



CITY OF LONG BEACH

C-19

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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April 3, 2007

HONORABLE MAYOR AND CITY COUNCIL
City of Long Beach
California

RECOMMENDATION:

Authorize the City Manager to execute all necessary documents, and any subsequent amendments, with Empire Enterprises, Inc., to provide transportation services for human and social services programs in the Department of Health and Human Services in an amount not to exceed \$110,000, for a one-year period, with the option to renew for two additional one-year periods, at the discretion of the City Manager. (Citywide)

DISCUSSION

The City of Long Beach Department of Health and Human Services (Health Department) is required to provide transportation for specified clients seeking services at the Center for Families and Youth and the Multi-Service Center. Transportation is a required element of the grants used to fund these services. Transportation is also important for program success as it ensures linkage of clients to services.

On June 3, 2005, the Health Department issued a Request for Proposals (RFP) to identify a transportation vendor with the qualifications to provide quality services for the special populations being served by the above programs. Four vendors responded to the RFP and all four were certified Small Business Enterprises (SBE's) and one was a local business. Following an evaluation process of their procedures, staff training, dispatch operations, etc., showing professional and experienced services, Empire Enterprises, Inc., was selected and a purchase order was established to provide transportation services.

Empire Enterprises, Inc., has experience providing transportation services to special needs population. Current demands on this agreement require the City to modify the existing purchase order to a formal agreement. Therefore, staff is requesting authorization to contract with Empire Enterprises, Inc., to provide transportation services for the above-mentioned programs.

This matter was reviewed by Deputy City Attorney Lori Conway on March 21, 2007 and by Budget and Performance Management Bureau Manager David Wodynski on March 23, 2007.

TIMING CONSIDERATIONS

City Council action is requested on April 3, 2007 to authorize the City Manager to execute a contract with Empire Enterprise, Inc.

FISCAL IMPACT

The total amount of the agreement is \$110,000, for a period not to exceed one year. Sufficient funding for this program has been secured through Los Angeles County Department of Children and Family Services: Family Preservation Program and the U.S. Department of Housing and Urban Development grants and is currently appropriated in the Health Fund (SR 130) and Department of Health and Human Services (HE).

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



RONALD R. ARIAS
DIRECTOR
HEALTH AND HUMAN SERVICES

APPROVED:



GERALD R. MILLER
CITY MANAGER