

1 **FIRST AMENDMENT TO CONTRACT NO. 31514**2 **31514**

3 THIS FIRST AMENDMENT TO CONTRACT NO. 31514 ("Amendment") is
 4 entered into, in duplicate, effective as of December 23, 2010, pursuant to a minute order
 5 adopted by the City Council of the City of Long Beach at its meeting held on October 6,
 6 2009, by and between YMCA OF GREATER LONG BEACH – DOWNTOWN
 7 COMMUNITY DEVELOPMENT BRANCH, with offices located at 525 E. 7th Street, Long
 8 Beach, California 90813, ("Provider") and the CITY OF LONG BEACH, a municipal
 9 corporation and administering entity for the Pacific Gateway Workforce Investment
 10 Network ("City").

11 1. Recitals. This Contract was made with reference to the following
 12 facts and objectives:

13 A. The Workforce Investment Network (Network) operates the
 14 Youth Opportunity Center to facilitate assistance with education completion,
 15 access to career and technical education and training, participation in internships
 16 and other work-based experiences; and

17 B. To maximize outreach in the communities covered by the
 18 Network and to deliver many of the above services prescribed by the Workforce
 19 Investment Act, the Network contracts with qualified community-based and
 20 educational institutions to deliver many of these intensive academic and vocational
 21 training program elements; and

22 C. City and Provider executed Contract NO. 31514 on January
 23 15, 2010, wherein Provider agreed to provide program services to out-of-school
 24 youth for eighteen (18) months; and

25 D. The parties now desire to extend the Contract for three (3)
 26 additional months;

27 NOW, THEREFORE, in consideration of the terms and conditions
 28 contained herein, it is mutually agreed by and between the parties hereto as follows:

1 1. Section 2 of Agreement No. 31514 is hereby deleted in its entirety
2 and amended to read as follows:

3 "2. TERM.

4 The term of this Contract ("Term") shall be deemed to have commenced as
5 of October 7, 2009 and unless sooner terminated pursuant to the provisions
6 hereof, shall terminate at midnight on June 30, 2011. Either of the parties hereto
7 shall have the right to terminate this Contract in its entirety at any time during the
8 Term for any or no reason whatsoever by giving fifteen (15) days prior written
9 notice of termination to the other party. City shall have the additional right to
10 cancel any part of this Contract at any time during the Term for any reason
11 whatsoever by giving fifteen (15) days notice of such cancellation to the Provider.

12 Notwithstanding the foregoing, the City shall have the right to terminate and
13 cancel this Contract without notice, in its sole discretion, if the actions or non-
14 action of Provider subjects the City to liability, legal obligations or program
15 operation obligations beyond the liability and obligations under the Contract
16 Documents. If this Contract is terminated prior to the expiration of the term,
17 Provider shall be reimbursed for all eligible program costs which have accrued but
18 not been paid through the effective date of termination. Provider agrees to accept
19 such amount, plus all amounts previously paid, as full payment and satisfaction of
20 all obligations of City to Provider."

21 2. Except as set forth in this First Amendment to Contract 31514, all of
22 the terms and conditions of the contract are ratified and confirmed and shall remain in full
23 force and effect.

24 ///

25 ///

26 ///

27 ///

28 ///

1 IN WITNESS WHEREOF, the parties hereto have caused this First
2 Amendment to Contract No. 31514 to be duly executed with all the formalities required by
3 law on the respective dates set forth opposite their signatures.

4 YMCA OF GREATER LONG BEACH

5
6 January 14, 2010
7 "

By Alan Hostrup
President

Alan Hostrup
Type or Print Name

8 January 14, 2010
9 "

By Sue Baker
Vice President Secretary

Sue Baker
Type or Print Name

10
11 "Provider"

12 CITY OF LONG BEACH, a municipal
13 corporation

Assistant City Manager

14 2.1, 2010
15 "

By [Signature]
EXECUTED PURSUANT
TO SECTION 301 OF
CITY CHARTER.
City Manager

16
17 "City"

18
19 The foregoing First Amendment to Contract No. 31514 is hereby approved
20 as to form this 26th day of January, 2010.
21 "

22 ROBERT E. SHANNON, City Attorney

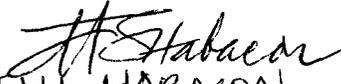
23 By [Signature]
Deputy
24
25
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27
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OFFICE OF THE CITY ATTORNEY
ROBERT E. SHANNON, City Attorney
333 West Ocean Boulevard, 11th Floor
Long Beach, CA 90802-4664

**CITY OF LONG BEACH
PACIFIC GATEWAY WORKFORCE INVESTMENT NETWORK
SUPPLEMENTAL YOUTH ACADEMY
October 6, 2009 – June 30, 2011
YMCA OF GREATER LONG BEACH**

BUDGET SUMMARY

Budget Category	Current Budget (Modification No. 2)	New Budget (Modification No. 3)
Salaries and Wages	\$180,815.00	\$185,795.77
Fringe Benefits	\$ 42,175.00	\$ 44,617.14
Training Materials & Supply	\$ 14,051.00	\$ 9,928.49
Operating Costs	\$ 12,743.00	\$ 10,743.00
Program – Other	\$ 5,100.00	\$ 3,800.00
Incentives	\$ 860.00	\$ 860.00
Total Budget	\$255,744.00	\$255,744.00

Received by:  MELU HABACON 1/4/11 via email

BUDGET DETAIL

		Oct 2009 - Jun 2010 1st Year	Jul 2010 - Jun 2011 2nd Year	21 Month Budget Total
IN-DIRECT/ADMINISTRATIVE COST (10% CAP)				
	PERCENTAGE			Total
				-
	TOTAL	0.00	0.00	0.00

SALARIES & WAGES

			1st Yr (9 mo.)	2nd Year	18 Month Total
Position Title/Hr.Salary	No.of Months	% of Time			
Exec Director Project Manager	18.00	17%	12,450.00	12,450.00	24,900.00
Staff Accountant -amber	18.00	2.5%	400.00	400.00	800.00
Payroll Accountant - lupe	18.00	2.5%	400.00	400.00	800.00
AP Clerk-Bessie	18.00	2.5%	400.00	400.00	800.00
CFO- Scott	18.00	2.5%	1,200.00	1,200.00	2,400.00
HR Generalist -Tanya	18.00	2.5%	500.00	500.00	1,000.00
Digital Media Intern @20 hrs per wk - Laquanda	9.00	100%	-	2,958.00	2,958.00
Digital Media Program Coordinator @ 20 hrs per week-Les	9.00	100%	-	20,262.77	20,262.77
Digital Media Instructor / Case Manager @ 38 hrs per wk-Will	13.00	100%	23,000.00	11,206.00	34,206.00
Digital Media Instructor / Case Manager @ 38 hrs per wk-KT	21.00	100%	23,000.00	29,814.00	52,814.00
Project Instructor - Apple Technician @ 10 hrs per wk- Ray	21.00	100%	15,000.00	15,000.00	30,000.00
Dgital Media Instructor / Case Manager @ 35 hrs per wk- Mike N.	7.00	100%	14,855.00	-	14,855.00
		TOTAL	91205.00	94590.77	185795.77

FRINGE BENEFITS

			1st Yr (9 mo.)	2nd Year	18 Month Total
Description	% Rate	Rate Applie	91205.00	94590.77	Total
FICA	7.65%		6,977.18	7,236.19	14,213.38
Workmen's Compensation	4%		3,648.20	3,783.63	7,431.83
Health & Welfare Insurance @ \$240 per month 2009, \$262 per month 2010 FTE Employee FLAT RATE			5,632.00	2,880.00	8,512.00
Retirement or Pension	8%		4,908.00	6,515.00	11,423.00
Unemployment Insurance	1.50%		1,368.08	1,418.86	2,786.94
Long Term Disability Insurance	0.29%		125.00	125.00	250.00
		TOTAL	22,658.46	21,958.69	44,617.14

TRAINING MATERIALS & SUPPLIES

		1st Yr (9 mo.)	2nd Year	18 Month
Description		Quantity/Price		Total
Prog. Supplies. Paper, pens, DVD's, DV Tapes, Flash Drives, Printer Ink, Batteries		3,500.00	1,428.09	4,928.09
Printing publication Cost		1,000.00		1,000.00
Tech. Supplies, Printer, Scanner, stil cameras, DV cameras,				
Headphones, power strips, extension cords,				
Fire Wire, USB Cables, Pen Tablets, midi Keyboards, Mics,		1,000.00		1,000.00
Group Work Team Building Training Supplies		1,000.00		1,000.00
Office Supplies, paper, pens, scissors, white Board, etc.		1,000.00	1,000.00	2,000.00
		TOTAL	7500.00	2428.09
				9928.09

OPERATING COSTS

		1st Yr (9 mo.)	2nd Year	18 Month
Description		Quantity/Price		Total
Mileage @ .54 per mile for transporting youth	.54 per mile	1,500.00	500.00	2,000.00
Liability Insurance	1.8% of budget	2,302.00	2,301.00	4,603.00
Phone usage / 3 Cell Phones	230 per mon	2,070.00	2,070.00	4,140.00
		TOTAL	5872.00	4871.00
				10743.00

PROGRAM - OTHER

		1st Yr (9 mo.)	2nd Year	18 Month
Description		Quantity/Price		Total
APPLE TECHNICIAN TEST CERTIFICATION COST	170 per youth	170	800.00	3,000.00
				-
				-
				-
		TOTAL	800.00	3000.00
				3800.00

PARTICIPANT RELATED EXPENSE

INCENTIVES

		1st Year	2nd Year	18 Month
Description	Quantity/Price			Total
Performance Incentives (\$300 per participant)				-
Target Cards / Walmart Cards for Rewards for attendance	30@ \$29 apiece		860.00	860.00
Program Incentives (\$250 per participant)				-
	TOTAL	0.00	860.00	860.00

SUPPORTIVE SERVICES

		1st Year	2nd Year	18 Month
Description	Quantity/Price			Total
				-
				-
				-
				-
	TOTAL	0.00	0.00	0.00

GRAND TOTAL

\$		128,035.46	127,708.55	255,744.00
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IN-KIND CONTRIBUTION

		1st Year	2nd Year	18 Month
Description	Quantity/Price			Total
Youth Institute Director Project and Curriculum Supervisor	18 mos. @ 10% of \$60,000	3,000.00	3,000.00	6,000.00
				-
				-
	TOTAL	3000.00	3000.00	6000.00

BUDGET INFORMATION

SECTION A - Budget Summary by Categories

Acct.No.	Budget Category	Oct 2009 - Jun 2010 1st Year (A)	July 2009 - June 2011 2nd Year (B)	Amendment (C)	21 Month Budget Total (D)
	Indirect Costs/Administrative	-	-		-
	Staff Salaries	91,205.00	94,590.77		185,795.77
	Fringe Benefits	22,658.46	21,958.69		44,617.14
	Training Materials & Supplies	7,500.00	2,428.09		9,928.09
	Operating Costs	5,872.00	4,871.00		10,743.00
	Program - Other	800.00	3,000.00		3,800.00
	PARTICIPANT RELATED COSTS				
	Incentives	-	860.00		860.00
	Support Services	-	-		-
	Total Funds Requested:	128,035.46	127,708.55		255,744.00

Section B - Cost Sharing/Match Summary (if appropriate)

Acct. No.	Budget Category	(A)	(B)	(C)
	In-Kind Contribution	3,000.00	3,000.00	6,000.00
	Total In-Kind:	3,000.00	3,000.00	6,000.00

Note: Use column A to record funds requested for the initial period of performance (21 months)
 Use Column B to request budget modification changes to your original budget,
 Column A, (i.e., requests for additional funds or line item changes); and use Column C
 to record the totals (A + B). If this is the initial budget request, there will be no
 modifications and Column A will equal column C.

WIA YOUTH ACADEMY PROJECT 2009-2011
PROGRAM PLANNING SUMMARY (STATEMENT OF WORK - EXHIBIT D)

In-School Program Out-of-School Program

D RV.F 2/1/2011
 HSH 2/1/11

Subcontractor: YMCA
 Program Name: Opportunity Studio Youth Academy

Total youth to be served: 37
 Region 1 Region 2

State Measures

	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Jun 10	Jul 10	Aug 10	Sep 10	Oct 10	Nov 10	Dec 10	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Jun 11	Jul 11	Aug 11	Sep 11	Cum. Total
I. Enrollments																									
New participants per month			14		4		1	2	1						1	14									37
II. Post Assessment (95%)																									
Basic Skills				5	6	1	2			3	1					6	7								31
III. Skill Attainment/Completion																									
1. Basic Skills (85%)				5	6	1	2			3	1					6	7								31
2. Work Readiness Skills (85%)							1	2		1	2		1		1	6	5	5							25
3. Occupational Skills (85%)						16		1							4			10	5						36
IV. Certificate Attainment (90% Ttl Category)																									
1. Industry-Recognized Certificate									1	1		1				2			6	4					16
2. High School Diploma or GED																1				5					6
V. Exit																									
1. Exits							7	2	3	5		1				4				15					37
VI. Placement (75% Ttl Category)																									
1. Employment							2	1		3						4			4	7					21
2. Post Secondary Education							1	1								2				4					8
3. Advanced Skills Training																									
4. Occupational Skills Training																									
5. Military																									
VII. Follow Up (1st qtr after exit)																									
1. Employment										6											4			1	21
2. Post Secondary Education										1			2								2			4	7
3. Advanced Skills Training										1															1
4. Occupational Skills Training																									
5. Military																									

Oct 09-Dec 09	Jan 10-Mar 10	Apr 10-Jun 10	Jul 10-Sep 10	Oct 10-Dec 10	Jan 11-Mar 11	Apr 11-Jun 11	Jul 11-Sep 11
Program Services			Complete Prg Services Exit Quarter	1st Qtr After Exit	2nd Qtr After Exit	3rd Qtr After Exit	4th Qtr After Exit
Basic Skills Assessmt 30 days after Enrollment Clock Begins (Date Set)	Program Services		Basic Skills Attainment Clock Ends Within one year of initial Date Set or prior to Exit, whichever comes first	1st Qtr Follow-up Employment, Post Secondary, Military or Advanced Training	2nd Quarter Follow Up Period	3rd Quarter Follow Up Period	4th Quarter Follow Up Period
	1 Outreach and Recruitment	2 Certification and Enrollment				State Measures	
	3 Skill Attainment Assessmnt	4 Skill Attainment Post Assessment (Up to 1 year from enrollment)				Industry Recognized Certificate	
	5 Workreadiness - Certificate of Completion	6 Occupational Skills Training - Certificate of Completion				Employment, Post Secondary, Military or Advance Training	

OCT 09	NOV 09	DEC 09	1ST QTR	JAN 10	FEB 10	MAR 10	2ND QTR	APR 10	MAY 10	JUN 10	3RD QTR	YTD
\$8,174	\$15,358	\$16,321	\$39,852	\$14,779	\$15,602	\$17,012	\$47,393	\$10,292	\$9,469	\$11,364	\$31,125	\$118,370

JUL 10	AUG 10	SEP 10	1ST QTR	OCT 10	NOV 10	DEC 10	2ND QTR	JAN 11	FEB 11	MAR 11	3RD QTR	APR 11	MAY 11	JUN 11	4TH QTR	TOTAL \$255,744
\$12,947	\$13,799	\$10,804	\$37,550	\$6,576	\$10,923	\$10,500	\$27,999	\$12,000	\$12,000	\$12,000	\$36,000	12,000	\$12,000	\$11,825	\$35,825	