

C-11

May 18, 2021

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager, or designee, to execute all documents necessary to amend Contract No. 34032 with Specialized Elevator Services, formerly Ascent Elevator Services, Inc., of Santa Fe Springs, CA, for elevator repair and maintenance services, to extend the term of the contract to December 31, 2021. (Citywide)

DISCUSSION

City Council approval is requested to amend Contract No. 34032 with Specialized Elevator Services to continue providing elevator repair and maintenance services through December 31, 2021.

On September 8, 2015, the City Council adopted Specifications No. ITB PW15-136 and awarded a contract to Specialized Elevator Services for as-needed elevator maintenance and repair for two years, with the option to renew for two additional one-year periods.

On July 14, 2020, the City Council amended Contract No. 34032 with Specialized Elevator Service, to increase the amount by \$155,000, for a revised total contract amount not to exceed \$995,000 and extended the term to December 31, 2020. Most recently, on December 8, 2020, the City Council again amended the contract to increase the amount by \$100,000, with a contingency in the amount of \$75,000, for a revised total contract amount of not to exceed \$1,170,000 and extended the term to June 30, 2021.

The unexpected effects created by the COVID-19 pandemic impacted the capacity and ability of City staff to prepare and release a formal Invitation to Bid (ITB). There were additional unexpected delays due to the complexity of gathering necessary information about such specialized equipment services. This request will allow for this critical safety service to continue uninterrupted while the procurement process is completed.

This matter was reviewed by Deputy City Attorney Amy R. Webber on April 19, 2021, Business Services Bureau Manager Tara Mortensen on April 18, 2021, and by Revenue Management Officer Geraldine Alejo on April 27, 2021.

TIMING CONSIDERATIONS

City Council action is requested on May 18, 2021, to ensure there is no interruption to services.

FISCAL IMPACT

The requested amendment will extend the term of the contract to December 31, 2021. No additional contract authority is requested as part of this amendment. Sufficient appropriation is budgeted in the General Fund Group and the Civic Center Fund Group in the Public Works Department. Purchase costs are collected through regular monthly charges to multiple funds and departments. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. The extension of this contract will provide continued support to our local economy by assisting in the preservation of employment for four employees residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



JOHN GROSS
INTERIM DIRECTOR OF FINANCIAL MANAGEMENT

APPROVED:



THOMAS B. MODICA
CITY MANAGER