



# CITY OF LONG BEACH

# C-8

DEPARTMENT OF CITY CLERK

333 West Ocean Boulevard

Long Beach, CA 90802

562/570-6101

FAX 562/570-6789

October 21, 2014

HONORABLE MAYOR AND CITY COUNCIL

City of Long Beach

California

## RECOMMENDATION:

Recommendation to approve the destruction of records for Financial Management Department Grants Accounting Division as shown in Exhibit A; and adopt the resolution.

## DISCUSSION

Pursuant to Section 34090 of the California Government Code and Chapter 1.28 of the Long Beach Municipal Code, records destruction for City Manager departments and elected officials must be submitted to the City Council for approval. The records destruction must comply with each department's records retention schedule.

In its capacity as responsible agent for the operation of the Records Center, the City Clerk Department has worked with the department listed to review the records destruction (Exhibit A).

The City Attorney and Financial Management Department concur in the above recommendation.

## FISCAL IMPACT

Appropriations have been budgeted in FY 15 for the operation of the City Records Center.

## SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

Larry G. Herrera-Cabrera  
City Clerk

LH:md

1 RESOLUTION NO.  
2

3 A RESOLUTION OF THE CITY COUNCIL OF THE  
4 CITY OF LONG BEACH APPROVING AND AUTHORIZING  
5 THE DESTRUCTION OF CERTAIN RECORDS, PAPERS,  
6 AND WRITINGS BY THE FINANCIAL MANAGEMENT  
7 DEPARTMENT, GRANTS ACCOUNTING DIVISION  
8

9 The City Council of the City of Long Beach resolves as follows:

10 Section 1. Pursuant to and in accordance with the provisions of Section  
11 34090 of the Government Code of the State of California and Chapter 1.28 of the Long  
12 Beach Municipal Code relating to the destruction of City records, and the City Attorney  
13 having heretofore given his written consent, the City Council of the City of Long Beach  
14 does hereby approve and authorize the destruction by the Financial Management  
15 Department, Grants Accounting Division, of any and all of the records, documents,  
16 instruments, books, papers, and writings as set forth in the documents attached hereto  
17 and marked Exhibit "A" and by reference thereto made a part hereof, which records are  
18 under its charge and are no longer required for use in its respective office, said records  
19 being no less than two (2) years old.

20 Section 2. The City Council hereby finds that none of said records:

- 21 A. Affect the title to real property or liens thereon;  
22 B. Constitute official court records;  
23 C. Constitute records which are required to be kept by statute;  
24 D. Constitute the original or record copies of the minutes,

25 ordinances or resolutions of the City of Long Beach or any City Board or  
26 Commission.

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OFFICE OF THE CITY ATTORNEY  
CHARLES PARKIN, City Attorney  
333 West Ocean Boulevard, 11th Floor  
Long Beach, CA 90802-4664

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Section 3. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this resolution.

I hereby certify that the foregoing resolution was adopted by the City Council of the City of Long Beach at its meeting of \_\_\_\_\_, 20\_\_ by the following vote:

Ayes: Councilmembers: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Noes: Councilmembers: \_\_\_\_\_  
\_\_\_\_\_

Absent: Councilmembers: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
City Clerk

# EXHIBIT A

FM/GRANTS ACCOUNTING (150601)

Cost Center: ()

Records Coordinator: MARICELA MEGALLANES Mail Drop: 6TH FLOOR Phone: (562)570-6488 ext:

ACCORDING TO YOUR RECORDS RETENTION SCHEDULE, THE FOLLOWING BOXES ARE READY FOR DESTRUCTION.

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates Beg.	Dates Ending	On Hold?	Destroy Date 12/31/2013	Location	Space#
<input type="checkbox"/>	25461	10032.9	1099'S	01/01/2005	12/31/2005		12/31/2012	E-11-05	9
<input type="checkbox"/>	25460	10032.9	1099'S	01/01/2006	12/31/2006		12/31/2013	E-11-05	8
<input type="checkbox"/>	D-763	10030.9	ANALYSIS SHEETS/COMPUTATION	01/01/1985	12/31/1986		12/31/1993	D-08-04	2
<input type="checkbox"/>	D-762	10030.9	ANALYSIS SHEETS/COMPUTATION	01/01/1989	12/31/1989		12/31/1996	D-08-04	1
<input type="checkbox"/>	21181	10031.0	BANK RECONCILIATIONS	01/01/2005	12/31/2005		12/31/2012	390423081	0
<input type="checkbox"/>	21182	10031.0	BANK RECONCILIATIONS	01/01/2006	12/31/2006		12/31/2013	390423082	0
<input type="checkbox"/>	D-281-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382722291	0
<input type="checkbox"/>	E-030-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382721768	0
<input type="checkbox"/>	E-031-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382721769	0
<input type="checkbox"/>	E-032-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382721770	0

Destruction Notification Rpt  
City of Long Beach (CLB)  
Unknown (TMP)

FM/GRANTS ACCOUNTING (150601)

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date 12/31/2013	Location	Space#
<input type="checkbox"/>	E-033-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382721771	0
<input type="checkbox"/>	E-034-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382721772	0
<input type="checkbox"/>	E-035-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382721773	0
<input type="checkbox"/>	E-036-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382721774	0
<input type="checkbox"/>	E-037-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382721775	0
<input type="checkbox"/>	E-038-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382721776	0
<input type="checkbox"/>	E-039-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382721777	0
<input type="checkbox"/>	E-040-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382721778	0
<input type="checkbox"/>	EE-211-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382722090	0
<input type="checkbox"/>	EE-212-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382722091	0
<input type="checkbox"/>	EE-213-OF	10033.4	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382722092	0

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FM/GRANTS ACCOUNTING (150601)

(X) Code	Event	Permanent Box Number	Record Title Code	Record Title (Box Contents)	Record Title Name	Beg. Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
<input type="checkbox"/>		EE-214-OF	10033.4	CHECK COPIES	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382722093	0
<input type="checkbox"/>		EE-215-OF	10033.4	CHECK COPIES	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382722094	0
<input type="checkbox"/>		EE-216-OF	10033.4	CHECK COPIES	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382722095	0
<input type="checkbox"/>		EE-217-OF	10033.4	CHECK COPIES	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382722096	0
<input type="checkbox"/>		EE-218-OF	10033.4	CHECK COPIES	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382722097	0
<input type="checkbox"/>		EE-219-OF	10033.4	CHECK COPIES	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382722098	0
<input type="checkbox"/>		EE-220-OF	10033.4	CHECK COPIES	CHECK COPIES	01/01/1988	12/31/1989		12/31/2009	382722099	0
<input type="checkbox"/>		A-732-OF	10033.4	CHECK COPIES	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709542	0
<input type="checkbox"/>		A-733-OF	10033.4	CHECK COPIES	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709543	0
<input type="checkbox"/>		A-734-OF	10033.4	CHECK COPIES	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709544	0
<input type="checkbox"/>		A-735-OF	10033.4	CHECK COPIES	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709545	0

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Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
<input type="checkbox"/>	A-736-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709546	0
<input type="checkbox"/>	A-737-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709547	0
<input type="checkbox"/>	A-738-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709548	0
<input type="checkbox"/>	A-739-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709549	0
<input type="checkbox"/>	A-740-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709550	0
<input type="checkbox"/>	A-742-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709552	0
<input type="checkbox"/>	A-743-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709553	0
<input type="checkbox"/>	A-744-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709554	0
<input type="checkbox"/>	A-745-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709555	0
<input type="checkbox"/>	A-746-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709556	0
<input type="checkbox"/>	A-747-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709557	0



Unknown (TMP)  
FM/GRANTS ACCOUNTING (150601)

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date 12/31/2013	Location	Space#
<input type="checkbox"/>	A-748-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709558	0
<input type="checkbox"/>	A-749-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709559	0
<input type="checkbox"/>	A-750-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382709560	0
<input type="checkbox"/>	D-432-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382722479	0
<input type="checkbox"/>	D-433-OF	10033.4	CHECK COPIES	01/01/1989	12/31/1990		12/31/2010	382722480	0
<input type="checkbox"/>	11149	10033.4	CHECK COPIES	06/01/1991	12/31/1991		12/31/2011	382723542	0
<input type="checkbox"/>	D-302-OF	10033.4	CHECK COPIES	01/01/1990	12/31/1991		12/31/2011	382722331	0
<input type="checkbox"/>	D-303-OF	10033.4	CHECK COPIES	01/01/1990	12/31/1991		12/31/2011	382722332	0
<input type="checkbox"/>	D-434-OF	10033.4	CHECK COPIES	01/01/1990	12/31/1991		12/31/2011	382722481	0
<input type="checkbox"/>	D-435-OF	10033.4	CHECK COPIES	01/01/1990	12/31/1991		12/31/2011	382722482	0
<input type="checkbox"/>	D-436-OF	10033.4	CHECK COPIES	01/01/1990	12/31/1991		12/31/2011	382722483	0

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Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
<input type="checkbox"/>	D-437-OF	10033.4	CHECK COPIES	01/01/1990	12/31/1991		12/31/2011	382722484	0
<input type="checkbox"/>	D-438-OF	10033.4	CHECK COPIES	01/01/1990	12/31/1991		12/31/2011	382722485	0
<input type="checkbox"/>	D-439-OF	10033.4	CHECK COPIES	01/01/1990	12/31/1991		12/31/2011	382722486	0
<input type="checkbox"/>	D-440-OF	10033.4	CHECK COPIES	01/01/1990	12/31/1991		12/31/2011	382722487	0
<input type="checkbox"/>	D-442-OF	10033.4	CHECK COPIES	01/01/1990	12/31/1991		12/31/2011	382722489	0
<input type="checkbox"/>	D-443-OF	10033.4	CHECK COPIES	01/01/1990	12/31/1991		12/31/2011	382722490	0
<input type="checkbox"/>	D-444-OF	10033.4	CHECK COPIES	01/01/1990	12/31/1991		12/31/2011	382722491	0
<input type="checkbox"/>	D-445-OF	10033.4	CHECK COPIES	01/01/1990	12/31/1991		12/31/2011	382722492	0
<input type="checkbox"/>	D-720-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722766	0
<input type="checkbox"/>	D-721-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722767	0
<input type="checkbox"/>	D-750-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722788	0

Unknown (TMP)  
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Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date 12/31/2013	Location	Space#
<input type="checkbox"/>	D-753-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722790	0
<input type="checkbox"/>	D-754-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722791	0
<input type="checkbox"/>	D-771-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722806	0
<input type="checkbox"/>	D-783-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722818	0
<input type="checkbox"/>	D-803-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722849	0
<input type="checkbox"/>	D-804-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722850	0
<input type="checkbox"/>	D-805-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722851	0
<input type="checkbox"/>	D-806-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722852	0
<input type="checkbox"/>	D-807-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722853	0
<input type="checkbox"/>	D-808-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722854	0
<input type="checkbox"/>	D-809-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722855	0

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Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date 12/31/2013	Location	Space#
<input type="checkbox"/>	D-810-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722856	0
<input type="checkbox"/>	D-811-OF	10033.4	CHECK COPIES	01/01/1991	12/31/1992		12/31/2012	382722857	0
<input type="checkbox"/>	D-4071-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723507	0
<input type="checkbox"/>	D-4072-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723508	0
<input type="checkbox"/>	D-955-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723012	0
<input type="checkbox"/>	D-956-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723013	0
<input type="checkbox"/>	D-957-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723014	0
<input type="checkbox"/>	D-958-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723015	0
<input type="checkbox"/>	D-959-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723016	0
<input type="checkbox"/>	D-960-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723017	0
<input type="checkbox"/>	D-961-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723018	0

Destruction Notification Rpt  
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Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date 12/31/2013	Location	Space#
<input type="checkbox"/>	D-962-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723019	0
<input type="checkbox"/>	D-963-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723020	0
<input type="checkbox"/>	D-964-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723021	0
<input type="checkbox"/>	D-965-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723022	0
<input type="checkbox"/>	D-966-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723023	0
<input type="checkbox"/>	D-967-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723024	0
<input type="checkbox"/>	D-968-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723025	0
<input type="checkbox"/>	D-969-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723026	0
<input type="checkbox"/>	D-970-OF	10033.4	CHECK COPIES	07/01/1992	06/30/1993		06/30/2013	382723027	0
<input type="checkbox"/>	21775	10030.7	CHECKS-CANCELLED	01/01/2000	12/31/2000		12/31/2007	H-01-04	13
<input type="checkbox"/>	21776	10030.7	CHECKS-CANCELLED	01/01/2001	12/31/2001		12/31/2008	H-01-04	11

Destruction Notification Rpt  
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Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date 12/31/2013	Location	Spaces#
<input type="checkbox"/>	21777	10030.7	CHECKS-CANCELLED	01/01/2002	12/31/2002		12/31/2009	H-01-04	14
<input type="checkbox"/>	21778	10030.7	CHECKS-CANCELLED	01/01/2003	12/31/2003		12/31/2010	H-01-04	5
<input type="checkbox"/>	18652	10031.9	CONTRACTS WITH SUBGRANTEES	07/01/1998	08/30/2002		08/30/2009	390422751	0
<input type="checkbox"/>	21189	10031.9	CONTRACTS WITH SUBGRANTEES	01/01/2003	12/31/2003		12/31/2010	390423089	0
<input type="checkbox"/>	21187	10031.9	CONTRACTS WITH SUBGRANTEES	01/01/1992	12/31/2004		12/31/2011	390423087	0
<input type="checkbox"/>	21193	10031.9	CONTRACTS WITH SUBGRANTEES	01/01/2000	12/31/2004		12/31/2011	390423093	0
<input type="checkbox"/>	21196	10031.9	CONTRACTS WITH SUBGRANTEES	06/01/2002	09/30/2006		09/30/2013	390423096	0
<input type="checkbox"/>	18667	10031.3	DEPOSIT RECEIPTS-COPIES	10/01/2001	10/31/2002		10/31/2009	390422766	0
<input type="checkbox"/>	18670	10031.2	JOURNAL VOUCHERS-COPIES	07/01/2000	05/30/2002		05/30/2009	390422769	7
<input type="checkbox"/>	21200	10031.2	JOURNAL VOUCHERS-COPIES	01/01/2001	12/31/2002		12/31/2009	390423100	0
<input type="checkbox"/>	20956	10031.2	JOURNAL VOUCHERS-COPIES	10/01/2004	09/30/2005		09/30/2012	345699182	0

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Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
<input type="checkbox"/>	21197	10031.2	JOURNAL VOUCHERS-COPIES	01/01/2003	12/31/2006		12/31/2013	390423097	0
<input type="checkbox"/>	21201	10040.7	LETTER OF CREDIT DRAWDOWN	01/01/2002	12/31/2004		12/31/2011	3904230101	0
<input type="checkbox"/>	13871	10032.8	PROJECT FILES-WORK	01/01/1985	12/31/1994		12/31/2009	C-10-04	4
<input type="checkbox"/>	14631	10032.8	PROJECT FILES-WORK	01/01/1982	12/31/1994		12/31/2009	442900490	0
<input type="checkbox"/>	14633	10032.8	PROJECT FILES-WORK	01/01/1987	12/31/1994		12/31/2009	442900492	0
<input type="checkbox"/>	14634	10032.8	PROJECT FILES-WORK	01/01/1987	12/31/1994		12/31/2009	442900493	0
<input type="checkbox"/>	14625	10032.8	PROJECT FILES-WORK	01/01/1985	12/31/1995		12/31/2010	442900484	0
<input type="checkbox"/>	D-475	10032.8	PROJECT FILES-WORK	01/01/1992	12/31/1995		12/31/2010	D-05-04	13
<input type="checkbox"/>	D-670	10032.8	PROJECT FILES-WORK	01/01/1984	12/31/1995		12/31/2010	D-07-04	9
<input type="checkbox"/>	D-668	10032.8	PROJECT FILES-WORK	01/01/1993	12/31/1996		12/31/2011	D-07-04	7
<input type="checkbox"/>	D-669	10032.8	PROJECT FILES-WORK	01/01/1993	12/31/1996		12/31/2011	D-07-04	8

Destruction Notification Rpt  
City of Long Beach (CLB)  
Unknown (TMP)

FM/GRANTS ACCOUNTING (150601)

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date 12/31/2013	Location	Space#
<input type="checkbox"/>	D-672	10032.8	PROJECT FILES-WORK	01/01/1993	12/31/1996		12/31/2011	D-07-04	10
<input type="checkbox"/>	D-673	10032.8	PROJECT FILES-WORK	01/01/1993	12/31/1996		12/31/2011	D-07-04	11
<input type="checkbox"/>	D-674	10032.8	PROJECT FILES-WORK	01/01/1986	12/31/1996		12/31/2011	D-07-04	12
<input type="checkbox"/>	14627	10032.8	PROJECT FILES-WORK	01/01/1992	12/31/1997		12/31/2012	442900486	0
<input type="checkbox"/>	14629	10032.8	PROJECT FILES-WORK	01/01/1993	12/31/1997		12/31/2012	442900488	0
<input type="checkbox"/>	17045	10032.8	PROJECT FILES-WORK	01/01/1991	12/31/1997		12/31/2012	J-02-04	1
<input type="checkbox"/>	21191	10032.8	PROJECT FILES-WORK	01/01/1983	12/31/1997		12/31/2012	390423091	0
<input type="checkbox"/>	12627	10032.8	PROJECT FILES-WORK	01/01/1993	12/31/1998		12/31/2013	L-02-05	1
<input type="checkbox"/>	12628	10032.8	PROJECT FILES-WORK	01/01/1993	12/31/1998		12/31/2013	L-02-05	2
<input type="checkbox"/>	12629	10032.8	PROJECT FILES-WORK	01/01/1993	12/31/1998		12/31/2013	L-02-05	7
<input type="checkbox"/>	12630	10032.8	PROJECT FILES-WORK	01/01/1993	12/31/1998		12/31/2013	L-02-05	8



Destruction Notification Rpt  
City of Long Beach (CLB)  
Unknown (TMP)

FM/GRANTS ACCOUNTING (150601)

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date 12/31/2013	Location	Space#
<input type="checkbox"/>	13885	10032.8	PROJECT FILES-WORK	01/01/1994	12/31/1998		12/31/2013	C-10-04	18
<input type="checkbox"/>	25036	10032.8	PROJECT FILES-WORK	01/01/1997	12/31/1998		12/31/2013	700325436	0
<input type="checkbox"/>	D-3060-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1991	12/31/1992		12/31/2012	382723377	0
<input type="checkbox"/>	D-3081-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1991	12/31/1992		12/31/2012	382723398	0
<input type="checkbox"/>	D-3082-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1991	12/31/1992		12/31/2012	382723399	0
<input type="checkbox"/>	D-3083-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1991	12/31/1992		12/31/2012	382723400	0
<input type="checkbox"/>	D-3084-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1991	12/31/1992		12/31/2012	382723401	0
<input type="checkbox"/>	D-3085-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1991	12/31/1992		12/31/2012	382723402	0
<input type="checkbox"/>	D-3086-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1991	12/31/1992		12/31/2012	382723403	0
<input type="checkbox"/>	D-812-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1992	12/31/1993		12/31/2013	382722858	0
<input type="checkbox"/>	D-813-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1992	12/31/1993		12/31/2013	382722859	0

Destruction Notification Rpt  
City of Long Beach (CLB)  
Unknown (TMP)

FM/GRANTS ACCOUNTING (150601)

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Beg. Dates	Ending Dates	On Hold?	Destroy Date	Location	Space#
<input type="checkbox"/>	D-814-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1992	12/31/1993		12/31/2013	382722860	0
<input type="checkbox"/>	D-815-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1992	12/31/1993		12/31/2013	382722861	0
<input type="checkbox"/>	D-818-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1992	12/31/1993		12/31/2013	382722864	0
<input type="checkbox"/>	D-819-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1992	12/31/1993		12/31/2013	382722865	0
<input type="checkbox"/>	D-820-OF	10040.9	PURCHASE ORDER - COPIES	01/01/1992	12/31/1993		12/31/2013	382722866	0
<input type="checkbox"/>	21162	10036.7	SINGLE AUDIT STMNT	01/01/1998	12/31/2002		12/31/2009	390423062	0
<input type="checkbox"/>	21167	10036.7	SINGLE AUDIT STMNT	01/01/2001	12/31/2003		12/31/2010	390423067	0
<input type="checkbox"/>	21192	10031.8	SUMMER YOUTH PAYROLL	07/27/2002	08/09/2002		08/09/2009	390423092	0
<input type="checkbox"/>	18655	10031.8	SUMMER YOUTH PAYROLL	06/29/2002	12/31/2002		12/31/2009	390422754	0
<input type="checkbox"/>	18665	10031.8	SUMMER YOUTH PAYROLL	12/13/2002	06/27/2003		06/27/2010	390422764	0
<input type="checkbox"/>	18660	10031.8	SUMMER YOUTH PAYROLL	12/14/2002	07/25/2003		07/25/2010	390422759	0

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FM/GRANTS ACCOUNTING (150601)

Event (X) Code	Permanent Box Number	Record Title Code	Record Title Name (Box Contents)	Dates Beg.	Dates Ending	On Hold?	Destroy Date 12/31/2013	Location	Space#
<input type="checkbox"/>	18661	10031.8	SUMMER YOUTH PAYROLL	07/26/2003	12/12/2003		12/12/2010	3904222760	0
<input type="checkbox"/>	18666	10031.8	SUMMER YOUTH PAYROLL	07/01/2000	12/30/2003		12/30/2010	3904222765	0
<input type="checkbox"/>	21194	10031.8	SUMMER YOUTH PAYROLL	01/01/2003	12/31/2003		12/31/2010	390423094	0
<input type="checkbox"/>	21198	10031.8	SUMMER YOUTH PAYROLL	12/01/2003	12/31/2004		12/31/2011	390423098	0
<input type="checkbox"/>	21199	10031.8	SUMMER YOUTH PAYROLL	01/01/2004	12/31/2004		12/31/2011	390423099	0
<input type="checkbox"/>	21195	10031.8	SUMMER YOUTH PAYROLL	01/01/2005	12/31/2005		12/31/2012	390423095	0
<input type="checkbox"/>	21202	10031.8	SUMMER YOUTH PAYROLL	01/01/2005	12/31/2005		12/31/2012	553563709	0
<input type="checkbox"/>	18657	10031.1	VOUCHERS-DIRECT	01/01/1998	12/31/2002		12/31/2009	3904222756	0
<input type="checkbox"/>	19148	10031.1	VOUCHERS-DIRECT	01/01/1997	12/31/2002		12/31/2009	391436121	0

Total Eligible Boxes to be destroyed	=	162
Eligible Boxes on Hold	=	0
Eligible Boxes Checked Out	=	0
Eligible Boxes Removed	=	0
Total Available Boxes to be destroyed	=	162

Date 9-16-14 RECORDS MANAGER [Signature] Date 9/27/14 DEPARTMENT [Signature] Date 10/6/14 CITY ATTORNEY, Deputy [Signature]