



CITY OF LONG BEACH

R-13

DEPARTMENT OF FINANCIAL MANAGEMENT

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August 5, 2014

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Adopt Specifications No. ITB LB14-083 and award a contract to Sunrise Concrete Cutting, of Long Beach, CA, for providing as-needed concrete cutting, coring and grinding, in an annual amount not to exceed \$260,000 for a period of two years, with the option to renew for two additional one-year periods, at the discretion of the City Manager. (Citywide)

DISCUSSION

City Council approval is requested to enter into an annual contract with Sunrise Concrete Cutting for concrete, asphalt cutting, sidewalk trip hazard, coring and grinding services. This contract is utilized by various City departments for emergency and as-needed repairs of damaged security spikes in parking lots, electrical or water pipe projects requiring concrete cutting and coring, and trip hazard removal by smoothing of sidewalks damaged by tree roots.

The bid was advertised in the Press-Telegram on May 8, 2014, and 3,362 potential bidders specializing in concrete cutting were notified of the bid opportunity. Of those bidders, 34 downloaded the bid via our electronic bid system. The bid document was made available from the Purchasing Division, located on the seventh floor of City Hall, and the Division's website at: www.longbeach.gov/purchasing. A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 30 local, minority and women-owned business groups. Five bids were received on May 20, 2014. Of those five bidders, none were Minority-owned Business Enterprises (MBEs), none were Women-owned Business Enterprises (WBEs), two were certified Small Business Enterprises (SBEs), and two were Long Beach businesses (Local). Sunrise Concrete Cutting, of Long Beach, CA (SBE and Local; not an MBE or WBE), was the lowest responsible bidder.

Local Business Outreach

In an effort to align with our outreach goal, Long Beach businesses were encouraged to submit bids for City contracts. The Purchasing Division also assists businesses with registering on the Bids Online database to download the bid specifications. Through outreach, 307 Long Beach vendors were notified to submit bids, of which three downloaded and two submitted a bid. The Purchasing Division is committed to continuing to perform outreach to local vendors to expand the bidder pool.

This matter was reviewed Deputy City Attorney Amy R. Webber on July 14, 2014, and by Budget Management Officer Victoria Bell on July 17, 2014.

TIMING CONSIDERATIONS

City Council action to adopt Specifications No. ITB LB14-083 and award a contract concurrently is requested on August 5, 2014 to ensure that the contract is in place expeditiously.

FISCAL IMPACT

The cost of this contract is an annual amount not to exceed \$260,000 and is budgeted in various funds and departments. The award of this contract will provide continued support to our local economy by assisting in the preservation of employment for one full-time employee residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.


Respectfully submitted,



**JOHN GROSS
DIRECTOR OF FINANCIAL MANAGEMENT**

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APPROVED:



**PATRICK H. WEST
CITY MANAGER**