



City of Long Beach

Working Together to Serve

Memorandum

ATTACHMENT A

Date: June 25, 2010
To: Patrick H. West, City Manager
From: Lori Ann Farrell, Director of Financial Management/CFO
For: Mayor and Members of the City Council
Subject: Fiscal Year 2011 Tentative City Council Budget Meeting Schedule

The City Charter, as modified on May 1, 2007, requires that the City Manager submit the Proposed Budget for Fiscal Year 2011 (FY 11) to the Mayor "not later than ninety (90) days prior to the beginning of each fiscal year," or July 3, 2010. The City Charter also requires that the Mayor transmit the proposed budget to the City Council "not later than sixty (60) days prior to the beginning of the fiscal year," or August 2, 2010. The City Council must adopt the budget "not later than fifteen (15) days prior to the end of the current fiscal year," or September 15, 2010, at which time the Mayor will have an additional five (5) days to review the Adopted Budget. The Mayor may at that time concur or exercise a line-item veto of any expenditure. The City Council has until the end of the fiscal year to concur with the Mayor's changes, or override the veto.

Each year an effort is made to enhance the transparency of and the dialogue regarding the budget development process. To this end, the City Manager and Financial Management Department's staff supported monthly Budget Oversight Committee meetings beginning in January 2010, with four meetings held to date, and additional meetings scheduled for the last Tuesday in June, July and August.

In addition, the City Council has held five Special City Council Meetings on the FY 11 budget from March 2010 through June 2010. Moreover, for the first time, on June 10, 2010, a public Webconference was convened in the City Council chambers for the community, City staff and other municipalities across the nation to share best practices and discuss community engagement in the annual budget development process.

To provide opportunities for public outreach for the City Council, community and staff, the following tentative schedule is recommended for City Council Special Meetings, public hearings, and budget adoption:

DATE	SUBJECT
July 27 3:30 – 4:30 p.m. (Tentative)	• Budget Oversight Committee

DATE	SUBJECT
July 27 Budget Hearing 5:00 – 6:30 p.m. (Tentative)	<ul style="list-style-type: none"> • FY 11 Proposed Budget Overview • City Manager Public Safety Departments • Public Input • City Council Discussion and Recommendations
August 3 – 31 Budget Hearing (Tentative)	<ul style="list-style-type: none"> • Budget Presentations (as requested) • Public Input • City Council Discussion and Recommendations
August 31 3:30 – 4:30 p.m. (Tentative)	<ul style="list-style-type: none"> • Budget Oversight Committee
September 7 Budget Hearing 3:00 – 5:00 p.m. (Tentative)	<ul style="list-style-type: none"> • Budget Oversight Committee Recommendations • Public Input • City Council Discussion and Recommendations
September 7 Budget Hearing 7:00 – 8:30 p.m. (Tentative)	<ul style="list-style-type: none"> • Budget Presentations (as requested) • Public Input • City Council Discussion and Recommendations • Budget Adoption
September 14 Budget Hearing 3:00 - 5:00 p.m. (Tentative)	<ul style="list-style-type: none"> • Budget Presentations (as requested) • Public Input • City Council Discussion and Recommendations
September 14 Budget Hearing 7:00 - 8:30 p.m. (Tentative)	<ul style="list-style-type: none"> • Budget Presentations (as requested) • Public Input • City Council Discussion and Recommendations • Budget Adoption (by September 15 per Charter)
September 21 Budget Hearing 7:00 – 8:30 p.m. (Tentative)	<ul style="list-style-type: none"> • If Necessary
September 29 Budget Hearing 7:00 – 8:30 p.m. (Tentative)	<ul style="list-style-type: none"> • If Necessary

In addition to this tentative schedule of potential meetings, during the months of August and September staff will be available for direct outreach on FY 11 budget proposals at neighborhood associations and community meetings, district budget summits or other events at which information can be shared and public comment collected.

Patrick H. West, City Manager
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Should all discussion be completed prior to the end of the September 7, 2010 hearing, the City Council may make its final budget decisions and then amend and/or adopt the Proposed Budget and the related Ordinances and Resolutions for FY 11 at that hearing or at the subsequent hearing on September 14, 2010.

If you have any questions regarding this matter, please contact me at extension 8-6427.

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cc: SUZANNE FRICK, ASSISTANT CITY MANAGER
REGINALD I. HARRISON, DEPUTY CITY MANAGER
ALL DEPARTMENT HEADS