

FIRST AMENDMENT TO SUBCONTRACT NO. 35300

35300

THIS FIRST AMENDMENT TO SUBCONTRACT NO. 35300 is made and entered, in duplicate, as of May 14, 2020 for reference purposes only, pursuant to a minute order adopted by the City Council of the City of Long Beach at its meeting on June 12, 2018, by and between INTERVAL HOUSE, a California nonprofit corporation ("Organization"), whose address is 6615 Pacific Coast Highway, Suite 170, Long Beach, CA 90803, and the CITY OF LONG BEACH, a municipal corporation ("City").

WHEREAS, City requires specialized services requiring unique skills to be performed in connection with providing one or more of the following: transitional housing, permanent housing, human or social services to low-income and homeless residents in connection with a grant from the U.S. Department of Housing and Urban Development ("HUD") called the "Continuum of Care Program" ("CoC") which deals with the needs of the homeless; and

WHEREAS, City and Organization (the "Parties") entered into Subcontract No. 35300 (the "Subcontract") whereby Organization agreed to provide these services; and

WHEREAS, this Amendment is a reallocation of CoC funds to support the City's public health outbreak preparedness and response effort to COVID-19; and

WHEREAS, the Parties desire to amend the total disbursement amount and update the Project Budget attached as Attachment "B" to the Subcontract; and

NOW, THEREFORE, in consideration of the mutual terms, covenants, and conditions herein contained, the Parties agree as follows:

1. Section 4.B of the Subcontract is hereby amended to read as follows.

"B. Total disbursements made to Organization under this Subcontract by the City shall not exceed One Hundred Seventy Four Thousand Sixty Five Dollars (\$174,065) over the term of this Subcontract. Upon execution of this Subcontract, the City shall disburse funds payable hereunder in due course of payments following receipt from Organization of billing statements in a form

OFFICE OF THE CITY ATTORNEY
CHARLES PARKIN, City Attorney
411 West Ocean Boulevard, 9th Floor
Long Beach, CA 90802-4511

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approved by the City showing expenditures and costs identified in Attachment "B".

2. The Project Budget attached as Attachment "B" to the Subcontract is hereby amended and replaced with Attachment "B-1" attached hereto and incorporated herein.

3. Except as expressly modified herein, all of the terms and conditions contained in Subcontract No. 35300 are ratified and confirmed and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this document to be duly executed with all formalities required by law as of the date first stated above.

INTERVAL HOUSE, a California nonprofit corporation

June 9, 2020

By *Candace Williams*
Name _____
Title _____

_____, 2020

By _____
Name _____
Title _____

"Organization"

CITY OF LONG BEACH, a municipal corporation

June 30, 2020

By *Linda J. Jackson*

~~EXEMPT~~ PURSUANT
TO SECTION 301 OF
THE CITY CHARTER

"City"

This First Amendment to Subcontract No. 35300 is approved as to form on

June 29, 2020.

CHARLES PARKIN, City Attorney

By *[Signature]*
Deputy

CITY OF LONG BEACH

2018 Continuum of Care (CoC) Program


Project Budget for Interval House Project Name: Domestic Violence Shelter

HUD Contract # CA0629U9D061811 City Contract # 35300 B-1

Operational Period from 07/01/2019 to 06/30/2020 (12 months)

ELIGIBLE COSTS		AMOUNT	BUDGET SERVICE ACTIVITIES
LEASED UNITS / STRUCTURE			
1. Leased Structure	\$	71,400	For payment of leasing costs for Domestic Violence Shelter program (transitional housing facility).
SUPPORTIVE SERVICES			
1. CM - Case Manager - 2.0 FTE	\$	76,238	For payment of salaries & benefits. Provides case management services, assessment, development of individualized service plans, follow-up, information, and referral to clients. Reviews assign cases and accompanies clients to courts or social service providers.
2. LS - Life Skills Advocate - 0.40 FTE	\$	21,503	Not eligible for reimbursement - \$21,503 (cash match).
3. OC - Program Operating Expenses (CoVID related activities)	\$	15,000	Helping household living in supportive housing acquire essential supplies (food, water, medications, transportation, information) during crises. Hiring more staff on temporary or permanent basis to help deliver services may be required to support infectious disease preparedness. Recipients whose program budgets already include street outreach may engage and help people living in unsheltered locations acquire essential supplies (including food, water, medications, toiletries, transportation, information) during crises. EFFECTIVE MARCH 13, 2020.
4. Indirect cost - 10%	\$	9,774	For allowable indirect costs.
TOTAL SUPPORTIVE SERVICES	\$	122,515	Total Program Budget for Supportive Services
TOTAL Supportive Services (Activities Request)	\$	98,012	Total Supportive Services (Activities Request) Available for Reimbursement 80%.
Administration (3%)	\$	4,653	For administration of grant (3%=\$4,653; City of Long Beach 4%=\$6,205).
AGENCY MATCH (CASH or IN-KIND)	\$	25,667	Subrecipients required match (Cash or In-Kind) except Leasing. Total Activities plus Admin minus Leasing x 25%.
TOTAL CITY OF LONG BEACH CONTRACT	\$	174,065	Leased Units/Structure, Total Supportive Services, Total Operations, HMIS, and Administration.

LB CoC FY18

 initial

ATTACHMENT B-1
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