

**LONG BEACH CIVIL SERVICE COMMISSION
JEANNE KARATSU, PRESIDENT
JULY 30, 2008**

The regular meeting of the Civil Service Commission was held at 8:00 a.m., Wednesday, July 30, 2008, in the Board Room of the Commission, 333 West Ocean Boulevard, Seventh Floor, Long Beach, California.

MEMBERS PRESENT: Mary Islas, F. Phil Infelise, Ahmed Saafir, Jeanne Karatsu,

MEMBER EXCUSED: Douglas Haubert

OTHERS PRESENT: Mario R. Beas, Executive Director & Secretary
Herman M. Long, Deputy Director
Melinda George, Employment Services Officer
Marilyn Hall, Executive Assistant
Salvador Ambriz, Personnel Analyst
Diane Dzodin, Personnel Analyst
Debbie McCluster, Personnel Analyst
Caprice McDonald, Personnel Analyst
Lourdes Ferrer, Assistant Administrative Analyst

President Jeanne Karatsu presided.

MINUTES: It was moved by Commissioner Islas, seconded by Commissioner Infelise and carried that the minutes of the regular meeting of July 23, 2008, be approved as prepared. The motion carried by a unanimous roll call vote.

**REQUEST TO TERMINATE
ELIGIBLE LIST:**

PORT FINANCIAL ANALYST

The Secretary presented a staff report, prepared by him, requesting Commission approval to terminate the Port Financial Analyst eligible list. The Secretary briefed the Commission regarding this request. After discussion, it was moved by Commissioner Infelise, seconded by Commissioner Islas and carried to terminate the Port Financial Analyst eligible list. The motion carried by a unanimous roll call vote.

EXAMINATION RESULTS:

It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the following examination results be approved. The motion carried by a unanimous roll call vote.

Civil Engineer – 3 Applied, 2 Qualified
Civil Engineering Assistant – 18 Applied, 18 Qualified
Deputy Chief Harbor Engineer – 2 Applied, 2 Qualified
Public Health Professional – 21 Applied, 8 Qualified
Senior Civil Engineer – 5 Applied, 5 Qualified
Water Treatment Operator – 4 Applied, 4 Qualified

**EXTENSION OF EXPIRING
ELIGIBLE LISTS:**

It was moved by Commissioner Infelise, seconded by Commissioner Islas and carried that the following eligible lists be extended for an additional six months, with the exception of Welder, to be extended for one month. The motion carried by a unanimous roll call vote.

Civil Engineer (2/6/08, 8/8/07 & 2/27/08)
Department Librarian (2/6/08)
Deputy Chief Harbor Engineer
Public Health Professional (2/6/08)
Registered Nurse (2/6/08 & 2/20/08)
Senior Civil Engineer (2/6/08 & 2/20/08)
Senior Traffic Engineer
Traffic Engineer
Welder (1 month)

RESIGNATION:

**RUDOLFO CONTRERAS/BUILDING SERVICES
SUPERVISOR/PARKS, RECREATION AND MARINE**

It was moved by Commissioner Islas, seconded by Commissioner Saafir and carried that the subject resignation be received and filed. The motion carried by a unanimous roll call vote.

TRANSFERS:

It was moved by Commissioner Saafir, seconded by Commissioner Infelise and carried that the following transfers between departments be approved. The motion carried by a unanimous roll call vote.

Beverly Langdon/Clerk Typist II/Health to Clerk Typist II/Community Development
Laura Pio/Administrative Analyst II/Community Development to Administrative Analyst II/Public Works

MANAGERS' REPORT:

Melinda George, Employment Services Officer, informed the Commission that the Police Lieutenant examination was completed last week, and that the process went very well.

Herman Long, Deputy Director, congratulated Beatriz Lacerda, Payroll/Personnel Assistant (20-years) and Suanne Swan, Senior Payroll/Personnel Assistant (35-years) and presented them with service pins for their years of service to the City of Long Beach.

The Secretary stated that the City Council will start its budget workshops on Tuesday, August 5, 2008.

ADJOURNMENT:

There being no further business before the Commission, President Karatsu adjourned the meeting.

A handwritten signature in black ink, appearing to read "Mario R. Beas", written in a cursive style.

MARIO R. BEAS
Secretary

MRB:meh

MINUTES
SPECIAL MEETING OF THE BOARD OF WATER COMMISSIONERS
LONG BEACH, CALIFORNIA
JULY 24, 2008

The Board of Water Commissioners of the City of Long Beach met in the Board Room of the Administration Building, 1800 E. Wardlow Road, Long Beach, California, on July 24, 2008.

The meeting was called to order at 7:02 p.m. by President Townsend.

PRESENT:	William B. Townsend	Commissioner
	John Allen	Commissioner
	Steve Conley	Commissioner
	Frank Clarke	Commissioner
	Charles Parkin	Principal Deputy City Attorney
	Kevin L. Wattier	General Manager
	Sandra L. Fox	Secretary to the Board of Water Commissioners
	Robert C. Cheng	Deputy General Manager – Operations
	B. Anatole Falagan	Deputy General Manager – Business
	Ryan J. Alsop	Director, Government & Public Affairs
	Matthew P. Lyons	Director, Planning & Conservation
	Ken Bott	Administrative Officer
	Melissa L. Keyes	Administrative Analyst III/Special Projects Coordinator
	Greg Sorensen	Administrative Analyst III
	Terry McAlpine	Administrative Analyst III
	Dynna Long	Office Administrator
	Mr. F. E. Middleton	Long Beach Resident
	Pam Horgan	Manager, Commercial Services Bureau
	Linda Nixon	Acting Utility Customer Services Officer
	Jamal Haywood	Water Utility Supervisor II
	Pete Ybarra	Water Utility Supervisor I
ABSENT:	Paul Blanco	Commissioner (EXCUSED)

1. PLEDGE OF ALLEGIANCE

Ken Bott led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

July 10, 2008

Upon motion by Commissioner Conley, seconded by Commissioner Allen and unanimously carried, the minutes of the Regular Meeting of July 10, 2008 were approved.

3. PUBLIC COMMENT

President Townsend opened the public comment period. As there were no requests to address the Board, the public comment period was closed.

4. HEARING:

RECEIVE SUPPORTING DOCUMENTATION INTO THE RECORD AND CONSIDER APPEAL OF MR. F.E. MIDDLETON; CONCLUDE HEARING AND RECOMMEND DENIAL OF APPEAL OR OVERRULE THE DECISION OF THE COMMERCIAL SERVICES ADMINISTRATIVE HEARING

President Townsend opened the Hearing, and the Secretary to the Board read the hearing item.

President Townsend announced the item required an oath and called on the Secretary to the Board who administered the oath to all who intended to give testimony regarding the hearing.

President Townsend called on Mr. Ken Bott, Long Beach Water Department Administrative Officer, who provided an overview of the hearing topic.

The Appellant, Mr. F.E. Middleton provided testimony regarding his appeal to the Board of Water Commissioners to overrule the decision of the Commercial Services Administrative Hearing.

President Townsend called for public comment regarding this issue. There was no public comment so President Townsend closed the public comment period and asked the Board if they had comments or questions for the Appellant.

Commissioner Clarke inquired about the normal life of a water meter. Mr. Pete Ybarra, Water Utility Supervisor I, responded.

Commissioner Conley questioned staff regarding the average water use for the type of building Mr. Middleton has. Mr. Wattier responded.

Commissioner Clarke asked staff if during their investigation they had discovered any type of leaks at Mr. Middleton's property or underground. Mr. Haywood, Water Utility Supervisor II, responded that staff had conducted an inspection and found no leaks, but did note that a leaking toilet in one of the units had recently been replaced.

President Townsend called for a motion regarding this hearing item.

It was moved by Commissioner Allen to deny Mr. Middleton's appeal for reimbursement of \$189.27. The motion failed for lack of a second.

It was moved by Commissioner Clarke, and seconded by Commissioner Conley to approve Mr. Middleton's appeal for reimbursement of \$189.27, which represents the remainder of Tier III charges of \$154.27, and the charge for testing the meter of \$35.00. Motion carried with the following vote:

Yes – President Townsend; Commissioner Clarke; Commissioner Conley
No – Vice President Allen
Absent – Secretary Blanco

President Townsend closed the Hearing.

5. REVIEW BOARD MEETING SCHEDULE FOR AUGUST 2008

- William B. Townsend, President, Board of Water Commissioners

The Board discussed the proposed meeting schedule for the month of August 2008. The Board agreed to the following meeting schedule:

August 7, 2008	Regular Meeting – 9:15 A.M.
August 21, 2008	Regular Meeting – 7:00 P.M.

6. PRESIDENT'S REPORT

- **William B. Townsend, President, Board of Water Commissioners**

President Townsend appointed Stephen T. Conley as Acting Secretary for the July 24, 2008 and August 7, 2008 board meetings due to Commissioner Blanco's excused absences while he is out of the country.

President Townsend thanked staff and complimented the Board for the productive Rate Workshop held on July 21, 2008.

President Townsend commented on several recent news articles regarding water issues from the *Los Angeles Times* and *Business Week*, and requested that the Secretary to the Board provide copies for the staff and Board in their cubbies at the next meeting.

7. GENERAL MANAGER'S REPORT
Kevin L. Wattier, General Manager

RESERVOIR STORAGE UPDATE

Mr. Wattier commented on the recent comments made by Mr. Lester Snow, Department of Water Resources Director, that the state's reservoirs were projected to reach their lowest levels in thirty years.

Mr. Wattier distributed and reviewed a graph showing the historical water levels at Lake Oroville. He noted the potential for this reservoir to reach historical low levels by the fall.

Mr. Wattier commented on a variety of news items related to water issues in the Board cubby files, and also advised the Board that the flyer for the upcoming forum to be held on September 23, 2008 at the Aquarium regarding Delta Pumping issues was also included in their cubby file.

8. CONSENT CALENDAR

It was moved by Commissioner Allen, seconded by Commissioner Clarke and unanimously approved to approve Consent Calendar items 8a. and 8b.

8a. Approval of Transfer of Funds by Journal Entry Dated July 24, 2008

A communication was presented to the Board from Paul Fujita, which is on file at the Long Beach Water Department.

8b. Approval of Retirement Order No. 6084 for items that have become obsolete and/or unrepairable during the current year, and authorized removal of these items from the Department records and sold at auction.

A communication was presented to the Board from Robert Cheng, which is on file at the Long Beach Water Department.

9. ADOPT RESOLUTION NO WD-1247 ACCEPTING CALIFORNIA DEPARTMENT OF WATER RESOURCES PROPOSITION 50 WATER USE EFFICIENCY GRANT FUNDS

- **Matthew P. Lyons, Director of Planning & Conservation**

It was moved by Commissioner Clarke, and seconded by Commissioner Allen to adopt resolution No. WD-1247 Accepting California Department of Water Resources Proposition 50 Water Use Efficiency Grant Funds.

Vice President Allen asked for an explanation regarding the intractable roadblocks preventing retrofitting of existing developments with submeters as mentioned in the staff letter.

Mr. Wattier advised that some of the roadblocks encountered were related to how some high-rise building's plumbing systems were constructed which made it difficult to retrofit with submeters.

A roll call vote was taken as follows:

AYES:	COMMISSIONERS:	<u>JOHN ALLEN, STEPHEN CONLEY</u>
		<u>FRANK CLARKE,</u>
		<u>WILLIAM TOWNSEND</u>
NOES:	COMMISSIONERS:	<u>NONE</u>
ABSENT:	COMMISSIONERS:	<u>PAUL BLANCO</u>
ABSTAIN:	COMMISSIONERS:	<u>NONE</u>

Motion carried 4 Ayes; 1 Absence

10. RECEIVE AND FILE THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE PERIOD ENDED SEPTEMBER 30, 2007

- **B. Anatole Falagan, Deputy General Manager - Business**

Mr. Falagan provided a short briefing regarding this report.

It was moved by Commissioner Clarke, seconded by Commissioner Allen and unanimously approved to Receive and File the Comprehensive Annual Financial Report for the period ended September 30, 2007.

11. PROPERTY MANAGEMENT STATUS REPORT

- **B. Anatole Falagan, Deputy General Manager - Business**

Mr. Falagan made introductory comments regarding this item. Ms. Terry McAlpine, Long Beach Water Department Administrative Analyst III, provided a briefing and background information regarding the Long Beach Water Department Property Management Program.

There was general discussion regarding the status of some property near the 405 Freeway and Walnut, and undeveloped property along the Los Angeles River. Staff was directed to follow-up with former Water Commissioner Charles Parks regarding these properties.

Commissioner Clarke inquired about the LBWD property at the corner of Spring and Redondo Avenue loaned to the city for the Emergency Operations Center.

12. ADOPT A RESOLUTION OF THE BOARD OF WATER COMMISSIONERS FIXING RATES AND CHARGES FOR WATER AND SEWER SERVICES TO ALL CUSTOMERS, SUBJECT TO THE APPROVAL OF THE CITY COUNCIL BY ORDINANCE

- **Kevin L. Wattier, General Manager**

Mr. Falagan made introductory comments regarding this topic.

It was moved by Commissioner Conley, and seconded by Commissioner Clarke to adopt resolution No. WD-1245, a Resolution of the Board of Water Commissioners Fixing Rates and Charges for Water and Sewer Services to All Customers, Subject to the Approval of the City Council by Ordinance, and authorize staff to transmit the Resolution and the Budget to the City Manager, Mayor and City Council,.

There was extended discussion on water use at the Harbor Department, and ways to develop solutions to this issue. There were comments about a possible joint meeting being held with the members of the Harbor Commission and the Board of Water Commissioners to discuss various water issues related to Port business activities.

A roll call vote was taken as follows:

AYES:	COMMISSIONERS:	<u>JOHN ALLEN, STEPHEN CONLEY</u>
		<u>FRANK CLARKE,</u>
		<u>WILLIAM TOWNSEND</u>
NOES:	COMMISSIONERS:	<u>NONE</u>
ABSENT:	COMMISSIONERS:	<u>PAUL BLANCO</u>
ABSTAIN:	COMMISSIONERS:	<u>NONE</u>

Motion carried 4 Ayes; 1 Absence

13. LEGISLATIVE ISSUES/ACTIONS/BILLS

- **Ryan J. Alsop, Director, Government and Public Affairs**

Mr. Alsop commented on strategies related to the Proposition 218 hearing process.

Mr. Alsop reported that the Proposition 218 Public Hearing notice was scheduled to be mailed by August 4th, 2008.

14. NEW BUSINESS

Vice President Allen requested that staff provide a report on how long it will take to provide a cost of service study to see if the Long Beach Water Department could establish responsible, comprehensive based rates for the 2500 (and over) billing unit threshold customers.

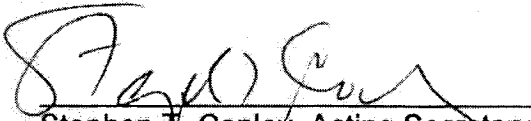
Commissioner Conley commented on the photos he had received from the recent Chamber National Leader's luncheon featuring Secretary Dirk Kempthorne. He requested these photos be scanned and posted to the Board webpage.

Mr. Clarke expressed his concern regarding the lack of infrastructure in place to provide recycled water to the Port area if they chose to convert to this type of water for their Port activities. Mr. Wattier responded that at the earliest, if all funding was in place, it would take between 1 to 1-1/2 years to build a recycled water pipeline to the Port area.

Mr. Conley commented on the future LBWD water portfolio, and suggested the goal of reaching 12% for recycled water could possibly be met sooner if the Port were able to convert to the use of recycled water.

15. ADJOURNMENT

There being no further business to come before the Board, President Townsend adjourned the meeting at 8:22 p.m. to the next regular meeting of the Water Commission to be held August 7, 2008, in the Board Room of the Administration Building, 1800 E. Wardlow, in Long Beach, California


Stephen T. Conley, Acting Secretary

Attest:


William B. Townsend, President