


City of Long Beach
Working Together to Serve

Memorandum
ATTACHMENT A

Date: August 31, 2009

To: Patrick H. West, City Manager 

From: Lori Ann Farrell, Director of Financial Management/CFO 

For: Budget Oversight Committee

Subject: Towing Collections Request For Proposals

On April 28, 2009, the City issued a Request for Proposals (RFP) to provide collection services for outstanding towing fees where auction proceeds are insufficient to settle the account. Six proposals were received on June 2, 2009.

An evaluation committee of six members was established, including staff from the Public Works, Financial Management and Technology Services Departments.

The committee met to review the proposals on June 30, 2009 and narrowed the selection to three firms based on relevant municipal and towing collections experience and qualifications. The three firms are: Rickenbacker, MRS Associates, and National Recovery Agency. A selection will be made before the end of the fiscal year, and a request to contract will come to the City Council early in Fiscal Year 2010.