

**LONG BEACH CIVIL SERVICE COMMISSION  
F. PHIL INFELISE, PRESIDENT  
October 27, 2010**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, October 27, 2010, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

**MEMBERS PRESENT:** F. Phil Infelise, Jeanne Karatsu, Carolyn Smith Watts  
Charles Hicks, Jr., Gerald Good

**MEMBER EXCUSED:**

**OTHERS PRESENT:** Mario R. Beas, Executive Director & Secretary  
Melinda George, Deputy Director  
Diane Dzodin, Administrative Officer  
Marilyn Hall, Executive Assistant  
Salvador Ambriz, Personnel Analyst  
Caprice McDonald, Personnel Analyst  
Robert Pfingsthorn, Personnel Analyst  
Lourdes Ferrer, Personnel Analyst  
Donna de Araujo, Assistant Administrative Analyst  
Ken Walker, Personnel Operations Manager, Human Resources

President F. Phil Infelise presided.

**MINUTES:** It was moved by Commissioner Good, seconded by Commissioner Karatsu and carried that the minutes of the regular meeting of October 20, 2010, be approved as prepared. The motion carried by a unanimous roll call vote.

It was moved by Commissioner Smith Watts, seconded by Commissioner Karatsu and carried that Reduction Hearing 10-R-89 minutes of October 13, 2010, be approved as prepared. The motion carried by unanimous roll call vote. Commissioner Charles Hicks Jr., abstained from voting as he was not present.

**CONSENT CALENDAR (2-3):** It was moved by Commissioner Hicks, seconded by Commissioner Good and carried that the Consent Calendar items be approved. The motion carried by a unanimous roll call vote.

**EXTENSION OF EXPIRING ELIGIBLE LISTS:** Request to extend the following eligible lists for an additional six months, with the exception of Neighborhood Services Specialist, to be extended for three months:

Ambulance Operator  
Geographic Information Systems Analyst  
Geologist  
Neighborhood Services Specialist (3 months)  
Park Ranger  
Police Recruit

**The motion was made to approve request on Consent Calendar.**

**RETIREMENT:**

**BENJAMIN MOYA/MAINTENANCE ASSISTANT II/PUBLIC WORKS**

**The motion was made to receive and file request on Consent Calendar.**

**REQUEST FOR PERMANENT REASSIGNMENT IN-LIEU OF LAYOFF:**

The Secretary presented communications from Ken Walker, Manager, Personnel Operations – Human Resources, requesting Commission authorization to permanently reassign Lauren Nguyen, General Librarian to the classification of Administrative Analyst, in the Long Beach Gas & Oil Department, in lieu of layoff. In addition, the Secretary presented a staff report prepared by Diane Dzodin, Administrative Officer. After discussion, it was moved by Commissioner Good, seconded by Commissioner Karatsu and carried to approve the permanent reassignment in-lieu of layoff, pursuant to Section 67(5) of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST TO EXTEND NON-CAREER HOURS:**

**ARKEISHANAE PINK/SPECIAL SERVICES OFFICER LONG BEACH AIRPORT**

The Secretary presented a communication from Claudia Lewis, Administrative Officer, Long Beach Airport, requesting Commission approval to extend the non-career hours for Arkeishanae Pink, Special Services Officer. In addition, the Secretary presented a staff report prepared by Sal Ambriz, Personnel Analyst. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Good, seconded by Commissioner Smith Watts and carried that the non-career hours be extended for 450 hours, in accordance with Section 49 of the Civil Service Rules and Regulations. The motion carried by a unanimous roll call vote.

**REQUEST FOR EXCEPTION TO  
CIVIL SERVICE RULES AND  
REGULATIONS – ARTICLE VIII  
SECTION 115(3)**

**Requesting Exception to Article II, Section 7 of the  
Civil Service Rules and Regulations – Qualifications  
and Requirements for Marina Agent, Limiting  
Applications to City Employees and Laid Off City  
Employees**

The Secretary presented a staff report, prepared by him, requesting Commission approval for an exception to Article II, Section 7 of the Civil Service Rules and Regulations – Qualifications and Requirements, for Marina Agent, as an open-competitive examination, limiting applications to City employees and City employees terminated due to layoffs. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Good, seconded by Commissioner Smith Watts and carried to approve the Exception to Civil Service Rules and Regulations, Section 115(3), Article II, Section 7 – Qualifications and Requirements. The motion carried by a unanimous roll call vote.

**BULLETINS:**

It was moved by Commissioner Good, seconded by Commissioner Smith Watts and carried that the following Job Opportunity Bulletins be approved. The motion carried by a unanimous roll call vote.

Building Maintenance Engineer  
Deputy Fire Marshal  
Marina Agent

**EXAMINATION RESULTS:**

It was moved by Commissioner Smith Watts, seconded by Commissioner Good and carried that the following examination results be approved. The motion carried by a unanimous roll call vote.

Criminalist – 27 Applied, 5 Qualified  
Senior Civil Engineer – 5 Applied, 5 Qualified

**MANAGERS' REPORT:**

Diane Dzodin, Administrative Officer, thanked Caprice McDonald, Bea Lacerda and Adam Meirovitz, for their assistance on a special project for Councilmember Garcia's office regarding Veterans' Credit.

Melinda George, Deputy Director, informed the Commission that Lourdes Ferrer and Sal Ambriz would be attending a recruitment event at Cal State Long Beach today.

**ADJOURNMENT:**

There being no further business before the Commission,  
President Infelise adjourned the meeting.

A handwritten signature in cursive script, appearing to read "Mario R. Beas".

MARIO R. BEAS  
Secretary

MRB:meh