

August 10, 2021

C-8

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager, or designee, to execute all documents necessary to amend Contract No. 34646 with Berry, Dunn, McNeil & Parker, LLC, dba BerryDunn, of Portland, ME, for providing quality assurance and risk mitigation services for the City's new Enterprise Resource Planning (ERP) system implementation, to increase the contract amount by \$180,000, for a revised contract amount not to exceed \$674,495, and extend the term of the contract to July 1, 2022, with the option to renew for one additional year, at the discretion of the City Manager. (Citywide)

DISCUSSION

City Council approval is requested to amend Contract No. 34646 with BerryDunn to continue providing quality assurance (QA), mitigation services, technology infrastructure readiness assessment, ongoing QA reviews, and go-live readiness reviews for the City's new Enterprise Resource Planning (ERP) system, Tyler Munis.

On June 20, 2017, the City Council awarded a contract to BerryDunn as part of its adoption of RFP T117-018 to provide quality assurance and risk mitigation services for the City's new ERP system implementation for a period of two years, with the option to renew for two additional one-year periods.

Phase 2 of the City's ERP implementation is underway, and all contract renewal options approved by the City Council have been exhausted. BerryDunn actively assists the Financial Management, Human Resources, and Technology and Innovation Departments with validating Phase 2 project plan details, issues and risks, and alternative solutions for go-live planned for 2022. An extension of this resource is critical to ensuring quality in the implementation of the ERP system.

This matter was reviewed by Deputy City Attorney Erin Weesner-McKinley on June 23, 2021, Business Services Bureau Manager Tara Mortensen on June 22, 2021, and by Budget Analysis Officer Greg Sorensen on June 28, 2021.

TIMING CONSIDERATIONS

City Council action to amend Contract No. 34646 is requested on August 10, 2021, to ensure there is no interruption to services.

FISCAL IMPACT

The requested action increases the contract authority by \$180,000. The amount of the contract will not exceed \$674,495. There is sufficient appropriation budgeted in the General Services Fund Group in the Technology and Innovation Department to support this activity. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



LEA D. ERIKSEN
DIRECTOR OF TECHNOLOGY AND INNOVATION

APPROVED:



THOMAS B. MODICA
CITY MANAGER