



CITY OF LONG BEACH

C-15

DEPARTMENT OF FINANCIAL MANAGEMENT

333 West Ocean Boulevard 6th Floor • Long Beach, CA 90802 • (562) 570-6845 • Fax (562) 570-5836

November 14, 2006

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt Specifications No. PA-00207 and award a contract to Sport Supply Group, dba BSN Sports for furnishing and delivering sports and athletic equipment, in the total estimated annual amount of \$120,000 for the period of one year, with the option to renew for two additional one-year periods, at the discretion of the City Manager. (Citywide)

DISCUSSION

City Council approval is being requested to enter into an annual contract to furnish and deliver sports and athletic equipment to support ongoing recreational programs.

The bid was advertised on September 11, 2006, and 39 potential bidders specializing in sports and athletic equipment were notified of the bid opportunity; three are Minority-owned Business Enterprises (MBEs), five are Women-owned Business Enterprises (WBEs), four are Long Beach businesses, and one is a certified Small Business Enterprise (SBE). The bid document was made available from the Purchasing Division located on the Plaza Level of City Hall and the Division's website at www.lbpurchasing.org. A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 32 local, minority and women's business groups. Bids were opened on September 27, 2006. Sport Supply Group, dba BSN Sports of Anaheim, CA, is the lowest responsible bidder.

This matter was reviewed by Deputy City Attorney Lori A. Conway on August 30, 2006 and Budget Management Officer David Wodynski on November 6, 2006.

TIMING CONSIDERATIONS

City Council action to adopt Specifications No. PA-00207 and award the contract concurrently is requested on November 14, 2006 to ensure that sports and athletic equipment is available for the upcoming recreational programs.

FISCAL IMPACT

The cost of this contract, in the estimated annual amount of \$120,000, is budgeted in the General Fund (GP) in the Parks, Recreation and Marine Department (PR). This amount is based on historical expenditures and reflects no increase from the amount awarded in the previous contract. The term of the contract will be for one year with the option to renew for two additional one-year periods. The City will have the option of adding expenditures up to 10 percent (\$12,000) above each contract amount.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



MICHAEL A. KILLEBREW
DIRECTOR OF FINANCIAL MANAGEMENT

MK:JV:KW

11-14-06 CL - PA-00207 - Sports and Athletic Equipment.doc

APPROVED:

for 
GERALD R. MILLER
CITY MANAGER