equipment Operator - Crane  
**A motion was made by Commissioner McGilton-McGlamery, seconded by Commissioner Smith Watts, to approve recommendation, retroactively to October 15, 2014. The motion carried by the following vote:**

**Yes:** 4 - Robin Perry, Charles Hicks, Rick McGilton-McGlamery and Carolyn M. Smith Watts

**Absent:** 1 - Lawrence Keller

10. 14-236CS      **RECOMMENDATION TO APPROVE BULLETINS**  
*Staff report prepared by Kandice Taylor-Sherwood, Executive Director*  
Animal Health Technician  
Traffic Painter  
**A motion was made by Commissioner Hicks, seconded by Commissioner McGilton-McGlamery, to approve with change to remove bilingual skills are highly desirable from the bulletins. The motion carried by the following vote:**

**Yes:** 4 - Robin Perry, Charles Hicks, Rick McGilton-McGlamery and Carolyn M. Smith Watts

**Absent:** 1 - Lawrence Keller

#### **MANAGERS' REPORT**

The Secretary informed the Commission that staff is very busy conducting examinations, and that the student interns are conducting training on online applications.

**COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.**

Randy Foster, Marine Safety Chief, thanked the Commission and staff for the great job they are doing, and that he will be retiring after 30 years of service to the City.

#### **DISCUSSION ON EXECUTIVE DIRECTOR APPROVING JOB BULLETINS**

The Commission held this discussion over to its next Commission meeting.

**ADJOURNMENT**

**NOTE:**

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the City Clerk Department at (562) 570-6101, 72 hours prior to the Commission meeting.

Kung ang nakasulat na pagsasalin-wika ng adyenda at mga katitikan ng Komisyon ay hinahangad para sa mga taong hindi nagsasalita ng Ingles mangyaring gawin ang iyong kahilingan sa pamamagitan ng telepono sa Kagawaran ng Klerk ng Lunsod sa (562) 570-6101, 72 pitong oras bago ang pulong ng Komisyon.

Si desea obtener la traducción lingüística escrita de la agenda y las actas de la Comisión para las personas que no hablan inglés, realice su pedido por teléfono al Departamento de la Secretaría Municipal al (562) 570-6101, 72 horas antes de la reunión de la Comisión.

បើលោកអ្នកមិនចេះនិយាយភាសាអង់គ្លេស ហើយត្រូវការរបៀបវារៈនៃកិច្ចប្រជុំគណៈកម្មាធិការ និងរបាយការណ៍នៃកិច្ចប្រជុំគណៈកម្មាធិការ ជាសំណៅប្រែសម្រួលលាយលក្ខណ៍អក្សរទៅជា ភាសារបស់លោកអ្នក នោះសូមស្នើសុំមកនាយកដ្ឋានសៀវភៅសាលាក្រុង តាមទូរស័ព្ទលេខ (562) 570-6101 អោយបាន 72 ម៉ោងមុនកិច្ចប្រជុំគណៈកម្មាធិការត្រូវប្រារព្ធធ្វើឡើង។

**CITY OF LONG BEACH  
PLANNING COMMISSION  
MINUTES**

**THURSDAY, NOVEMBER 20, 2014  
333 W. OCEAN BOULEVARD  
COUNCIL CHAMBER, 5:00 PM**

Alan Fox, Chair  
Mark Christoffels, Vice Chair



Molly Campbell, Commissioner  
Donita Van Horik, Commissioner  
Jane Templin, Commissioner  
Andy Perez, Commissioner  
Erick Verduzco-Vega, Commissioner

**FINISHED AGENDA AND MINUTES**

**CALL TO ORDER (5:10 PM)**

At 5:10 p.m., Chair Fox called the meeting to order.

**ROLL CALL (5:10 PM)**

Also present: Amy Bodek, Director of Development Services; Jeff Winklepleck, Acting Planning Administrator; Amy Webber, Deputy City Attorney; Ira Brown, Planner; Heidi Eidson, Bureau Secretary.

**Commissioners** Andy Perez, Donita Van Horik, Erick Verduzco-Vega, Jane  
**Present:** Templin, Molly Campbell and Alan Fox

**Commissioners** Mark Christoffels  
**Absent:**

**FLAG SALUTE (5:11 PM)**

Commissioner Perez led the flag salute.

**INTRODUCTION OF NEW PLANNING COMMISSIONERS (5:11 PM)**

Amy Bodek, Director of Development Services, responded to a query from Chair Fox.

Commissioner Verduzco-Vega spoke.

Commissioner Perez spoke.

Commissioner Templin spoke.

**MINUTES (5:16 PM)**

14-083PL

Recommendation to receive and file the Planning Commission minutes of November 6, 2014.

Amy Webber, Deputy City Attorney, responded to a query from Chair Fox.

Chair Fox spoke.

Chair Fox responded to a query from Commissioner Templin.

**A motion was made by Commissioner Van Horik, seconded by Commissioner Campbell, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 3 - Donita Van Horik, Molly Campbell and Alan Fox

**Abstain:** 3 - Andy Perez, Erick Verduzco-Vega and Jane Templin

**Absent:** 1 - Mark Christoffels

**DIRECTOR'S REPORT (5:11 PM)**

Amy Bodek, Director of Development Services, spoke.

Chair Fox spoke.

**SWEARING OF WITNESSES (5:17 PM)**

Do you solemnly swear or affirm that the evidence you shall give in this Planning Commission Meeting shall be the truth, the whole truth, and nothing but the truth.

**REGULAR AGENDA (5:17 PM)**

1. 14-084PL Recommendation to find the proposed partial vacation of May Avenue north of Pacific Coast Highway and the related east-west alley in conformance with the adopted goals and policies of the City's General Plan and accept Categorical Exemption 14-149. (District 6) (Application No. 1411-06)  
Jeff Winklepleck, Acting Planning Administrator, introduced Ira Brown, Project Planner, who presented the staff report.

Chair Fox spoke.

Donita Van Horik spoke.

Ira Brown responded to a query from Commissioner Van Horik.

Erick Verduzco-Vega spoke.

Ira Brown responded to a query from Commissioner Verduzco Vega.

Jane Templin spoke.

Ira Brown responded to a query from Commissioner Templin.

**A motion was made by Commissioner Templin, seconded by Commissioner Perez, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 - Andy Perez, Donita Van Horik, Erick Verduzco-Vega, Jane Templin, Molly Campbell and Alan Fox

**Absent:** 1 - Mark Christoffels

2. 14-085PL

Recommendation to recommend that the City Council add the definition of Nightclub to Chapter 21 (Zoning) of the Long Beach Municipal Code and accept Categorical Exemption CE 14-135. (Citywide) (Application No. 1410-18)  
Commissioner Campbell spoke.

Commissioner Verduzco-Vega recused himself from the item.

Jeff Winklepleck, Acting Planning Administrator, presented the staff report.

Donita Van Horik spoke.

A dialogue ensued between Commissioner Van Horik and Jeff Winklepleck.

Amy Bodek, Director of Development Services, responded to queries from Commissioner Van Horik.

Molly Campbell spoke.

Amy Bodek responded to queries from Commissioner Campbell.

Jane Templin spoke.

A dialogue ensued between Commissioner Templin and Jeff Winklepleck.

Amy Webber, Deputy City Attorney, responded to a query from Chair Fox.

Brian Wallace, Economic Development Manager for Downtown Long Beach Associates, provided public comment.

Chair Fox swore in a member of the audience wishing to speak.

Eric Ray provided public comment.

Donita Van Horik spoke.

**A motion was made by Commissioner Campbell, seconded by Commissioner Templin, to approve the recommendation as amended and read into the record. The motion carried by the following vote:**

**Yes:** 5 - Andy Perez, Donita Van Horik, Jane Templin, Molly Campbell and Alan Fox



**Absent:** 1 - Mark Christoffels

**Recused:** 1 - Erick Verduzco-Vega

**PUBLIC PARTICIPATION (5:55 PM)**

There was no public comment.

**COMMENTS FROM THE PLANNING COMMISSION (5:55 PM)**

Chair Fox spoke.

Commissioner Templin spoke.

Amy Bodek, Director of Development Services, spoke.

Chair Fox spoke.

Commissioner Templin spoke.

Amy Bodek spoke.

Chair Fox spoke.

Amy Bodek responded to comments made by Chair Fox.

Amy Webber, Deputy City Attorney, spoke.

Chair Fox spoke.

**ADJOURNMENT (6:02 PM)**

At 6:02 p.m, Chair Fox adjourned the meeting.

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