

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Long Beach, CA 90802-4511


1 completed sooner. This Agreement shall not be extended past May 21, 2024 without
2 authorization of the City Council."

3 3. The Budget in Exhibit "B" to the Agreement is hereby amended in
4 accordance with Exhibit "B-1", attached hereto and incorporated by this reference.

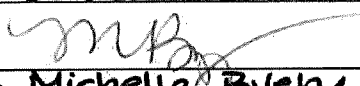
5 IN WITNESS WHEREOF, the Parties have caused this document to be duly
6 executed with all formalities required by law as of the date first stated above.

LONG BEACH NONPROFIT
PARTNERSHIP, INC. dba THE
NONPROFIT PARTNERSHIP, a California
nonprofit organization

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10 August 8, 2022

By 
Name Derek Wratchford
Title Board President

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12 August 8, 2022

By 
Name Michelle Bych
Title Executive Director

"Contractor"

CITY OF LONG BEACH, a municipal
corporation

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17 August 19, 2022

By Linda J. Jakem
City Manager

"City"

EXECUTED PURSUANT
TO SECTION 301 OF
THE CITY CHARTER.

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20 This First Amendment to Agreement No. 36266 is approved as to form on
21 August 18, 2022

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23 CHARLES PARKIN, City Attorney

24 By 
Deputy

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EXHIBIT "B-1"

Budget for RFQ HE18-099 PART II—Youth 100 and Youth Fund Partners Program

BUDGET

Revised as of 8/1/2022

Expense Line Items	Total	Notes
Grant Disbursement	\$ 325,000	Grant awards for Youth 100 will range from \$ 500-\$ 2, 000 Disbursement with 50-200 grants awarded. Total: \$ 100,000. Grant awards for Youth Fund Partners Program (Mid-Size) will fall in one of two categories (\$ 10K or \$ 25K) with a projected range of up to no more than 18 awards. Total: \$ 225,000.
Stipends and Incentives	\$ 7,200	Incentives for online meeting participation and stipends for Incentives Youth participating on the Youth100 Funding Committee at 20/hr — 6 hours per month x 5 youth.
Outreach and Marketing	\$ 6,000	Working with a subcontractor, TNP will ensure that outreach Marketing is well- conducted with an emphasis on where priority youth are congregating. This also includes partnering with the City of Long Beach to utilize their list -serves and message boards to help broadcast.
Program Management and Coordination	\$ 27,998	Program Management to co -design program materials, plan Management and Coordination distribution, meeting facilitation, surveys, online data collection, and any other follow-up needed to contribute to the marketing/ outreach of grant announcements, collection of evaluations and post - meeting follow-up. Attendance at regularly scheduled contract monitoring meetings and report submission.
<i>direct expenses</i>	<i>\$ 366,198</i>	
Administration and bookkeeping	\$ 34,606	This line item is calculated at 9.5% of direct expenses. These Bookkeeping funds will cover the associated costs with additional bookkeeping time and shared expenses associated with insurance and back -offices stems/ software.
TOTAL:	\$ 400,804	

BUDGET NARRATIVE

GRANT DISBURSEMENT: Youth100 Project Grants. The Youth Fund 100 will fund \$ 100,000 in youth and community projects to support City of Long Beach youth. Up to 100 projects will be selected with a funding range of \$ 500 to \$2, 000. Total awards: \$ 100,000. **Youth Fund Partners Program (MidSize Grants).** This organizational grant program will fund \$ 225,000 grants to Long Beach youth -serving organizations. Grant awards will fall in one of two categories (\$ 10K or \$25K) with a projected range of up to no more than 18 awards. These projects will engage local youth and advance the Long Beach Youth Strategic Plan' s Six Goals: Youth Development, Youth Health, Youth Futures, Youth Care, Housing, Transportation. Total awards: \$ 225,000. The grand total for this line item: \$325,000. Direct grant funds account for 81% of this contract.

STIPENDS & INCENTIVES: This line item only reflects costs for the Youth 100 Grant program. Participation incentives will be provided youth that participate in the different co-design processes to create grant guidelines. Youth that participate on the Youth100 Funding Committee will receive stipends of \$20/ hour for 5 youth participating up to 6 hours per month. Amount: \$ 7, 200. Stipends and incentives for youth account for 1.8% of this contract.

OUTREACH & MARKETING: Working with a subcontractor (a local organization with relationships and connections with youth programs, services and schools), TNP will oversee targeted outreach activities that will include: outreach to schools, youth groups, clubs, neighborhood groups, and faith-based groups among others; design and dissemination of surveys (primarily paper/electronic); design and host small group discussions; collection and synthesis of data to ensure responses are summarized early enough and throughout the outreach phase of the project. This data will help inform the decision-making rubric used by youth to determine grant awards. The subcontractor will be instrumental in messaging design and dissemination along with distribution of participation stipends. The contract amount will not exceed \$ 6,000. Outreach and marketing, to be conducted through a subcontractor, account for 1.5% of this contract.

PROGRAM MANAGEMENT AND COORDINATION: This line item captures a myriad of program management activities such as (a) facilitation of Youth 100 meeting sessions to convene youth ambassadors and volunteers to review and make decisions about grants; (b) design and facilitation of the Youth Fund Partners Program (up to 12 organizations and up to 3, 1.5- 2.0 hour sessions); (c) monitoring marketing and outreach activities through a subcontractor; (d) evaluation and follow-up with grantees where necessary; (e) preparation of grant, meeting and program materials; (f) setting up virtual meetings and Zoom room support for grantee convenings; (g) periodic check-ins/ meetings with City staff to monitor progress of programs. Estimated staff hours are calculated at 25% of (2) Program Managers from April through September 2022 and 15% of March and October 2022 to accommodate set-up, planning, and wrap-up activities. The Program Coordinator's time is calculated at 20% from April through September 2022 and 15% of March and October 2022. Amount: \$ 27,998. Program management expenses account for 7% of this contract.

ADMINISTRATION: This line item captures the administrative/ operations and bookkeeping expenses for grant distribution (payment disbursement, invoicing, record keeping, related follow-up); shared costs for general liability insurance and back-office systems/ software to track expenses and program activities. Calculated at 10% of direct costs. Amount: \$ 34,606. Administrative and operations-related expenses account for 8.6% of this contract.